

## FRINDSBURY EXTRA PARISH COUNCIL

### MINUTES OF THE MEETING HELD ON TUESDAY 25<sup>th</sup> FEBRUARY 2025 AT FRINDSBURY EXTRA MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 PM

<b>PRESENT:</b>	Cllr Chris Sparks	Chair
	Cllr Vanessa Roach	Vice-Chair
	Cllr Tony Ashton	
	Cllr Gary Etheridge	
	Cllr Anne Roscow	
	Cllr Craig Liddell	
	Cllr Andrew Millsom	
	Cllr Sheila Noise	
	Cllr Elizabeth Turpin	
	Cllr John Williams	
	Emma Johnson	Clerk
	Alexie Heath-Noel	Assistant Clerk
In attendance	3 Member of the public	

#### Item

Minute 2024/25

*Action point*

#### 1 APOLOGIES

417 Apologies were received from:  
Cllr Ope Onimole – work commitment  
Cllr Paul Martin

It was proposed by Cllr Sparks, seconded by Cllr Roach and agreed these apologies be accepted.

#### 2 DECLARATIONS OF INTEREST

418 Cllr Gary Etheridge reported a conflict of interest in item 6a.

#### 3 ANY OTHER BUSINESS OF AN URGENT NATURE

419 None

#### 4 MINUTES OF LAST MEETING

420 It was proposed by Cllr Etheridge, seconded by Cllr Roscow and agreed the minutes of the meeting held on 28<sup>th</sup> January 2025 be signed as a true record.

#### 5 FOOTPATHS

##### 421 Footpath Officer's Report

Cllr Roscow reported "This month we worked in Lower Upnor. Clearing RS127 and part of the Saxon Shore Way along the river. Fly tipping was reported at the bottom end of RS127 and part of it has been removed.

We also worked on RS121, the part of Saxon Shore way from Parsonage Lane to Berwick Way. We collected 6 bags of rubbish, a child's tricycle, and an enormous drum which we could only roll along. We arranged for it to be collected by Medway council from the Parsonage Lane end. We have also requested for a bin to be placed at the Parsonage Lane end. Much of the rubbish consists of drinks cans and bottles, and MacDonalds containers. There were several black sacks filled with compost that we emptied, removing the black sacks. Also the ubiquitous used dog poo bags."

- 6**
- a** **PLANNING Applications**
- 422 **i** **MC/25/0353** – Unit 11 Riverside Estate Sir Thomas Longley Road Medway City Estate : Application for a Lawful Development Certificate (proposed) Change of use from a commercial online selling business/warehouse (use class E) to a animal veterinary practice (use class E) medical/health services.
- No Objection
- 423 **ii** **MC/25/0318** – 28 Hollywood Lane Wainscott : Details pursuant to condition 6 (landscaping) on planning permission MC/20/2764 for demotion of existing dwelling house and construction of a five bedroom dwelling with detached garage and associated parking
- No Objection
- 424 **iii** **MC/25/0318** –29 Frittenden Road Wainscott : Construction of a part two storey part single storey extension to side and rear, extension to existing front porch and installation of roof lights to front and side with associated external landscape works - demolition of existing single storey side extension
- No Objection
- 425 **iv** **MC/25/0296** - 35 Moat Lane Upnor : Construction of a part two storey and part single store rear extension.
- Frindsbury Extra Parish Council would like to seek clarification on the proposed parking as currently the home does not have any official parking as the under-croft parking was removed and developed into additional living space which was against original planning conditions. Councillors are concerned that the the proposed parking to the front of the house is restricting access to No.36 and with additional bedrooms being added to the property this may create more vehicles at the home with nowhere to park.
- 426 **v** **MC/25/0221** - 29 Frittenden Road Wainscott : Application for a Lawful Development Certificate (proposed) loft conversion including hip to gable roof and flat roof dormer, to create additional 25m3 space.
- No Objection
- 427 **vi** **MC/25/0079** - Elm Cottage Hoo Road Wainscott : Construction of a single storey side extension
- No Objection
- 428 **b** **Decisions**
- The decisions as listed on Appendix A were noted.
- 429 **c** **Appeals and Other Matters**
- Cllr Sparks reported the piles which were placed in the river bed at Lower Upnor along with the now removed houseboat should be removed by March, it was suggested we contact Medway Planning to ensure this work is completed.
- 430 **d** **Neighbourhood Plan**
- Nothing to report.
- 7**
- FINANCE**
- 431 **a** **Bank Balances**
- The Bank balances at 31<sup>st</sup> January as listed on Appendix B were noted.
- 432 **b** **Paid since last meeting**
- Payments made since the last meeting as listed on Appendix B were ratified.

433	<b>c</b>	<b>Accounts for payment</b>	It was proposed by Cllr Roach, seconded by Cllr Turpin and agreed that the accounts for payment as listed on Appendix B be paid.
<b>8</b>		<b>GRANT APPLICATIONS</b>	
434		<b>Frindsbury Extra Memorial Hall</b>	Cllr Sparks as a member of the hall committee reported that the Memorial Hall had requested a grant towards the hall insurance again this year. The figure of £2305.60 was proposed by Cllr Sparks, seconded by Cllr Etheridge and agreed as a grant made under S19 of the Miscellaneous Provisions Act 1976.
<b>9</b>		<b>MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY</b>	
	<b>a</b>	<b>Recreation Ground/Hall Garden/Playpark</b>	
435	<b>i</b>		The Clerk reported Legend on the Bench was due to install the suicide prevention bench on Friday 18 <sup>th</sup> April and the unveiling will happen on Saturday April 19 <sup>th</sup> . It was suggested to contact Village Voices, Medway Matters and the local authority to invite them along.
436	<b>b</b>	<b>Wainscott Fields Open Space/Playpark</b>	The chairman reported a resident was complaining about rubbish on site so himself and the Clerk would attend a meeting to review issues.
437	<b>c</b>	<b>Wainscott Fields Working Group</b>	Nothing to report.
	<b>d</b>	<b>Coomber Green Open Space/Playpark</b>	
438			Cllr Liddell reported the park was in good working order but there was moss on the ground which needs removing.
	<b>e</b>	<b>Schooner Walk Open Space/Playpark</b>	
439			Nothing to report.
440	<b>f</b>	<b>Allotments</b>	Nothing to report.
	<b>g</b>	<b>Woodland</b>	
441			Nothing to report.
442	<b>h</b>	<b>Notice Boards</b>	The Chairman reported prices obtained for restoration. The repairs were proposed by Cllr Etheridge, seconded by Cllr Noise and agreed for the repairs to go ahead.
443	<b>i</b>	<b>Defibrillators</b>	Cllr Williams and Cllr Ashton reported all in good order.
<b>10</b>		<b>UPNOR</b>	
444	<b>i</b>		The Clerk and Chairman reported they met with Whoo Cares and agreed a location in Lower Upnor for the history board.

**11 FRINDSBURY EXTRA MEMORIAL HALL**

445 Nothing to report.

**12 SCHOOLS**

446 Cllr Liddell reported he was arranging a meeting with the Maritime Academy and the assistant Clerk requested to attend to try get the school involved in the Neighbourhood Plan.

**13 HIGHWAYS AND TRANSPORT**

447 The Clerk reported she had tried to get in contact with Alex Paterson from Highways but had no response regarding the blocked drain in Upnor causing flooding on the road. Medway Councillors suggested some other contacts.

Cllr Etheridge reported Berwick way was covered in mud again and Cllr Martin has emailed regarding the repairs to Upnor Road in Lower Upnor after service installation was in a terrible condition and needs to be inspected. The Clerk would report all this to Highways.

**14 RURAL LIAISON COMMITTEE**

448 Nothing to report.

**15 KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE**

449 **a Representatives' Report**

The next meeting is Wednesday 5<sup>th</sup> March.

**16 POLICE MATTERS**

450 **a Police Liaison Committee Representative's Report**

In Cllr Onimole's absence no report was given.

451 **b Neighbourhood Watch**

Nothing to report.

**17 COMMUNICATIONS**

452 **a Website/Social Media**

Nothing to report.

**18 Consultation**

453 **a Hoo Community Infrastructure Audit**

A teams meeting was to be scheduled. Councillors were very unhappy with this audit as only a few people had been selected to participate and no Councillors could attend.

**19 Correspondence**

454 None.

**20 Gift or Charitable Donation for Geoffrey Moore for long service on the Parish Council**

455 This item is to be deferred until March Agenda.

**MEDWAY COUNCILLORS' REPORT AND PUBLIC SESSION**

Cllr Turpin reported Medway Council were seeking extortionate loans over extended years. It was also reported that there may be some changes to Upnor Castle regarding its lease but not certain information yet.

**CONFIDENTIAL SECTION**

**21                    RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC**

456                    It was proposed by Cllr Sparks, seconded by Cllr Roach and agreed the press and public be excluded from the following item on the grounds of a HR matter and landscape maintenance tender discussion.

**22                    PERSONNEL**

457                    **Assistant Clerk Update**

It was reported an assistant clerk had started on the 10<sup>th</sup> of February and had been working with Cllr Sparks and the Clerk to get settled and has already been updating the stalk holder lists.

**23                    LANDSCAPE MAINTENANCE**

458                    The Clerk reported she had updated the schedule of work for all our landscape maintenance and was sending out to 4 companies. Once received back it was agreed for quotes to be circulated via email and a vote to take place which one Councillors felt was best.

The Chairman thanked everyone for attending and closed the meeting at 21:00

Signed ..... Chairman

On the ... day of .....2025