



- 574    **b**    **Additional equipment**
- Cllr Mrs Roscow's request for additional equipment was discussed and agreed
- 7**            **PLANNING**
- a**    **Applications**
- 575    **i**    **MC/23/0189** 5 Chatsworth Drive Strood: Construction of a single storey side/rear extension together with canopy to front - demolition of existing garage and porch
- No objection.
- 576    **ii**   **MC/23/0181** 7 Benenden Road Wainscott: Construction of a dormer window to rear and installation of roof lights to front to provide additional living accommodation within roof space
- No objection
- 577    **iii**   **MC/23/0321** 7 Eglinton Drive Wainscott: Retrospective change of use from a C3 Dwellinghouse to a C2 Residential Institution (Children's Care Home)
- Frindsbury Extra Parish Council objects to the application as Councillors feel the location is unsuitable due to the access road, it is right in the middle of a housing development and lack of parking for potentially 4 people (2 potential 17 year olds with cars and 2 carers) let alone any visitors. The Parish Councillors also have concerns for a fire safety point of view due to access and living accommodation, they feel the house is unsuitable for the 4 people intended to live there who will require their own space also the lack of information supplied with regards to the inhabitants of the building as there is a lack of facilities in the area and the fact it is in the middle of a housing development whether the location is suitable.
- 578    **iv**    **MC/23/0301** 5 Dillywood Fields, Wainscott: Construction of a dormer to side and a dormer to rear with 2 roof lights to side to facilitate additional living accommodation within the roof space and the addition of a circular window to front
- Frindsbury Extra Parish Council objects to the application as Councillors feel the design is bulky and is over development of the building, also it is located in a rural area and feel it would be visually intrusive. Also there is a severe lack of parking on the development currently and having lorries and materials delivered would only add to this stress which may cause people to park outside the development along the B2000 which is a busy and extremely dangerous road.
- 579    **v**    **MC/23/0280** Land North Of Commissioner's Road Strood: Details pursuant to condition 20 (Drainage Strategy) and condition 22 (Surface Water Disposal) on planning permission MC/16/4268 for Outline planning application (with all matters reserved except means of access from Commissioners Road) for up to 130 residential dwellings earthworks to create development levels; new internal access roads car parking, open space, sustainable urban drainage systems and associated landscaping and infrastructure
- No objection
- 580    **vi**    **MC/22/0207** Land North Of Commissioner's Road Strood: Details pursuant to condition 14 (Noise) of outline planning permission MC/16/4268 - Outline planning application (with all matters reserved except means of access from Commissioners Road) for up to 130 residential dwellings earthworks to create development levels; new internal access roads car parking, open space, sustainable urban drainage systems and associated landscaping and infrastructure
- No objection
- 581    **vii**   **MC/23/0250** 14 Guinness Drive Wainscott: Construction of a single storey extension to rear, loft conversion with roof lights to rear and conversion of garage into habitable room.
- No objection

- 582    **b**    **Decisions**
- The decisions as listed on Appendix A were noted.
- 583    **c**    **Appeals and Other Matters**
- 583    **i**    **Patman’s Wharf** Cllr Sparks reported The Patman’s Wharf appeal lasted 3 days and no decision had yet been notified.
- 584    **d**    **Neighbourhood Plan**
- Cllr Sparks reported that the next opportunity to apply for a grant was 1<sup>st</sup> April when an application to Locality would be submitted. The grant would be used for promotion of the Plan. It was agreed to use venues throughout the parish to enable Parishioners access meetings and workshops more easily. Apart from the Memorial Hall, other venues suggested were The Tudor Rose in Upper Upnor, the Ship in Lower Upnor and the Sans Pareil.
- 8**        **FINANCE**
- 585    **a**    **Bank Balances**
- The Bank balances at 31 January as listed on Appendix B were noted.
- 586    **b**    **Paid since last meeting**
- Payments made since the last meeting listed on Appendix B were ratified.
- 587    **c**    **Accounts for payment**
- It was proposed by Cllr Moore, seconded by Cllr Roach and agreed that the accounts for payment as listed be paid.
- 9**        **GRANT APPLICATIONS**
- 588    **a**    **Hall Insurance**
- The Clerk reported that Hall Treasurer had requested a grant to pay for the Memorial Hall’s insurance premium of £2162.26. It was proposed by Cllr Mrs Noise, seconded by Cllr Etheridge and agreed. The grant made under S19 of the Miscellaneous Provisions Act 1976.
- 589    **b**    **Wainscott Brownies**
- The Assistant Clerk reported two Brownie packs had applied for a grant of £500 towards the cost of a residential trip. After discussion members felt they did not have enough information to make a decision. Further information would be requested and the item deferred to the next meeting.
- 10**       **MANAGEMENT OF THE COUNCIL’S LAND AND PROPERTY**
- 590    **a**    **Recreation Ground/Hall Garden/Playpark**
- 590    **i**    **General Matters**
- The Clerk reported that she had not heard back from Baylis Landscapes regarding fixing the fence around the recreation ground and would chase them. The Chairman also reported he had been to visit a resident due to problems with anti-social behaviour from youths in the Play Park and had discussed a few options which were being investigated. CS
- 591    **ii**   **MHS Tree 39 Hollywood Lane**
- Cllr Sparks reported he would be meeting with someone from MHS Homes to discuss the tree and work that needed doing. CS

- 592    **iii    Football**
- The Clerk reported that the football club had been asked yet again to move their goals as they had been chained to the fence at the bottom of a resident's garden which had not been agreed. Alternatives had been suggested to them but they had informed the Clerk they would no longer be using the pitches and needed two weeks to arrange transport to remove their equipment.
- 593    **b    Wainscott Fields Open Space/Playpark**
- 593    **i    General Matters**
- Nothing to report.
- 594    **c    Wainscott Fields Working Group**
- Cllr Sparks reported Tim Siggers from Nurture Landscapes and Sean Manley from EPR had met on site to discuss the plan and a way to move forward.
- 595    **d    Coomber Green Open Space/Playpark**
- Nothing to report.
- 595    **e    Schooner Walk Open Space/Playpark**
- 596    **i    Opening Ceremony**
- Cllr Sparks reported the new play park was open and many compliments and expressions of gratitude had been received from local residents. One complaint had been received about the noise from the outdoor gym equipment and it was agreed some planting would be done as a form of noise abatement. Cllr Sparks to speak to Nurture Landscapes. CS
- An opening ceremony and unveiling of the memorial bench was discussed. The Clerk would speak to the late Cllr Hick's widow about a mutually convenient date in May and would also invite Kelly Tolhurst MP to perform the ceremony. RB
- 597    **f    Allotments**
- 597    **i    General Matters**
- Cllr Sparks agreed to arrange to get a skip delivered to site to help clear some rubbish which has built up over time. CS
- 598    **ii    New Allotment Site**
- Nothing to report.
- 599    **g    Lower Upnor Village Green**
- The Clerk reported it had been established that the Village Green was not registered at the Land Registry. The Clerk had contacted the Council's solicitor about registration but was advised unless there was proof of a gift or purchase in the past which would be difficult. Alternatively an application for adverse possession could be made and the Clerk would search through archived records for evidence of continued occupation and maintenance for at least twelve years. RB
- 600    **h    Woodland**
- Nothing to report.
- 601    **j    Notice Boards**
- The Assistant Clerk reported the notice board in Lower Upnor had been moved away from the road and was now being viewed by more people.

- 602     **k**     **Defibrillators**
- Cllr Williams was asked if he had yet managed to arrange training. He would pass details of his contact to the Assistant Clerk for her to make the arrangements. JW/  
EJ
- Cllr Etheridge reported that All Saints Church had approached him to ask if the Parish Council would consider buying a defibrillator for outside the Church as most of its members were from the Parish. It was agreed to defer to the next meeting.
- 11**           **UPNOR**
- 603     **a**     **General Matters**
- Cllr Sparks reported that there were two memorial benches on the land that had been sold with the toilet block. The Council had been asked if they could be relocated, Cllr Sparks would investigate. CS
- 604     **b**     **House Boat**
- Cllr Sparks reported that the owners of the house boat were appealing the enforcement notice and asked the Assistant Clerk to report this information on social media. EJ
- 605     **c**     **River Wain**
- Cllr Sparks reported that Cllr Thorpe was still waiting to hear back from Ordnance Survey.
- 606     **d**     **Arethusa Venture Centre**
- Nothing to report.
- 12**           **FRINDSBURY EXTRA MEMORIAL HALL**
- 607           Cllr Sparks reported he had been through the hall finances and that they were looking very healthy.
- 13**           **HIGHWAYS AND TRANSPORT**
- 608     **a**     **Frindsbury Hill**
- Cllr Roach reported that the Frindsbury Car Wash water waste for quite some time had just been pouring down the road and pathways as their tanks had not been emptied, which was causing major issues especially with low temperatures it was causing the water on the paths to freeze and people had been slipping over. Cllr Etheridge said he would take this up with Medway Council. EG
- 14**           **LIGHTING**
- 609     **a**     **Upnor**
- The Assistant Clerk reported she had raised the issue with Medway Council with regarding an extra light being added in Upnor on behalf of the resident, and Medway Council had declined the idea.
- 15**           **RURAL LIAISON COMMITTEE**
- 610     **a**     **Representative's Report**
- In Cllr Millson's absence there was no report.
- 16**           **KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE**
- 611     **a**     **Representatives' Report**
- Cllrs Moore and Roach reported the meeting was again not very well attended. Also that they would need to look for someone new to Clerk the meetings.

**17 POLICE MATTERS****612 a Police Liaison Committee Representative's Report**

Cllr Williams reported he would bring up the anti social behaviour still happening at Wainscott Recreation Ground and the criminal damage to vehicles in the Car Park in Upnor. It was also reported that there had been a bomb scare in Wainscott.

**613 b Neighbourhood Watch**

Cllr Onimole reported he needed to chase Kent Police for some replacement signs.

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**18 COMMUNICATIONS****614 a Website**

Nothing to report.

**615 b Magazine**

Nothing to report.

**616 c Social Media**

The Assistant Clerk reported more residents were using this method of communication to report problems and that good feedback was being received.

**19 CONSULTATION****617 a New Road Names – Land North of Commissioners Road**

Cllr Etheridge proposed the idea of naming a road on the new development after the late David Coomber who had been a Coucillor since 1972 and Chairman for many years during that time. It was agreed that his service to the community should be recognised and the name "Coomber Avenue" would be put forward.

**618 b Medway Council – Better Health Survey**

Cllr Sparks reported that the meeting went well and all information would be fed back to Medway Council.

**619 c Public Space Protection Order**

The Public Space Protection Order to tackle the cars and bikes racing around Chattenden and surrounding areas.

**20 Annual Parish Meeting****620 a Change of Date**

The Clerk reported the Annual Parish Meeting would now be held on the 4<sup>th</sup> of April.

**621 b Format of Meeting**

The Clerk went through the format of the meeting.

**21 REPORTS AND CIRCULARS**

622 None.

**MEDWAY COUNCILLORS' REPORT AND PUBLIC SESSION**

The Chairman suspended the meeting to enable the Medway Councillors and members of the public to speak.

Cllr Williams reported that the Medway Council's budget had been passed and that there had been much debate.

The Chairman thanked the Medway Councillors and reconvened the meeting.

**CONFIDENTIAL SECTION**

**22 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC**

623 It was proposed by Cllr Sparks, seconded by Cllr Moore and agreed the press and public be excluded from the following item on the grounds that it concerned named members of staff.

**23 PERSONNEL COMMITTEE**

624 **a Administration Assistant**

Cllr Roach reported on the last meeting held on 21<sup>st</sup> February the implications of the Parish Council's taking on management of the Hall from 1<sup>st</sup> May were discussed. The Committee recommended that an Administration assistant would be required to manage the Hall and help with the Neighbourhood Plan. Initially the hours would 10/week at £12/hour. A cleaner would also have to be employed for 10/week at £10.50/hour. It was proposed by Cllr Moore, seconded by Cllr Mrs Noise and agreed this recommendation be accepted.

625 **b Employment documentation.**

Job specifications and employment policies were being worked on and hoped to be completed by the 1<sup>st</sup> of April.

The Chairman thanked everyone for attending and closed the meeting at 22:17

Signed ..... Chairman

On the ... day of .....2023