

FRINDSBURY EXTRA PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY 25th MARCH 2025 AT FRINDSBURY EXTRA MEMORIAL HALL,
HOLLY ROAD, WAINSCOTT AT 7.30 PM

PRESENT:	Cllr Chris Sparks	Chair
	Cllr Vanessa Roach	Vice-Chair
	Cllr Anne Roscow	
	Cllr Craig Liddell	
	Cllr Paul Martin	
	Cllr Andrew Millsom	
	Cllr Elizabeth Turpin	
	Emma Johnson	Clerk
	Alexie Heath-Noel	Assistant Clerk
In attendance	0 Member of the public	

Item

Minute 2024/25

*Action point***1 PRESENTATION FROM HOMES ENGLAND – CHATTENDEN BARRACKS**

459 Homes England attended the meeting and gave a presentation to Councillors on their proposals for the Chattenden Barracks site. Although not in Frindsbury Extra Parish, Councillors expressed concerns regarding highways at Four Elms roundabout and also from the site joining Four Elms hill as well as the site being so close to an SSSI that's home to nightingales and that there is no infrastructure in Chattenden village.

2 APOLOGIES

460 Apologies were received from:
Cllr Gary Etheridge - Meeting
Cllr John Williams - Meeting
Cllr Tony Ashton - Work
Cllr Sheila Noise – Prior commitment

It was proposed by Cllr Sparks, seconded by Cllr Roach and agreed these apologies be accepted.

3 DECLARATIONS OF INTEREST

461 Cllr Gary Etheridge reported a conflict of interest in item 6a.

4 ANY OTHER BUSINESS OF AN URGENT NATURE

462 None

5 MINUTES OF LAST MEETING

463 It was proposed by Cllr Martin, seconded by Cllr Millsom and agreed the minutes of the meeting held on 25th February 2025 be signed as a true record.

6 FOOTPATHS**464 Footpath Officer's Report**

Cllr Roscow reported "This month we litter picked on RS121 from Parsonage Lane to Upper Upnor. We cut back brambles on RS136 from Brissenden Close to RS128, Upchat Road. We removed 2 fallen branches. One on RS136 and one on RE128. We also cut bank brambles on RS128, and walked from Upchat Road to Four Elms and back to attempt to reinstate the footpath following on from the crops starting to grow."

7	a	PLANNING Applications
465	i	<p>MC/25/0586 – 32 Gill Avenue Wainscott : Application For a Lawful Development Certificate (Proposed) Construction of a single storey conservatory to rear - partial demolition of existing</p> <p>No Objection</p>
466	ii	<p>MC/25/0565 – 43 Higham Road Wainscott : Construction of a two storey side and single storey rear extension, formation of a gable end, construction of a dormer window to rear, installation of roof lights to front and a second floor window to side to provide additional living accommodation within roof space together with associated external alterations.</p> <p>No Objection</p>
467	iii	<p>MC/25/0545 –1 Royal Eagle Close Medway City Estate : Removal of condition 4 (opening hours) on planning permission MC/21/3383 to enable operation as a 24 hour facility.</p> <p>No Objection</p>
468	iv	<p>MC/25/0479 - 22 Frittenden Road Wainscott : Construction of an attached dwelling with associated parking, vehicular crossover, refuse/cycle store and electric vehicle charging point.</p> <p>No Objection</p>
469	v	<p>CAN/25/0470 - Land At Upchat Road And Upnor Road Upnor : T1 - Large Sycamore tree with blue dots on it, to be removed to ground level. due to the fungal decay at base. T2 - dead fallen tree to be removed from the building. T3 - semi-mature Sycamore tree with a blue dot on it, to be removed to ground level. this tree is dead within falling distance of the road. T4 - group of trees along upnor road and upchat road, to be crown lift to 5.5m above ground level by removing laterals and sub-laterals to appropriate growth points.</p> <p>No Objection</p>
470	vi	<p>MC/25/0453 - Veetee House Sir Thomas Longley Road Medway City Estate : Construction of a single storey detached site security building, including alterations to boundary fencing -Removal of existing Portacabin</p> <p>No Objection</p>
471	vii	<p>CAN/25/0411 – 20 High Street, Upnor : T1. Birch - Reduce in height by 2.5m. Current height 12m leaving at 9.5m. T2. Redwood - Reduce overhanging branches to the boundary line growing towards the neighbouring property, pruning back to previous points. Reduce in height by 2.5m. Current height 12m leaving at 9.5m.</p> <p>No Objection</p>
472	viii	<p>MC/25/0396 - Mot Centre 64 Cooling Road Strood : Installation of five electric vehicle chargers with substation and a switchgear cupboard.</p> <p>No Objection</p>
473	b	Decisions
		The decisions as listed on Appendix A were noted.
474	c	Appeals and Other Matters
		Cllr Sparks reported he would contact Dave Harris at Medway Planning regarding the piles still in the river bed in Lower Upnor which should be removed by the end of the month.

475	d	Neighbourhood Plan	
			The Assistant Clerk reported on the progress of the neighbourhood plan and provided a timeline for its completion, as well as updates on stakeholder engagement.
8		FINANCE	
476	a	Bank Balances	
			The Bank balances at 31 st February as listed on Appendix B were noted.
477	b	Paid since last meeting	
			Payments made since the last meeting as listed on Appendix B were ratified.
478	c	Accounts for payment	
			It was proposed by Cllr Roach, seconded by Cllr Turpin and agreed that the accounts for payment as listed on Appendix B be paid.
9		GRANT APPLICATIONS	
479		Kent Air Ambulance Grant	
			Kent Air Ambulance requested a grant from the Parish Council. As this is a service which could be needed by anyone in the Parish it was proposed by Cllr Liddell, seconded by Cllr Millsom and agreed to give a grant of £200 under section 137 of the Local Government Act 1972.
10		MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY	
	a	Recreation Ground/Hall Garden/Playpark	
480	i		Nothing to report.
481	b	Wainscott Fields Open Space/Playpark	
			It was reported where some of the trees had been broken by children on site that they were now a hazard as they were sharp and sticking out the ground, the clerk would arrange for this to be taken care of.
482	c	Wainscott Fields Working Group	
			Nothing to report.
	d	Coomber Green Open Space/Playpark	
483			Cllr Liddell reported the park was in good working order.
	e	Schooner Walk Open Space/Playpark	
484			Nothing to report.
485	f	Allotments	
			The Assistant Clerk reported that she was chasing payment for a few allotment holders.
	g	Woodland	
486			Nothing to report.
487	h	Notice Boards	
			It was reported that one of the noticeboards in Wainscott keeps being opened and damaged, the clerk has arranged for this to be looked into.

488	i	Defibrillators
		Nothing to report.
11		UPNOR
489	i	Nothing to report.
12		FRINDSBURY EXTRA MEMORIAL HALL
490		Cllr Sparks reported the flat roof repairs were being organised, and the end of year accounts were looking stable. The Clerk will contact octopus to check on progress of memorial display.
13		SCHOOLS
491		It was reported that some children from the Maritime school have been kicking and breaking walls and causing anti-social behaviour on Wainscott Fields. It was suggested we approach the school to ask if they can assist with the matter. Cllr Liddell also reported that residents could use the gym at the school for a subsidised price due to only being able to use the gym outside of school hours.
14		HIGHWAYS AND TRANSPORT
492		Cllr Roach reported that the grass verge on Frindsbury Hill had been left in an awful state after works had been completed and Cllr Martin reported an issue with the pavement and road surface which has been re-laid after utilities connected in an uneven and poor state. The Clerk will report to Medway Council.
15		RURAL LIAISON COMMITTEE
493		Cllr Millsom reported there had been discussions on City Fibre networks on the Hoo Peninsula and Catherine Smith reported on the draft regulation 19 would go out for consultation on the 24 th June, then in November it will go to the government regulation 20 and will come back around April 2026.
16		KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE
494	a	Representatives' Report
		The next meeting is the 30 th April.
17		POLICE MATTERS
495	a	Police Liaison Committee Representative's Report
		In Cllr Onimole's absence no report was given.
496	b	Neighbourhood Watch
		Cllr Millsom reported that crimes of theft, criminal damage and burglary had been reported.
18		COMMUNICATIONS
497	a	Website/Social Media
		Nothing to report.
19		Consultation
498		Nothing to report.
20		Correspondence
499		None.

21 Gift or Charitable Donation for Geoffrey Moore for long service on the Parish Council

500 This item is to be deferred until April Agenda.

MEDWAY COUNCILLORS' REPORT AND PUBLIC SESSION

Nothing to report.

CONFIDENTIAL SECTION

22 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

501 It was proposed by Cllr Sparks, seconded by Cllr Roach and agreed the press and public be excluded from the following item on the grounds of a HR matter and landscape maintenance tender discussion.

23 LANDSCAPE MAINTENANCE

502 The Clerk reported she had sent by email all 3 tenders for the landscape maintenance contract and had asked Councillors to vote for which company they preferred for the job. The votes came back and IPM had the most votes and would take over from Blue Harbour on the 1st of April. The Clerk will send thanks to Blue Harbour for their hard work over the last year and will inform IPM.

The Chairman thanked everyone for attending and closed the meeting at 21:33

Signed Chairman

On the ... day of2025