

FRINDSBURY EXTRA PARISH COUNCIL**MINUTES OF THE MEETING HELD ON THURSDAY 27 JUNE 2019 AT THE MEMORIAL HALL, HOLLY ROAD,
WAINSCOTT AT 7.30 pm**

PRESENT: Cllr Peter Martin In the chair
 Cllr David Coomber
 Cllr Gary Etheridge
 Cllr Andrew Millsom
 Cllr Mrs Elizabeth Turpin
 Cllr John Williams

Mrs Roxana Brammer Clerk

In attendance 3 members of the public

As neither the Chairman nor Vice-chairman was present, it was proposed by Cllr Millsom, seconded by Cllr Etheridge and agreed Cllr Martin chair the meeting.

Item *Action point*
 Minute number 2019/20/

1 APOLOGIES

115 Apologies for absence were received from

Cllr Geoff Moore	Hospital appointment
Cllr Mrs Sheila Noise	On holiday
Cllr Ope Onimole	At work
Cllr Mrs Rebecca Ryan	At another meeting
Cllr Chris Sparks	On holiday

It was proposed by Cllr Martin, seconded by Cllr Coomber and agreed these apologies be accepted. An apology for absence was also received from Mrs Anne Roscow, Footpaths Officer.

2 DECLARATIONS OF INTEREST

116 Cllr Etheridge declared a possible conflict of interest in item 9a, planning applications, as a member of Medway Council's Planning Committee.

3 ANY OTHER BUSINESS OF AN URGENT NATURE

117 None.

4 MINUTES OF THE MEETING HELD ON 15 MAY 2019

118 It was proposed by Cllr Etheridge, seconded by Cllr Williams and agreed the minutes of the meeting held on 15th May 2019 be signed as a true record.

5 MATTERS ARISING

119 a C/05/19/12 minute 19/20/80: Induction and Training

The Clerk reported she had arranged for KALC to provide a Dynamic Councillor course on Saturday 28th September and all 12 councillors were required to attend. In order to make it viable, the course would need an additional 12 councillors from other parishes to attend. In discussion with the two newly elected councillors present, it was agreed the Clerk would run an induction session for all 5 new councillors on Saturday 27th July in the Parish room of the Memorial Hall from 10 am to 12 noon. Attendance was expected.

6 WAINSCOTT SCHOOL

120 As the concerned group of parents was not present, the item was not discussed.

7 DEFIBRILLATORS

121 The Clerk reported that Cllrs Moore and Sparks were trying to locate the public access defibrillator previously sited at the Arethusa Venture Centre. It was agreed that if found, the Council should take responsibility for it and find another site in Lower Upnor. Cllr Millsom said that residents of Upnor were trying to raise funds for a defibrillator in Upnor. After discussion it was proposed by Cllr Millsom, seconded by Cllr Mrs Turpin and agreed the Council provide a unit for Upnor.

8 FOOTPATHS

122 a Representative's Report

Mrs Roscow's written report was read:

"In my May report, I wrote of several issues that I reported to Adam Taylor. I have not had a response. I have cleared stinging nettles, ivy and brambles that are starting to cause a problem on some footpaths."

9 PLANNING

a Applications

123 i **MC/19/1156:** Land to the North side of Royal Eagle Close at the Junction with Anthony's Way, Medway City Estate: Construction of a builders merchants warehouse and storage yard (use class B8)

After discussion, it was agreed to respond as follows:

Frindsbury Extra Parish Council has no objection in principle to this application but would like a condition imposed where the developer is required to provide noise abatement measures and planting to provide screening of the yard, in the interest of the amenity of neighbouring businesses.

- 124 **ii MC/19/1315:** 202 Brompton Farm Road, Frindsbury Extra: Proposed loft conversion with hip to gable roof extension, dormer window with Juliet balcony to rear elevation and 3 no rooflights to front elevation
- No objection
- 125 **iii CAN/19/1318: Manor House, Parsonage Lane, Frindsbury:** (T2) Horse Chestnut- Fell (T7) Horse Chestnut- Crown Lift to 5m from ground level and prune back 1.5m away from BT line (T8) Horse Chestnut- Crown Lift to 5m from ground level and prune back 1.5m away from BT line (T9) Horse Chestnut- Crown Lift to 5m from ground level and prune back 1.5m away from BT line
- No objection.
- 126 **iv MC/19/1348: 19 Hollywood Lane, Wainscott:** Construction of new roof over existing side projection incorporating raising the height and an extension of canopy to front together with single storey rear extension
- No objection
- 127 **v MC/19/1461: Medway Yacht Club, Lower Upnor:** Extension to the hammerhead of the pontoon and to one of the pontoon side legs
- No objection.
- 128 **vi MC/19/1467: 24 Benenden Road, Wainscott:** Construction of a single storey extension to rear - resubmission of MC/19/0632
- No objection
- 129 **b Decisions**
- The decisions listed on Appendix A were received.
- c Appeals and Other Matters**
- 130 **i MC/17/2956 Appeal ref APP/A2280/W/18/3214163:** no 178 and land to the north of Brompton Farm Road, Strood
- Appeal against refusal of planning permission dismissed. Noted.
- 131 **d Consultation on Medway Innovation Park**
- It was agreed this be delegated to the Planning Committee.
- 132 **e Review of Planning Committee**
- It was agreed that Cllr Williams join the committee.

10 FINANCE**133 a Bank Balances**

The bank balances as listed on Appendix B were noted.

134 b Payments Made Since Last Meeting

The payments made since the last meeting as listed on Appendix B were ratified.

135 c Accounts for Payment

It was proposed by Cllr Williams, seconded by Cllr Mrs Turpin and agreed the accounts for payment as listed on Appendix B be approved (cheques 102082 – 102084), with the addition of £112, Clive Stanley (cheque 102085); £873.60, A Osborne Electrical (102086) and £1,716.20, Nurture Landscapes (102087)..

136 d Review of Finance Committee

It was agreed Cllr Williams should be removed from the Finance Committee.

11 GRANT APPLICATIONS

137 None

12 POLICIES REVIEW**138 a Code of Conduct**

The draft revised Code of Conduct had been circulated to all members prior to the meeting. It was proposed by Cllr Etheridge, seconded by Cllr Martin and agreed the Code be adopted.

139 b Standing Orders

The draft revised Standing Orders had been circulated to all members prior to the meeting. It was proposed by Cllr Etheridge, seconded by Cllr Martin and agreed the Standing Orders be adopted.

140 c Financial Regulations

The draft revised Financial Regulations had been circulated to all members prior to the meeting. It was proposed by Cllr Etheridge, seconded by Cllr Martin and agreed the Financial Regulations be adopted.

13 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**141 a Recreation Ground/Hall Garden**

A hole had been cut in the gate to the garden, which had been repaired. The invoice was awaited.

141 **b Wainscott Fields Open Space**

142 **i General Matters**

The Chairman suspended the meeting to allow members of the public to speak.

They said they lived close to Wainscott Fields and had got together to pick up the litter. They appreciated that the Council's landscape contractor did a litter pick when on site and emptied the bins, but the problem was far worse, with empty bottles and general rubbish being left on the fields. They asked if the Council could supply litter pickers.

The Chairman thanked the residents and reconvened the meeting.

Cllr Etheridge thanked them for doing this. After discussion, it was proposed by Cllr Etheridge, seconded by Cllr Williams and agreed that hi-viz vests and litter pickers would be provided for them. They would be Council volunteers and covered by the Council's insurance.

143 **ii Informal Open Space**

The walkabout with the environmental consultant would take place on 12th July at 10 am.

144 **c Fordwich Drive Open Space**

Nothing to report.

Playparks

145 i. Recreation Ground. Nothing to report.

146 ii. Wainscott Fields. Nothing to report

147 iii. Fordwich Drive. Nothing to report.

148 **e Allotments**

Nothing to report.

149 **f Lower Upnor Village Green**

Nothing to report.

150 **g Woodland**

The quotations from Laverock Tree Care of £325 for crown lifting a tree adjacent to 30 Brissenden Close and £400 for the removal of shrubs at the rear of 7 Margett's Place were agreed.

151 **h Notice Boards**

In Cllr Moore's absence, there was no update.

20 UPNOR**152 a General Matters**

Cllr Millsom had nothing to report.

153 b Parking and Traffic Management

In the absence of Cllrs Sparks and Moore, there was no update..

15 HIGHWAYS AND TRANSPORT**154 a Four Elms Roundabout**

Cllr Etheridge said that a funding bid had been put in but subsequently had had to be put on hold. He added that he was having a meeting with highways officers about the Sans Pareil roundabout and parking restrictions on Chancel Drive.

16 LIGHTING

155 Nothing to report.

17 RURAL LIAISON COMMITTEE**156 a Representative's Report**

No meeting..

18 KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE

157 The next meeting would be held on 24th July

19 HALL MANAGEMENT COMMITTEE**158 a Representative's Report**

As Cllr Mrs Noise was not present, Cllr Coomber read the Hall Secretary's report:

"Trevor Archer has resigned as Treasurer of the Hall. Fatima Mitchell is now the Treasurer. The lights in the main hall have been changed to help when the screen is being used. The Committee would like to thank the Parish Council for paying for this to be done. The Committee will be gradually changing the chairs in the hall as so many are now broken. We are also having trouble with the gentlemen's toilet which floods when there is heavy rain and this is being investigated."

20 POLICE MATTERS**159 a Police Liaison Committee Representative's Report**

Cllr Williams said no meeting had been held.

160 b Neighbourhood Watch

In Cllr Onimole's absence, there was no report.

21 COMMUNICATIONS

161 **a Website**

Nothing to report

162 **b Magazine**

Cllr Etheridge said there was a new editor, Callum Knowles.

22 CONSULTATION

163 No documents received.

23 CORRESPONDENCE

164 None.

MEDWAY COUNCILLORS' REPORTS

The Chairman suspended the meeting to allow Cllrs Etheridge, Mrs Turpin and Williams give their reports.

Cllr Etheridge said that Medway Council was concentrating on the rejuvenation of Chatham. They had bought the Pentagon Centre. They were doing works to the Whiffen Way car park and would move on the the Brook and other car parks. They were planning a mixed development at Sun Pier and were considering altering the licences of Council owned buildings to permit other business uses. A string of cameras in Gillingham and Rainham were not transmitting back to the control centre. Cllr Williams said that the Strood improvements continued.

The Chairman thanked Cllrs Etheridge and Williams and reconvened the meeting.

24 REPORTS AND CIRCULARS

165 The reports and circulars as listed on the agenda were received.

CONFIDENTIAL SECTION

25 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

166 It was proposed by Cllr Williams, seconded by Cllr Martin and agreed to exclude the press and public on the grounds that the first two items related to legal matters and the third concerned a named member of staff.

26 LAND ACQUISITION

167 Ongoing

27 DISPOSAL OF LAND

168 The surveyor’s report had been disclosed to the owner of the adjacent property, who had subsequently asked for a meeting. It was agreed any meeting should only take place with the Council’s solicitor present..

28 REVIEW OF CLERK’S SALARY

169 It was proposed by Cllr Etheridge, seconded by Cllr Millsom and agreed the Clerk’s salary should be £18.20 per hour, backdated to 1st April.

The Chairman thanked everyone for attending and closed the meeting at 9.30 pm

SignedChairman

On theday of2019