

FRINDSBURY EXTRA PARISH COUNCIL**MINUTES OF THE MEETING HELD ON THURSDAY 28 JULY 2022 AT FRINDSBURY EXTRA MEMORIAL HALL,
HOLLY ROAD, WAINSCOTT AT 7.30 PM**

PRESENT:	Cllr Chris Sparks	Chairman
	Cllr Geoff Moore	Vice-chairman
	Cllr Peter Martin	
	Cllr Andrew Millsom	
	Cllr Mrs Fatima Mitchell	
	Cllr Mrs Sheila Noise	Items 7a-25
	Cllr Vanessa Roach	
	Cllr John Williams	
	Mrs Roxana Brammer	Clerk
	Mrs Emma Johnson	Assistant Clerk
In attendance	Mrs Anne Roscow	Footpaths Officer
	One member of the public	

Item

Minute 2022/23

*Action point***1 APOLOGIES**

199 Apologies for absence were received from

Cllr Gary Etheridge	On Holiday
Cllr Paul Thorpe	Prior Commitment
Cllr Mrs Elizabeth Turpin	Medway Council Meeting
Cllr Ope Onimole	Family Commitment

It was proposed by Cllr Moore, seconded by Cllr Martin and agreed these apologies be accepted.

2 DECLARATIONS OF INTERESTS

200 Cllr Sparks declared a possible conflict of interest in item 7a(ii) planning application MC/22/1648 and would not participate in the decision.

3 ANY OTHER BUSINESS OF AN URGENT NATURE

201 None

4 MINUTES OF THE MEETING HELD ON 23 JUNE 2022202 It was proposed by Cllr Millsom, seconded by Cllr Moore and agreed the minutes of the meeting held on 23rd June 2022 be signed as a true record.**5 MATTERS ARISING**

203 No matters were raised.

6 FOOTPATHS

204 a Footpath Officer's Report

The Chairman suspended the meeting to allow Mrs Roscow give her report:

Dennis and I have worked at widening the footpath from Upper Upnor to Lower Upnor RS126A, where the steps are.

We have cut brambles and strimmed RS129 from Hollywood Lane to Higham Rd.

We have cut back brambles and strimmed RS128, running parallel to Upchat Road.

We didn't go out clearing footpaths last week, when it was hot.

The Chairman thanked Mrs Roscow and reconvened the meeting.

7 PLANNING

a Applications

- 205 i **MC/22/1653** 4 Cobbs Cottages Lower Rochester Road Wainscott: Construction of a detached dwelling with associated parking

No objection.

- 206 ii **MC/22/1648** 20 Galleon Way Lower Upnor: Construction of a single storey side extension and conservatory to rear.

No objection.

- 207 iii **MC/22/1585** 190 Frindsbury Hill Frindsbury: Construction of a part ground floor extension to side and a first floor dormer extension to side to facilitate additional living space.
Planning Application: MC/22/1584 192 Frindsbury Hill, Frindsbury

Frindsbury Extra Parish Council objects strongly to this application on highway safety grounds. The houses (nos 190 and 192) were built with a shared entrance for a purpose to avoid vehicles belonging to the properties reversing out on to what is already an extremely busy A Class road. When the Maritime Academy is fully functional the highway situation will be even worse and Councillors are extremely concerned about safety of both traffic and pedestrians.

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- 208 iv **MC/22/1584** 192 Frindsbury Hill Frindsbury: Construction of part ground floor and first floor dormer extension to side - resubmission of MC/21/1972

- Planning Application: MC/22/1584 192 Frindsbury Hill, Frindsbury

Frindsbury Extra Parish Council objects strongly to this application on highway safety grounds. The houses (nos 190 and 192) were built with a shared entrance for a purpose to avoid vehicles belonging to the properties reversing out on to what is already an extremely busy A Class road. When the Maritime Academy is fully functional the highway situation will be even worse and Councillors are extremely concerned about safety of both traffic and pedestrians.

- 209 v **MC/22/1540** 70 Cooling Road Frindsbury Extra: Construction of a vehicle hardstanding and crossover to front

No objection.

- 210 vi **MC/22/1499** Frindsbury House 42 Hollywood Lane Frindsbury: Construction of a 3 storey extension incorporating a second floor level extension to accommodate a lift.

No Objection

- 211 vii **MC/22/1559** 13 Castle Street Upnor: Construction of a part single part 2 storey rear extensions with the installation of 2x Juliet balconies; installation of a window to first floor side wall together with alterations to windows and door to front.

No Objection

- 212 viii **MC/22/1657** 12 Thirlmere Close Wainscott: Construction of a single storey extension to rear, first floor extension to side and formation of hip to gable roof along with construction of a dormer roof to rear to facilitate additional living within the roof space. Conversion of ground floor garage.

No objection.

- 213 ix **MC/22/1795** Holly Tree Cottage Haven Street Wainscott: Construction of a two storey detached dwelling with associated parking - demolition of existing dwelling.

No objection.`

- 214 b **Decisions**

The decisions as listed on Appendix A were noted.

- c **Appeals and Other Matters**

- 215 i **Pattmans Wharf Upnor**

Cllr Sparks reported that the Pattmans Wharf appeal had been refused.

- 216 d **Neighbourhood Plan**

Cllr Sparks reported the neighbourhood plan application to Medway Council had been ratified and he intended to arrange a zoom meeting with the Medway Council officer to discuss further. It was stated that as there is still no Local Plan, but it was agreed to continue with the neighbourhood plan. The organisation of workshops and the appointment of a consultant would take place in the autumn. CS

8 **FINANCE**

- 217 a **Bank Balances**

The bank balances as listed on Appendix B were noted.

218 **b Accounts for payment**

It was proposed by Cllr Williams, seconded by Cllr Mrs Noise and agreed the accounts for payment as listed on Appendix B be approved. (cheques 102427-102433)

219 **c Bank Activity - June 2022**

The payments made in June 2022 as given on Appendix B were ratified.

9 GRANT APPLICATIONS

220 None

10 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY

a Recreation Ground/Hall Garden

221 **i General Matters**

Nothing to report.

3

222 **ii MHS Tree 39 Hollywood Lane**

Cllr Sparks said he still needed to speak to MHS.

CS

223 **iii Boundary fence at rear of 35 Hughes Drive**

The Clerk reported a quotation of £525 had been received for the planting of shrubs on recreation ground land at the rear of the property. It was proposed by Cllr Roach, seconded by Cllr Williams and agreed to accept the quotation subject to Cllr Sparks speaking to the resident.

CS

224 **iv Football**

The Clerk reported Nurture Landscapes had been in contact with Woodpeckers FC to discuss football pitch marking.

225 **v Litter Bins**

The Assistant Clerk reported that Nurture Landscapes had collected the bins and locations had been agreed.

226 **vi Damaged fence**

The Assistant Clerk reported that Baylis Landscapes had visited to assess the recreation ground fencing and noted all damage. They had recommended work. The other fencing company contacted had not responded. Cllrs Sparks, Williams, Mrs Mitchell and Millsom would arrange a site meeting.

CS

JW

FM

AM

b Wainscott Fields

227 i **General Matters**

Nothing to report.

VR

228 c **Wainscott Fields Working Group**

Cllr Sparks reported a meeting had been held and EPR's bio diversity net gains report had been considered and each recommendation for changing characteristics from mowed grass to wild flowers etc had been discussed with Nurture Landscapes. The report stated currently the area held 15.7 units but if all the recommendations were executed this could be increased by a further 7.72 units. Nurture Landscapes will come back with a rough cost for the works to be completed.

229 d **Coomber Green**

Cllr Martin reported it had been busy and well used.

e **Playparks**230 i **Recreation Ground**

Nothing to report.

231 ii **Wainscott Fields**

Cllr Sparks disappointingly reported that play equipment at Wainscott Fields keeps getting damaged. I was agreed that Cllr Roach will draft a social media post to put onto our Website and Facebook to urge parents and children to look after their area as it costs a of money to repair which will increase the precept.

The Clerk reported Home Counties Play had collected the broken play equipment which could not be reused. It might not be possible to fit a replacement on to the unit.

232 iii **Coomber Green**

Nothing to report.

F **Allotments**233 i **General Matters**

The Assistant Clerk reported a few people had given up at the allotments and all 3 plots had been re-let after a social media promotion had produced much interest.

234 ii **New Allotment Site**

Cllr Sparks reported the Church Commissioners would be discussing the idea further.

235 g **Lower Upnor Village Green**

Nothing to report.

236 h **Woodland**

Nothing to report.

237 **i Notice Boards**

Cllr Moore reported the noticeboard at Lower Upnor needed servicing and would arrange for this to be done.

GM

238 **j Defibrillators**

Cllr Williams reported he had checked and replaced some of the pads on two of the defibrillators and would send the Assistant Clerk the name of someone who could provide a training session for local residents. Cllr Millsom was reminded to log the defibrillator at the Kings Arms.

*JW
AM*

11
239 **a UPNOR
General Matters**

It was reported that some travellers had arrived 2 nights previously on the boot fair field and the owner was taking steps to get them removed. A resident had reported fly tipping again in Upnor which Cllr Sparks said he would raise with the Church Commissioners.

CS

It was also reported piling was occurring in Lower Upnor near the boat yard but no planning application had been submitted and Medway Council were investigating this.

240 **b River Wain**

Nothing to report.

241 **c Land adjacent to Ordnance Yard**

Cllr Sparks reported he was in contact with the owners.

242 **c Arethusa Venture Centre**

Cllr Sparks reported land registry has showed McMullochs Homes had purchased the smaller building and the former staff car park.

12 COCKHAM WOOD COMMUNITY PARK

243 Nothing to report.

13 SENIOR CITIZENS' LUNCH

244 The Assistant Clerk reported the lunches were still very low on attendance and she would keep advertising.

14 HIGHWAYS AND TRANSPORT

245 a **Resident Complaint – road & waste bin litter**

The Clerk reported she had received a complaint from a resident regarding the weeds in the road and litter after bin collection, all complaints had been forwarded to Medway Council to deal with as it was their responsibility.

15 **LIGHTING**

246 Nothing to report.

16 **RURAL LIAISON COMMITTEE**

247 a Representative's Report

Cllr Millsom reported that at the last meeting there had been presentations from Prevent, an organization that tries to prevent terrorism and The National Association for Areas of Outstanding Natural Beauty.

17 **KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE**

248 a **Representatives' Report**

Cllr Moore reported the meeting had been well attended and the Monitoring Officer had been the speaker.

18 **HALL MANAGEMENT COMMITTEE**

249 a **Representative's Report**

Cllr Sparks reported he had attended the hall management committee meeting. Cllr Mrs Noise reported that Cllr Mrs Mitchell who was the Hall Treasurer and Booking Clerk and had also been doing cleaning and dealing with other issues had said that unless she received more than the currently agreed £300 per month she would not be able to continue. The Hall Secretary had proposed £400 per month and on a vote being taken this had not been carried. Cllr Mrs Noise said she left the meeting at this point. Cllr Sparks reported that Cllr Mrs Mitchell said she could not continue. The trustees now had to decide whether they wanted to find a replacement or dissolve the committee. With no Trustee the management of the Hall would revert to the Parish Council. The Assistant Clerk would arrange a Zoom meeting to discuss the situation. An extraordinary Parish Council meeting would be convened if necessary.

EJ

19 **POLICE MATTERS**

250 a **Police Liaison Committee Representative's Report**

Cllr Williams reported he would bring up the anti-social behaviour at Wainscott Fields and ask for more patrols in the area.

251 b **Neighbourhood Watch**

In Cllr Onimole's absence no report was given.

20 **COMMUNICATIONS**

252 a **Website**

Cllr Roach reported the agendas and minutes on the website were out of order and some were missing. The Assistant Clerk would correct this.

EJ

253 b **Magazine**

Nothing to report.

254 c **Social Media**

Nothing to report.

21 CONSULTATION

255 a **Future Hoo Community Parklands**

It was reported that Councillors had received the information via email and had been asked to comment. Cllr Millsom was disappointed as park areas and wetlands were much smaller than originally shown in an earlier consultation.

22 CORRESPONDENCE

256 None.

23 REPORTS AND CIRCULARS

257 None

The Chairman suspended the meeting for the Medway Councillors' report.

MEDWAY COUNCILLORS' REPORT

No report was given.

CONFIDENTIAL SECTION

24 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

258 It was proposed by Cllr Sparks, seconded by Cllr Moore and agreed the press and public be excluded from the following item on the grounds it was a legal matter.

25 ACQUISITION OF LAND

259 The Clerk reported the legal documents had been signed by the Parish Council and Taylor Wimpey now with Medway Council for signature. In the meantime The Clerk would send tenders for the play park for which a sealed tender process would need to be put in place.

Signed Chairman

On the ... day of2022

