

**FRINDSBURY EXTRA PARISH COUNCIL**

**MINUTES OF THE MEETING HELD ON THURSDAY 27 JANUARY 2022 AT FRINDSBURY EXTRA MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 PM**

Before the meeting commenced the Parish Council received a presentation from Ross Crayford, Conservation Officer about the Upnor Conservation Area Appraisal.

<b>PRESENT:</b>	Cllr Chris Sparks	Chairman
	Cllr Gary Etheridge	
	Cllr Peter Martin	
	Cllr Andrew Millsom	
	Cllr Mrs Fatima Mitchell	
	Cllr Vanessa Roach	
	Cllr Mrs Sheila Noise	
	Cllr Paul Thorpe	
	Cllr Mrs Elizabeth Turpin	
	Cllr John Williams	
	Mrs Roxana Brammer	Clerk
	Mrs Emma Johnson	Assistant Clerk

**Item**

Minute 2021/22/

*Action point***1 APOLOGIES**

382 Apologies for absence were received from

Cllr Ope Onimole	Family Commitment
Cllr Geoff Moore	Unwell

It was proposed by Cllr Martin, seconded by Cllr Etheridge and agreed these apologies be accepted.

**2 DECLARATIONS OF INTERESTS**

383 Cllr Etheridge declared a possible conflict of interest in Item 7a as a member of Medway Council's planning committee. Cllr Sparks declared a pecuniary interest in item 7c(i), Upnor Esquire Estates Appeal.

**3 ANY OTHER BUSINESS OF AN URGENT NATURE**384 a **Cllr Etheridge – Queens Jubilee to be taken at end of the meeting****4 MINUTES OF THE MEETING HELD ON 23 DECEMBER 2021**

385 . It was proposed by Cllr Etheridge, seconded by Cllr Turpin and agreed the minutes of the meeting be signed as a true record. With the following amendments:

Delete Cllr Mrs Turpin from those present

C/12/21/25 minute 380, substitute “section” for “second”.

**5 MATTERS ARISING**

386 No matters were raised.

**6 FOOTPATHS**

387 **a Representative’s Report**

In Mrs Roscow’s absence there was no report.

388 **b Footpath Map**

Cllr Sparks reported he had found a map with all the footpath numbers on. The Assistant Clerk would get an A1 copy printed and laminated for meetings.

*EJ*

**7 PLANNING**

**a Applications**

389 **i MC/22/0022** 79 Jarrett Avenue Wainscott: Creation of hard standing to front with dropped kerb, relocation of existing access steps to left side of site for the creation of off street parking

No Objection

390 **ii MC/21/3668 & MC/21/3669** Gouge House Gouge Farm Stonehorse Lane: Construction of a two storey rear extension with associated external alterations - demolition of existing porch & Change of use of two existing agricultural buildings and adjoining land together with the construction of a single storey extension to link both of the buildings to create a single dwelling

Frindsbury Extra Parish Council considered these applications together. There is no objection in principle to either of these applications as submitted, but there is concern that there is potential for both dwellings together to become a house of multiple occupation. Consequently, the Parish Council requests a condition be imposed that each proposal remains in the occupation of a single family unit.

391 **iii MC/21/3657** Unit 3B, M2 City Link Anthonys Way Medway City Estate: Installation of a new door and letter drop box to front

No Objection

392 **iv MC/21/3383** 1 Royal Eagle Close Medway City Estate: Change of use from sui generis waste site to gym.

No objection

393 **v MC/21/3663** Plot 10 Ordnance Yard Upnor : Construction of a detached dwelling with associated landscaping works and new vehicle access to Upchat Road.

No drawings

- 394 **vi** **MC/22/0057** 186 Frindsbury Hill Wainscott: Retrospective application for construction of a detached single storey outbuilding to rear and construction of a retaining wall

No Objection

- 395 **vii** **MC/22/0141** Ministry Of Defence Higham Road Wainscott: Details pursuant to conditions 7 (landscaping) , 8 (Boundary fencing) MC/18/3112 For the construction of a new POL station to include a surface mounted fuel tank, spill kit store, office, packed fuel and oils compound and construction of a new washdown hanger with associated facilities.

No Documents

- 396 **viii** **MC/22/0146** Land South Of Berwick Way, East Of Frindsbury Hill And North And West Of Parsonage Lane (known As Manor Farm) Frindsbury: Details pursuant to conditions 3 (reptile translocation), 43 (CEMP) and 46 (Construction Surface Water Management Plan) on planning permission MC/21/0302 - Hybrid application seeking: Full planning permission for the construction of a new three-storey secondary school with sixth form and sports block with vehicular and pedestrian access from Frindsbury Hill, together with associated car parking and drop off area, multi-use games area, sports pitches, landscaping and other associated works. Full planning permission for the part conversion and extension of Grade I Listed Manor Farm Barn and change of use to a wedding venue and conference facility, including conversion and extension of former cattle byres to provide overnight accommodation, construction of single storey detached building for management facilities and construction of a new building to provide additional tourist accommodation with vehicular and pedestrian access from Berwick Way, car parking, landscaping and other associated works. Outline permission (with Frindsbury Hill access-detailed as part of the full planning permission for the school element) to be considered in detail and all other matters reserved for future consideration for the construction of up to 181 residential dwellings, together with Parsonage Lane access, parking, landscaping and associated works.

No Documents

- 397 **b** **Decisions**

The decisions as listed on Appendix A were noted.

- c** **Appeals and Other Matters**

- 398 **i** **Upnor Esquire Estates Appeal**

ClIr Sparks left the room and ClIr Martin took the chair.

It was noted that the appeal had been dismissed. ClIr Etheridge suggested putting the appeal decision with the Inspector's report on the website and Facebook thanking local residents, ClIr Thorpe and the Medway Ward Councillors for their efforts.

ClIr Sparks returned to the room and resumed the chair.

- 399 **d** **Neighbourhood Plan**

The Assistant Clerk reported she would be sending off the letter for the neighbourhood application.

*EJ*

400 e **HIF Consultation**

The Assistant Clerk reported a response had been submitted.

**8 FINANCE**

401 a **Bank Balances**

The bank balances as listed on Appendix B were noted.

402 b **Payments Made Since Last Meeting**

The payments made since the last meeting as listed in Appendix B were ratified.

403 c **Accounts for Payment**

It was proposed by Cllr Etheridge, seconded by Cllr Thorpe and agreed the accounts for payment as listed on Appendix B be approved.

**9 GRANT APPLICATIONS**

404 a **Queen's Platinum Jubilee**

Cllr Etheridge proposed that the Council make grants available to local organisations planning events to celebrate the Jubilee with a limit of £2,000 being made available. This was seconded by Cllr Williams. Cllr Millsom proposed an amendment that each grant be limited to £500. This was seconded by Cllr Williams and agreed. The Assistant Clerk to advertise this on the website and Facebook.

*EJ*

**10 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**

a **Recreation Ground/Hall Garden**

405 i **General Matters**

The Assistant Clerk reported she had received a complaint of children climbing on top of the new play equipment and that she would get a quote for anti climb paint.

406 ii **MHS Tree 39 Hollywood Lane**

Cllr Sparks reported he was still waiting to hear from MHS.

*CS*

407 iii **Boundary fence at rear of 35 Hughes Drive**

The Assistant Clerk reported she had spoken to Home Counties Play with regards to modifying the play equipment to have a panel to provide more privacy for the resident and they felt this would be a costly option and due to health and safety the gaps between panels would mean children could still look through.

*CS*

408 **iiii Eagles FC Football Club – Email attached**

The Clerk reported she had been contacted by the football club who wanted to use the recreation ground for training. All agreed this could go ahead but that the local schools should be contacted to advise them so that more local children could be involved, The Assistant Clerk to advertise this on the website and social media.

*EJ*

**b Wainscott Fields**

409 **i General Matters**

The Clerk reported she was waiting for a quote from Nurture Landscapes for the planting of the oaks and crab apple tree. It was proposed by Cllr Williams, seconded by Cllr Millsom and agreed the Clerk be delegated to accept the quote up to a limit of £500. received.

410 **c Wainscott Fields Working Group**

A quote from EPR for their fees was included in the agenda pack. It was proposed by Cllr Etheridge, seconded by Cllr Williams and agreed this be accepted. Cllr Etheridge reported the Medway Ward Councillors wanted to make a substantial contribution towards this fee.

*GE*

**d Coomber Green**

411 **i Memorial Bench**

The ceremony would take place on 21<sup>st</sup> May at 12 noon. The Clerk reported she would make arrangements for caterers.

412 **ii Tree Cutting**

Cllr Martin reported he did not think the trees around Coomber Green had been cut back yet. The Assistant Clerk would chase Laverock Tree Care.

*EJ*

**e Playparks**

413 **i Recreation Ground**

The Assistant Clerk reported that Home Counties Play had finished the installation.

414 **ii Wainscott Fields.**

The Assistant Clerk reported she was working on getting quotes for a half pipe or pump track for Wainscott Fields.

*EJ*

415 **iii Coomber Green.**

Nothing to report.

**f Allotments**

416 i **General Matters**

Nothing to report.

417 ii **New Allotment Site**

Cllr Sparks reported on his meeting with the Church Commissioners. This had gone well and the idea was being taken to the Council of the Church Commissioners. The development of a memorial garden, allotment site and car park were desperately needed as there was only one burial plot left in the churchyard at Upnor. It was felt this would give residents more options for loved ones to stay local.

418 g **Lower Upnor Village Green**

Nothing to report.

419 h **Woodland**

Nothing to report.

420 i **Notice Boards**

Cllr Sparks reported some of the noticeboards looked cluttered with old posters. The Assistant Clerk and Cllrs who add posters to the noticeboards were asked to check and tidy.

**11 UPNOR**

421 a **General Matters**

Nothing to report.

422 b **Naming of River**

Nothing to report.

423 c **Arethusa Venture Centre**

It was reported some residents had been asking if there was a covenant on the land where it could only be used for community use.

**12 COCKHAM WOOD COMMUNITY PARK**

424 Cllr Sparks reported Fiona Leadley had been made aware the Parish Council's wanting to include their woodland to allow residents direct access to the Park.

CS

**13 SENIOR CITIZENS' LUNCH**

425 Cllr Mrs Turpin reported on the plans and finances she and the Clerk had been working on to create a senior citizens lunch for the parish. It was proposed by Cllr Sparks, seconded by Cllr Etheridge and agreed to go ahead on a 6 month trial and look for a chef on a flexi contract. Pam Coomber had volunteered to help out and it was discussed all volunteers would need a CRB check and a food hygiene certificate.. Leaflets and social media advertisement would need to be created.

**14 HIGHWAYS AND TRANSPORT**

426 Nothing to report.

**15 LIGHTING**

427 The Assistant Clerk reported she had emailed the MoD regarding the lights in Upnor but had still not received a reply. Cllr Sparks said he would try to contact the barracks in Gillingham.

CS

**16 RURAL LIAISON COMMITTEE****428 a Representative's Report**

Cllr Millsom was asked to raise the issue of no longer receiving the rural liaison grant at the next meeting.

**17 KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE****429 a Representative's Report**

The Clerk reported the next meeting was on the 23<sup>rd</sup> February and she was arranging a speaker to do a talk entitled "Whos Who in Hoo".

**18 HALL MANAGEMENT COMMITTEE****430 a Representative's Report**

Nothing to report.

**19 POLICE MATTERS****431 a Police Liaison Committee Representative's Report**

Cllr Williams reported police had been to visit the residents in Holly Road regarding anti-social behaviour. He also mentioned that cases of people's drinks being spiked in Rochester were on the rise and also car thefts. Cllr Thorpe reported there was drug dealing happening in Wainscott recreation ground and in the Sans Pareil public house which he wanted Cllr Williams to bring up at the Police meeting.

- 432 **b Neighbourhood Watch**  
In Cllr Onimole's absence there was no report.

## 20 COMMUNICATIONS

- 433 **a Website**  
The Assistant Clerk reported she would add the agendas to the website before meetings.
- 434 **b Magazine**  
Nothing to report.
- 435 **c Social Media**  
Nothing to report.

## 21 CONSULTATION

- 436 No documents received.

## 22 CORRESPONDENCE

- 437 None.

## 23 REPORTS AND CIRCULARS

- 438 None received

## 3 ANY OTHER BUSINESS OF AN URGENT NATURE

- 439 **a Queens Jubilee**  
Cllr Etheridge suggested creating a Queens Jubilee Event at Upnor Castle. Councillors were reminded that no decisions could be made under this item and it would be placed on the agenda for the next meeting. In the meantime he offered to contact Medway Council/English Heritage to see if it would be possible, research bands and speak to local pubs. He asked Cllr Millsom to help with this. Cllr Etheridge said he would be prepared to contribute £350 from his Ward Improvement Fund.

The Chairman suspended the meeting for the Medway Councillors' report and public session.

## MEDWAY COUNCILLORS' REPORT

Cllr Etheridge reported that he thought the HIF consultation meetings were very disappointing and there were not enough staff to answer people's questions. Local residents were bringing up issues of alleys behind their homes being blocked off, road layouts, weight restrictions on bridges SSSI restrictions were meant to be 400 yards but Medway Council stating 200 yards. Cllr Etheridge also reported the HIF and local plan were disjointed.



The Chairman thanked the Medway Councillors and reconvened the meeting.

**CONFIDENTIAL SECTION**

**24 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC**

439 It was proposed by Cllr Sparks, seconded by Cllr Martin and agreed the press and public be excluded from the following items on the grounds the first was a legal matter and the second concerned a commercial contract.

**25 ACQUISITION OF LAND**

440 Cllr Sparks reported the Council’s solicitor was still in talks with Medway Council.

**26 RETAINING WALL**

441 Cllr Millsom reported there were 3 items being looked at before the final invoice could be paid.

*EJ*

The Chairman thanked everyone for attending and closed the meeting at 21:20

Signed ..... Chairman

On the ... day of .....2022