

**FRINDSBURY EXTRA PARISH COUNCIL****MINUTES OF THE MEETING HELD ON THURSDAY 26 SEPTEMBER 2019 AT THE MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 pm**

<b>PRESENT:</b>	Cllr Geoff Moore	Vice-chairman
	Cllr David Coomber	
	Cllr Gary Etheridge	Except item 7
	Cllr Peter Martin	
	Cllr Andrew Millsom	
	Cllr Mrs Sheila Noise	
	Cllr Ope Onimole	
	Cllr Mrs Rebecca Ryan	Items 1 - 15
	Cllr Mrs Elizabeth Turpin	
	Mrs Roxana Brammer	Clerk
In attendance	Mrs Anne Roscow	Footpaths Officer
	3 members of the public	

**Item** *Action point*  
Minute number 2019/20/

**1 APOLOGIES**

213 Apologies for absence were received from

Cllr Chris Sparks	On holiday
Cllr John Williams	On holiday

It was proposed by Cllr Martin, seconded by Cllr Moore and agreed these apologies be accepted. An apology for early departure was received from Cllr Mrs Ryan.

**2 DECLARATIONS OF INTEREST**

214 Cllr Etheridge declared an interest in item 7, Planning, as a member of Medway Council's planning committee.

**3 ANY OTHER BUSINESS OF AN URGENT NATURE**

215 None.

**4 MINUTES OF THE MEETING HELD ON 25 JULY 2019**

216 It was proposed by Cllr Martin, seconded by Cllr Millsom and agreed the minutes of the meeting held on 25<sup>th</sup> July 2019 be signed as a true record.

**5 MATTERS ARISING**

217 No matters were raised.

## 6 FOOTPATHS

### 218 a Representative's Report

The Chairman suspended the meeting to allow Mrs Roscow give her report.

Mrs Roscow said that the footpaths were getting overgrown during August, but the paths she had recently walked had been cleared and the crops had been harvested, leaving the footpaths clear. She had checked the petrol strimmer and took it to a path that a neighbour had reported needed clearing. When she got to the path, the strimmer would not start so she had used shears instead.

The Chairman thanked Mrs Roscow and reconvened the meeting.

A discussion followed about the fact that the strimmer was quite a few years old and Mrs Roscow was asked to source a more appropriate battery powered strimmer for next year.

## 7 PLANNING

Having decalred a possible conflict of interest, Cllr Etheridge left the room.

### a Applications

- 219 i **MC/19/0848:** Cypress House, 227 Frindsbury Hill, Frindsbury: Listed Building Consent for retrospective removal of paint to two elevations back to original brickwork - overhaul of defective pointing - re-paint; overhaul of rainwater goods to revert back to existing look/materials used for the period of the building. Repairs and maintenance to roof coverings including lead work; remove concrete tiles, replace these and additional broken tiles with traditional tiles to suit the period of the building. Overhaul of 19 no. sash windows and doors (repair not replace). General external repairs and maintenance to building elevations.

No objection

- 220 ii **MC/19/1922:** 22 Utah Rise, Wainscott: Construction of a single storey rear extension

No objection

- 221 iii **MC/19/2253:**

No objection

- 222 iv **MC/19/2324:** 40 Rolvenden Road, Wainscott: Application for a Lawful Development Certificate (proposed) for a single storey rear extension - demolition of conservatory

No objection

- 223 v **MC/19/2364:** Land adj Kaler House, George Summers Close, Midway City Estate: Construction of 10 light industrial units with associated parking and landscaping (resubmission of MC/19/0678)

After discussion, it was agreed to object as follows:

Frindsbury Extra Parish Council objects to this application. The Council objected to the previous application on parking grounds. Members recognise that with the reduction of 2 units and the creation of a visitors' overflow car park an attempt has been made to address this, but they are still of the opinion it has not gone far enough. 30 places for 10 units will still be insufficient and parking for the units will spill out into on-street parking in George Summers Close. The drawings assume 2 cars per unit. It is likely that more than 2 people will be employed at each unit and it is more than likely that they will all use cars to access their workplace. In an area of inadequate public transport, it is essential that enough parking is provided to serve the businesses, including visitors and deliveries.

- 223 vi **MC/19/2361: Patman's Wharf, Upnor Road, Upnor:** Change of use from boat storage yard to residential, construction of six 3 bed terraced houses and two 2 bed flats with associated landscaping and parking.

After discussion, it was agreed to respond as follows:

Frindsbury Extra Parish Council has no objection in principle to the change of use to residential. However, there are concerns on 2 issues.:

1 Highways. The access road into the site will be affected by current highway conditions. We note it is stated that the splays will be sufficiently wide for good sight lines. However the road is not very wide. There is the further complication of the chicane just along the road, which forces traffic to go onto the same side of the road as the new access. The addition of dropped kerbs and studded paving to create a crossing point adds to the complicated road conditions. In addition, at present, due to the dangerous cliff face, the emergency access into Galleon Way has been opened and the normal access into Galleon Way has been stopped up. This has created a dangerous and confused road system. It is supposed to be temporary but has been in existence for about 2 years now, with no sign of the problem being resolved. Should it become permanent, the situation in this part of Upnor Road would be intolerable.

2 Height of buildings Although the application is for change of use, there are detailed drawings showing the proposed houses. There is concern the the 3 storied buildings will dominate the street scene and cause loss of amenity to residents of Galleon Way and visitors to the village alike.. Although the Galleon Way houses are also 3 stories, they do not dominate the street scene and do not hide the view of the river. Members would like to see the house designs sympathetic to the riverfront and surrounding environment.

- 224 vii **MC/19/2435: 7 Margetts Plcew, Upnor:** Construction of a first floor side extension

No objection

- 225 viii **MC/19/2449:** 54 Higham Road, Wainscott: Construction of a single storey extension to front and rear with increase in roof height to fscilitte dormers to side and demolition of conservatory

No objection

- 226 **ix MC/19/2332:** Veolia, George Summers Close, Medway City Estate: Construction of new depot building

No objection.

- 227 **Out of Time**

The responses to the out of time applications as listed on Appendix A were ratified.

- 228 **b Decisions**

The decisions as listed on Appendix A were received. It was reported that the application for mixed retail and light industrial use on Plot 1, Anthony's Way, Medway City Estate had been granted on appeal.

- 229 **c Appeals and Other Matters**

None.

Cllr Etheridge returned to the meeting

## **8 FINANCE**

- 230 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

- 231 **b Payments Made Since Last Meeting**

The payments made since the last meeting as listed on Appendix B were ratified.

- 232 **c Accounts for Payment**

It was proposed by Cllr Martin, seconded by Cllr Coomber and agreed the accounts for payment as listed on Appendix B be approved (cheques 102104 – 102107 and one direct debit), with the addition of £4,116.62, Zurich Municipal (cheque 102109); £1,716.20, Nurture Landscapes (102110 and £1,049.76, Kent County Council (102110)).

- 233 **d Audit**

The Clerk reported the successful conclusion of the Audit for the year to 31 March 2019.

## **9 GRANT APPLICATIONS**

- 234 **a Royal British Legion Poppy Appeal**

It was proposed by Cllr Etheridge, seconded by Cllr Mrs Noise and agreed a grant of £250 be made under S 137 of the LGA 1972 to the Royal British Legion Poppy Appeal. (cheque 102111).

**10 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY****235 a Recreation Ground/Hall Garden**

A resident of Miller Way had complained about brambles and other vegetation coming into his garden. The landscape contractors had dealt with this but it was thought the problem was coming from an area between the recreation ground fence (the boundary) and a second garden fence that had been erected within the garden. The landscape contractor had said he would attempt to spray brushwood killer through the chain link.

**b Wainscott Fields Open Space****236 i General Matters**

Nothing to report.

**237 ii Informal Open Space**

The report by Dave Smith of Ecological Planning & Research Ltd had been circulated to all councillors prior to the meeting. Cllr Moore said that he and the Clerk had discussed this with Cllr Sparks and Cllr Sparks suggested setting up a working group to move it forward. He had suggested members of the working group should be himself; Cllrs Etheridge and Mrs Noise, Darrin Bourne of Nurture Landscapes; a representative of the volunteer group and an interested resident of Spire Way.

**238 c Coomber Green**

Nothing to report.

**Playparks**

239 i. Recreation Ground. Nothing to report.

240 ii. Wainscott Fields. Nothing to report

241 iii. Coomber Green. Nothing to report.

**242 e Allotments**

Nothing to report.

**243 f Lower Upnor Village Green**

Nothing to report.

**244 g Woodland**

Work was needed behind another property in Brissenden Close and the Clerk had arranged for this to be done.

**245 h Notice Boards**

Nothing to report

246 i **Defibrillators**

The Clerk reported that she had ordered the defibrillators to go in Upnor and Wainscott, but there was a delay on the cabinets.

11 **UPNOR**

247 a **General Matters**

Cllr Etheridge reported that there would be a meeting on 26<sup>th</sup> October about the future of the Arethusa Venture Centre and the car park.

248 b **Volunteer Group**

A resident of Upnor had approached the Clerk about a volunteer group for litterpicking. The Clerk had put her in touch with the group who litter picked Wainscott Fields and had arranged for the Upnor group to have litter pickers and hi-viz vests.

249 c **Parking and Traffic Management**

In Cllr Sparks's absence, there was no update on his conversations with Cllr Filmer..

12 **HIGHWAYS AND TRANSPORT**

250 Nothing additional to report.

13 **LIGHTING**

251 Nothing to report.

14 **RURAL LIAISON COMMITTEE**

252 a **Representative's Report**

Cllr Millsom had nothing to report. It was agreed to host the January meeting.

15 **KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE**

253 Cllr Moore said the next meeting would be in October.

16 **HALL MANAGEMENT COMMITTEE**

254 a **Representative's Report**

Cllr Mrs Noise reported that the broken chairs had now been replaced. Bookings were doing well. The caretaker had reported a problem with the soap dispensers.

**17 POLICE MATTERS****255 a Police Liaison Committee Representative's Report**

Cllr Williams had circulated the crime figures. In his absence, there was no report.

**256 b Neighbourhood Watch**

Cllr Onimole reported he had not received any emails lately and he would check the situation.

**18 COMMUNICATIONS****257 a Website**

The Clerk reported that she had had a discussion with the Webmaster about new regulations for local authority websites. There would be an eventual transfer of the website to a new platform that was compliant; however the content had also to be compliant. KALC would be providing training in due course.

**258 b Magazine**

Cllr Etheridge said that the next issue would be out mid-October.

**19 DATE OF DECEMBER MEETING**

259 The fourth Thursday in December was Boxing Day. It was agreed to hold the meeting on Wednesday 18<sup>th</sup> December.

**20 CONSULTATION**

260 No documents received.

**21 CORRESPONDENCE**

261 None.

**22 REPORTS AND CIRCULARS**

262 The reports and circulars as listed on the agenda were received.

The Chairman suspended the meeting for the Medway Councillor's report and for the public session.

**MEDWAY COUNCILLORS' REPORT**

Cllrs Etheridge and Mrs Turpin had nothing further to report.

**PUBLIC SESSION**

A member of the public reported that he had investigated land ownerships in Lower Upnor and that the land by the right of way at the rear of houses in Margetts Place was not owned by the Parish Council.

The Chairman thanked Cllrs Etheridge and Mrs Turpin and the member of the public and reconvened the meeting.

**CONFIDENTIAL SECTION**

**23 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC**

263 It was proposed by Cllr Moore, seconded by Cllr Martin and agreed to exclude the press and public on the grounds that the first two items related to legal matters and the third concerned personnel matters.

**24 LAND ACQUISITION**

264 Ongoing. Cllr Moore reported that Cllr Sparks had written to the new Managing Director of Taylor Wimpey.

**25 DISPOSAL OF LAND**

265 Ongoing.

**26 RECRUITMENT OF ASSISTANT CLERK**

266 The Clerk reported that the post had been advertised on the Council’s website, the KALC website, Village Voices and Kent Online. Closing date was the following day. It was agreed that Cllr Moore and the Clerk do the shortlisting prior to interviews on 12<sup>th</sup> October. The interview panel would consist of the Chairman, Vice-chairman and Clerk, who were delegated to make the appointment.

The Chairman thanked everyone for attending and closed the meeting at 9.40 pm

Signed .....Chairman

On the .....day of .....2019