

FRINDSBURY EXTRA PARISH COUNCIL**MINUTES OF THE MEETING HELD ON THURSDAY 25 NOVEMBER 2021 AT FRINDSBURY EXTRA MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 PM**

PRESENT:	Cllr Chris Sparks	Chairman
	Cllr Geoff Moore	
	Cllr Peter Martin	
	Cllr Andrew Millsom	
	Cllr Fatima Mitchell	
	Cllr Mrs Sheila Noise	
	Cllr Mrs Elizabeth Turpin	
	Cllr Paul Thorpe	
	Mrs Roxana Brammer	Clerk
	Mrs Emma Johnson	Assistant Clerk

Item

Minute 2021/22/

*Action point***1 APOLOGIES**

270 Apologies for absence were received from

Cllr Gary Etheridge	Medway Council meeting
Cllr John Williams	Medway Council meeting
Cllr Ope Onimole	Work
Cllr Vanessa Roach	Unwell

It was proposed by Cllr Moore, seconded by Cllr Thorpe and agreed these apologies be accepted. An apology for absence was also received from Mrs Anne Roscow, Footpaths Officer.

2 DECLARATIONS OF INTERESTS

271 None

3 ANY OTHER BUSINESS OF AN URGENT NATURE

272 None

4 MINUTES OF THE MEETING HELD ON 28 OCTOBER 2021273 It was proposed by Cllr Noise, seconded by Cllr Moore and agreed the minutes of the meeting held on 28th October 2021 be signed as a true record.**5 MATTERS ARISING NOT OTHERWISE ON THE AGENDA**

274 The Assistant Clerk reported she wanted the Councillors to consider signing the bank mandate to allow payments to be made through bank transfer and have two signatories to confirm the payments.

6 FOOTPATHS

275 a Representative's Report

Mrs Roscow could not attend the meeting but sent in her report as follows:

Some Cuxton footpath volunteers have cleared the brambles on the steps of the footpath that leads from Four Elms Hill to Upchat Road. Dennis and I had cleared enough for a single track, at the beginning of last month, but this month the Cuxton volunteers cleared the width of the steps. They also crossed over Four Elms Hill to clear that end of RS119. The other end of RS119 is at Woodfield Way. They dug out Stinging nettle roots and cleared away a lot of rubbish that had accumulated there.

7 PLANNING

a Applications

- 276 i **TPA/21/3183** Entrance to Abbey Court School (rear of 4 Larkin Close) Rede Court Road : T1 - Sugar Maple - Remove all re growth back to pervious reduction points

No Objection

- 277 ii **MC/21/2952** 70 Hollywood Lane Wainscott: Construction of vehicle access onto a classified road.

No Objection

- 278 iii **MC/21/3231** 50 Leigh Road Wainscott: Neighbourhood consultation application for the construction of a single storey extension to the rear The details submitted are as follows: The extension will extend beyond the rear wall of the original dwelling by 4.20 m The maximum height of the proposed extension from the natural ground level is 3 m. The height at eaves level of the proposed extension measured from the natural ground level is 3 m

No Objection

- 279 iv **MC/21/3318** 9 Rolvenden Road Wainscott: Construction of a single storey extension to the rear.

No objection

280 b Decisions

The decisions as listed on Appendix A were noted.

c Appeals and Other Matters

- 281 i **MC/21/0937** - Grass Verge Opposite Roundabout Between Berwick Way And Anthony's Way Frindsbury Extra

It was reported that an appeal has been made to the Secretary of State for application MC/21/0937. The Parish Council had objected to the first application where the telephone mast was to be placed outside a nursing home but had no objections to this application.

282 **d Neighbourhood Plan**

Cllr Sparks has sent the draft letter to the Assistant Clerk to amend and proof read. *EJ*

8 FINANCE

283 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

284 **b Payments Made Since Last Meeting**

The payments made since the last meeting as listed in Appendix B were ratified.

285 **c Accounts for Payment**

It was proposed by Cllr Thorpe, seconded by Cllr Martin and agreed the accounts for payment as listed on Appendix B be approved.

286 **d Informal Finance Committee Meeting held on 16 November 2021**

It was reported that the finance committee had met on the 16th November and had gone through the budget for 2022/23.

287 **e Review of Financial Regulations**

No Amendments were requested.

288 **f Review of Allotment rents**

It was proposed by Cllr Moore, seconded by Cllr Martin and agreed the allotment rent should stay the same.

289 **g To set budget 2022/23**

It was proposed by Cllr Thorpe, seconded by Cllr Moore and agreed to set the budget as discussed.

290 **h To set precept 2022/23**

It was proposed by Cllr Millsom, seconded by Cllr Turpin and agreed to set the precept as set out in the budget.

9 GRANT APPLICATIONS

291 None.

10 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**a Recreation Ground/Hall Garden****292 i General Matters**

The Clerk reported a resident who lives on Holly Road had reported that our fence between them and the recreation ground had been damaged and a quote for repair was needed.

293 ii MHS Tree 39 Hollywood Lane

Cllr Sparks reported he was still awaiting to hear from MHS.

CS

294 iii Boundary fence at rear of 35 Hughes Drive

The Assistant Clerk presented three quotes to Councillors and after much discussion a decision was made that the Parish Council could only afford meet the resident half way and pay for half of a new chain link fence.

b Wainscott Fields**295 i General Matters**

Cllr Thorpe reported that he had been in contact with Kent Wildlife Association and they were in the process of conducting land searches.

296 c Wainscott Fields Working Group

Next meeting 3rd December at 10am.

d Coomber Green**297 i Trees**

The Clerk presented the Councillors with a quote for works that were needed on all trees at Coomber Green. It was proposed by Cllr Noise, seconded by Cllr Martin and agreed this quote be accepted.

298 ii Memorial Bench

Cllr Mrs Turpin reported that she would get in contact with Kelly Tolhurst's office and try to arrange a date.

ET

e Playparks**299 i Recreation Ground**

The Assistant Clerk reported work had started on site replacing the play equipment.

300 ii Wainscott Fields.

The Assistant Clerk reported she would be getting quotes for a bike ramp.

EJ

301 **iii Coomber Green.**

Nothing to report.

f Allotments

302 **i General Matters**

Cllr Sparks reported he could arrange to get a skip for 2 weeks on site to allow for all allotment holders to dispose of any waste on site.

303 **ii New Allotment Site**

Cllr Sparks reported he has a meeting arranged with Church Commissioners to discuss the idea of creating a memorial garden behind the Church in Upnor and creating a more suitable location for the allotments. CS

304 **g Lower Upnor Village Green**

The Clerk reported she would speak to Nurture Landscapes to get a quote for the Crab Apple Tree which would be planted in honour of the Queens Jubilee.

305 **h Woodland**

Nothing to report

306 **i Notice Boards**

Cllr Moore reported the beading for one of the noticeboards was completed and would be sending an invoice in due course.

11 UPNOR

307 **a General Matters**

Nothing to report.

308 **b Naming of River**

Cllr Thorpe reported he thought it would be best to get a river survey completed and that we could ask local universities with students completing Ecology Courses if they would want a project.

12 COCKHAM WOOD COMMUNITY PARK

309 Nothing to report.

13 HIGHWAYS AND TRANSPORT

310 Nothing to report.

14 LIGHTING

311 The Clerk reported she had been sending emails to multiple organisations to try resolve the issue of the broken lights on Upchat Road. The Assistant Clerk reported she had spoken to Medway Council had conducted land searches and the lights were not theirs. She asked if they could liase with the MOD and send them the land searches to resolve the issue.

15 RURAL LIAISON COMMITTEE**312 a Representative's Report**

Cllr Millsom reported he attended a meeting on the 17th and was given 3 presentations of the expansion of the National Grid at Grain, Thames Crossing and the possibility of another community park at Deangate.

16 KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE**313 a Representative's Report**

Nothing to report.

17 HALL MANAGEMENT COMMITTEE**314 a Representative's Report**

Cllr Mrs Noise reported a meeting was due to be held on Saturday 27th.

18 POLICE MATTERS**315 a Police Liaison Committee Representative's Report**

Cllr Turpin reported another meeting was due to be held on Tuesday 30th.

316 b Neighbourhood Watch

In Cllr Onimole's absence there was no report.

19 COMMUNICATIONS**317 a Website**

Nothing to report.

318 b Magazine

Nothing to report.

319 c Social Media

The Assistant Clerk reported the Parish Councils social media presence was increasing and that the account is now getting tagged in posts when issues have occurred.

20 CONSULTATION

320 No documents received.

21 CORRESPONDENCE

321 The Assistant Clerk reported she had received a letter from CPRE asking if the Parish wants to renew their membership. The Councillors agreed to renew.

22 REPORTS AND CIRCULARS

322 None.

The Chairman suspended the meeting for the Medway Councillors' report and public session.

MEDWAY COUNCILLORS' REPORT

Cllr Turpin reported Medway Councillors will be having a HIF consultation of the 2nd December. Cllr Turping also reported the Manor Farm development was not called in by the secretary of state due to the pressure of needing the school and that the Old Vicarage in Upnor is due to open as Eden House a 16 week placement for children aged 12-18 years old.

The Chairman thanked the Medway Councillor and reconvened the meeting.

CONFIDENTIAL SECTION**23 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC**

323 It was proposed by Cllr Sparks, seconded by Cllr Moore and agreed the press and public be excluded from the following items on the grounds the first was a legal matter and the second concerned a commercial contract.

24 ACQUISITION OF LAND

324 Cllr Sparks reported that we are still waiting for the second 106 to be amended.

25 RETAINING WALL

325 Cllr Millsom reported he was meeting with the contractors and clients on site to go through any snagging issues and a final check needs to be completed. Also a resident next door had sent an email to the contractors asking them to repair her broken fence.

26 Chairmans Allowance

326 The Clerk and Chairman wanted to organise for the community litter pick volunteers to receive a voucher for Christmas and the amounts were agreed by the Councillors.

The Chairman thanked everyone for attending and closed the meeting at 21:10

Signed Chairman

On the ... day of2021