

**FRINDSBURY EXTRA PARISH COUNCIL****MINUTES OF THE EXTRAORDINARY MEETING HELD ON THURSDAY 11 AUGUST 2022 AT FRINDSBURY EXTRA MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 PM**

In the absence of both Clerks Cllr Roach agreed to take notes of the meeting.

**PRESENT:** Cllr Chris Sparks Chairman  
 Cllr Geoff Moore Vice-chairman  
 Cllr Mrs Fatima Mitchell Frindsbury Extra Memorial Hall Treasurer,  
 Booking Clerk  
 Cllr Mrs Sheila Noise  
 Cllr Vanessa Roach  
 Cllr Paul Thorpe

In attendance Mrs Pam Coomber Frindsbury Extra Memorial Hall Chairman,  
 Secretary

In attendance Cllr Andrew Millsom From item 3  
 via Zoom  
 Mrs Roxana Brammer Clerk  
 Mrs Emma Johnson Assistant Clerk

**Item**

Minute 2022/23

*Action point***1 APOLOGIES**

260 Apologies for absence were received from

Cllr Gary Etheridge	At a meeting of Medway Council
Cllr Mrs Elizabeth Turpin	At a meeting of Medway Council
Cllr John Williams	At a meeting of Medway Council

It was proposed by Cllr Moore, seconded by Cllr Roach and agreed these apologies be accepted. Apologies for non-attendance in person were received from Cllr Andrew Millsom and the Clerk and Assistant Clerk.

**2 DECLARATIONS OF INTERESTS**

261 None

**3 FRINDSBURY EXTRA MEMORIAL HALL**

262 The Chairman suspended the meeting to allow the Hall Chairman to speak.

Mrs Coomber stated she would resign as one of the remaining 3 trustees for personal reasons. The trust provision was for 5 trustees and it had proved difficult to get anyone else prepared to be a trustee.

The Chairman thanked Mrs Coomber for all she had done for the hall over many years and reconvened the meeting.

Cllr Mrs Noise then said she would also resign as a trustee, again for personal reasons. The Hall Treasurer had been asked to provide certain financial information which had been circulated to members prior to the meeting. The financial statements were discussed and it was noted that a new regular Sunday morning booking had been made which would bring in considerable annual income.

Cllr Mrs Mitchell indicated she would like to continue as she had put in a lot of work over recent months and could see further income potential. It was then pointed out that Cllr Mrs Mitchell was the only trustee left.

Cllr Sparks then expressed concern that with Cllr Mrs Mitchell’s other commitments she would have less time in the future to get involved in the hall. He suggested that a more viable way forward would be for the Parish Council to take on management of the hall. This would happen automatically in the event of there being no Trustees when the management of the hall would revert to the Parish Council.

Cllr Thorpe referred to various Health and Safety documents relating to halls and Cllr Sparks said that he and the Assistant Clerk had had a meeting with the Clerk and staff of Boxley Parish Council who ran their village hall. Various documents had been provided by them which it would be necessary to ensure the hall complied with. Although some of these documents might be in place this would all be an extra work load. The possibility of Cllr Mrs Mitchell resigning as a Trustee but continuing with her current duties as an employee of the Parish Council was explored and after lengthy discussion this appeared to be acceptable to Cllr Mrs Mitchell and she resigned as a Trustee.

It was proposed by Cllr Moore, seconded by Cllr Mrs Noise and agreed the Council would be prepared to take on this responsibility. Mrs Coomber as hall Secretary was asked to notify the Charities Commission of the resignations.

Cllr Mrs Roach expressed concern about the implications of employment in this way and questioned whether there were issues around transparency of the process. It was understood from the Clerk that provisions under the Local Government Act 1972 meant that a Parish Councillor could not be a paid employee of the Parish Council. Cllr Mrs Mitchell then tendered her resignation from the Parish Council. Cllr Roach proposed a vote of thanks to all the Trustees for their hard work. Further enquiries and discussions to take place to further these

The Chairman thanked everyone for attending and closed the meeting at 21:10

Signed ..... Chairman

On the ... day of .....2022