

FRINDSBURY EXTRA PARISH COUNCIL**MINUTES OF THE VIRTUAL MEETING HELD ON THURSDAY 24 SEPTEMBER 2020**

PRESENT:	Cllr Chris Sparks	Chairman
	Cllr Gary Etheridge	
	Cllr Peter Martin	
	Cllr Andrew Millsom	
	Cllr Geoff Moore	
	Cllr Ope Onimole	Items 1-13iii
	Cllr Vanessa Roach	
	Cllr Paul Thorpe	
	Cllr Mrs Elizabeth Turpin	
	Cllr John Williams	
	Mrs Roxana Brammer	Clerk
	Miss Emma Flewin	Assistant Clerk

In Attendance Mrs Anne Roscow Footpaths Officer
1 member of the public

Item

Minute 2020/21/

*Action point***1 CO-OPTION OF COUNCILLORS**

118 The Clerk reported there were two applicants for two vacancies. It was proposed by Cllr Etheridge, seconded by Cllr Millsom and agreed that Paul Thorpe by co-opted for West Ward vacancy, and Vanessa Roach for the North Ward vacancy. Both Councillors Thorpe and Roach signed their declarations of office before the Proper Officer.

2 APOLOGIES

119 Apologies for absence were received from

Cllr David Coomber	Lack of suitable IT facilities – with dispensation
Cllr Mrs Sheila Noise	Lack of IT facilities – with dispensation

It was proposed by Cllr Etheridge, seconded by Cllr Williams and agreed these apologies be accepted.

3 DECLARATIONS OF INTERESTS

120 Cllr Etheridge declared a possible conflict of interest in item 10a, planning applications, as a member of Medway Council's planning committee and said he would neither take part in any discussions nor vote.

4 ANY OTHER BUSINESS OF AN URGENT NATURE

121 None.

5 MINUTES OF MEETING HELD ON 23 JULY 2020

122 It was proposed by Cllr Etheridge, seconded by Cllr Williams and agreed the minutes of the meeting held on 23rd July 2020 be signed as true record.

6 MATTERS ARISING NOT OTHERWISE ON THE AGENDA**123 a C/07/20 9C (ii), Minute 2020/21/74**

Cllr Etheridge reported that there was shoplifting at the Greenfield bootfairs and people were not being challenged due to Covid social distancing. Cllr Mrs Turpin said she would speak to Mark Greenfield about getting security.

ET

7 MINUTES OF THE MEETING HELD 20 AUGUST 2020

124 It was proposed by Cllr Etheridge, seconded by Cllr Mrs Turpin and agreed the minutes of the meeting held on 20th August 2020 be signed as true record.

8 MATTERS ARISING NOT OTHERWISE ON THE AGENDA

125 None.

9 FOOTPATHS**126 a Representative's Report**

AR

The Chairman suspended the meeting to allow Mrs Roscow to speak.

Mrs Roscow gave her report:

I checked out RS126A, going between Upper and Lower Upnor, as requested at the July Council meeting. I did not find the brambles to be creating a trip hazard on the steps, but the width of the steps was reduced by the undergrowth. I cleared what I could, and reported to Adam Taylor that the width of the steps has been compromised.

Adam asked me to check on the gate in Parsonage Lane, as he had a complaint that a padlock had locked it. This was not the case. The kissing gate is opened by a latch. The padlock allows for the gate to be fully opened, possibly to enable wheelchair access.

Adam also told me that contractors have cleared RS 131, between Brompton Farm Road and Dillywood Lane, since I told him how overgrown it was. But they have yet to remove the fallen tree stumps, or fill the hole.

The tree stumps blocking RS 131 have now been cut, and moved to one side of the footpath.

The hole on this footpath, has been partially filled in.

Adam Taylor, has contacted me to tell me that he will be getting me a high viz vest.

Thank you for the cheque, covering the cost of the strimmer.

The Chairman thanked Mrs Roscow and reconvened the meeting.

10 PLANNING**127 a Appointment of Committee Member**

Cllr Roach agreed to join the Planning Committee.

b Applications

128 i **MC/20/2210** 32 Templar Drive, Frindsbury Extra: Construction of a dormer window to side, installation of roof light and a window at second floor level to rear to provide additional living accommodation within roof space – Resubmission of MC/20/1456

ii No objection

129 **MC/20/2192** 37 Hilltop Road, Wainscott: Application for a lawful development certificate (proposed) for the construction of a dormer window to rear and rooflights to front to facilitate a loft conversion.

No objection

130 iii **MC/20/2164** 211 Frindsbury Hill, Wainscott: Construction of a vehicular crossover to front.

No objection

131 iv **MC/20/2131** Gouge Farm Stonehorse Lane, Frindsbury Extra: Details of pursuant to condition 3 (acoustic assessment) on planning application MC/20/0326 for the prior notification of a proposed change of use of 2 agricultural buildings into 2 dwellinghouses (class c3) and for building operation.

No objection

132 v **MC/20/2055** Veolia, George Summers Close, Medway City Estate: Construction of a new industrial building for the operation of a Materials Recovery Facility, a new office building, new weighbridges, a fire suppression system and ancillary development - Demolition of existing structures .

No objection

c Decisions

133 The decisions as listed on Appendix A were noted.

d Appeals and Other Matters**134 i Planning White Paper**

Cllr Sparks reported on the Planning White Paper and how it would impact the Council. It was suggested the Clerk would contact Dave Harris at Medway Council and ask if he could give the Council a presentation.

RB

11 FINANCE**135 a Appointment of Committee Member**

Cllr Thorpe agreed to join the Finance Committee.

136 b Bank Balances

The bank balances as listed on Appendix B were noted.

137 c Payments Made Since Last Meeting

The payments made since the last meeting as listed on Appendix B were ratified.

138 d Accounts for Payment

It was proposed by Cllr Martin, seconded by Cllr Mrs Turpin and agreed the accounts for payment as listed on Appendix B be approved

12 GRANT APPLICATIONS**139 a Royal British Legion Poppy Appeal**

It was proposed by Cllr Millsom, seconded by Cllr Onimole and agreed to a grant of £100 be made to the Royal British Legion Poppy Appeal under Section 137 of the LGA 1972.

13 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**a Recreation Ground/Hall Garden****141 i General Matters**

The Clerk reported that Nurture Landscapes had appointed another new manager but she has been assured this would be the last one.

142 ii Repair to chain link fence – quotation attached.

The Clerk reported that Bayliss Landscape Contractors had been asked to quote for repair a damaged section of the chain link fence. On quoting they had commented that the fence had become in entangled with foliage and it would be necessary to cut back some branches. The Assistant Clerk had visited the resident whose garden the tree was growing, the resident was happy for the tree to be cut back but he was a tenant of MHS Homes. After discussion it was proposed by Cllr Sparks, seconded by Cllr Millsom and agreed that the quote be accepted. Cllr Sparks said he will speak to a contact at MHS Homes about reimbursing the Council for part of the cost.

CS

143 iii Urban Tree Project

It was reported that there had been no update from Medway Council yet.

b Wainscott Fields

144 **i General Matters**

The Clerk reported that a resident from Choir Close had agreed that she and her husband become litter pick co-ordinators.

Cllr Etheridge reported that travellers had been in the area and suggested reinforcement of fencing or hedging to protect the field. This was deferred to Wainscott Fields Working Group.

145 **ii Litter and Anti-social Behaviour**

The Clerk reported that multiple residents had complained about the litter overflowing from the bins on Wainscott Fields. Nurture Landscapes had been contacted and the issue is now resolved. A resident has also informed her that youths had been urinating against the hedges and her husband had cut back part of the hedge to make the youths visible. The Clerk had instructed Nurture Landscapes to cut the hedge down to one metre.

146 **iii Replacement Trees**

The Landscape manager had reported that on inspection all of the trees were under stress due to lack of adequate soil under the grass. He had recommended that the dead trees could not be replaced. It was agreed the matter be deferred until the Wainscott Fields Working Group for discussion and decision.

147 **c Wainscott Fields Working Group**

It was suggested the working group start up again but via Zoom. The Assistant Clerk would email round to see how members feel about this.

EF

148 **d Coomber Green**

It had been reported by a resident that the lights around Coomber Green were either not working or obstructed by trees. The Assistant Clerk will email Medway Council and the Clerk to speak to Laverock Tree Care.

*EF
RB*

e Playparks

149 **i Recreation Ground – Quotations for fence and gates attached**

The Clerk reported that the gate at the playpark was broken but the gates and fencing are more than 25 years old and not up to current standards. We had sought quotations from three contractors for three options, namely replacing the gate mechanism; replacing fence gate and replacing both gates and the fence. After discussion it was proposed by Cllr Etheridge, seconded by Cllr Williams and agreed the quotation from Home Counties Play for complete replacement (£14,496.00) be accepted.

150 **ii Wainscott Fields.**

Nothing to report.

151 **iii Coomber Green.**

Nothing to report

152 f **Allotments**

The Clerk reported she had agreed with Nurture Landscapes that the marking out of the plots would take place the first week of December. The Assistant Clerk would contact allotment holders.

EF

153 g **Lower Upnor Village Green**

Nothing to report.

h **Woodland**

154 i **General Matters**

A resident had written to the Chairman about the retaining wall opposite the garage court with the Council's woodland behind it. The Chairman had checked with the Land Registry and the Parish Council did not own the wall or a metre of the woodland just beyond the wall. Each owner of each garage owned the section of the wall including the metre behind it and garage forecourt immediately opposite their garage.

155 ii **Retaining Wall**

Cllr Millsom reported that he was still working on the drawings and as soon as they were completed we would put the contract out for tender to 5 or 6 companies.

156 l **Notice Boards**

Nothing to report

14 UPNOR

157 a **General Matters**

Cllr Millsom reported that there had been reports of speeding vehicles by the Kings Arms pub in Upnor and that the lower part of the road was 20mph but the bit by the pub was 30mph and due to the crossing this was a concern. He was reminded that the road was not an adopted highway but belonged to the Ministry of Defence.

b **Parking and Signage**

158 i **Update**

There had been no update from Medway Council on the signage.

159 ii **Consultation on the implementation of parking restrictions – drawings attached.**

The Council reviewed the drawings and had no objection to the proposed parking restrictions. Councillors ask that the response for attention to the need for policing especially for the first 3 months on weekends and also during the summer.

15 COCKHAM WOOD COMMUNITY PARK

160 Cllr Sparks reported he had spoken to Ward Homes and they were prepared to enter into negotiations to link the Councils woodland to their land to join with the proposed Park. He was also in the process of discussing a similar issue with Medway Yacht Club.

16 HIGHWAYS AND TRANSPORT**161 a Speed Warning Signs in Wainscott**

Cllr Etheridge reported that he had spoken to highways about speed warnings signs and there were no objections. Cllr Sparks said an email had been received from Highways Officer Michael Edwards. A plan of the siting of the signs was required.

17 LIGHTING

162 Nothing to report.

18 RURAL LIAISON COMMITTEE**163 a Representative's Report**

No meeting had been held.

19 KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE**164 a Representative's Report**

Cllr Moore said the next meeting was on the 21st October. The Assistant Clerk would do the Zoom hosting.

165 b Appointment of representative

Cllr Roach agreed to join the committee.

20 HALL MANAGEMENT COMMITTEE**166 a Representative's Report**

Nothing to report.

21 POLICE MATTERS**167 a Police Liaison Committee Representative's Report**

Cllr Williams said that no meeting had been held. However he attended the Chief Inspector's drop in sessions once a month.

168 b Neighbourhood Watch

Nothing to report.

22 COMMUNICATIONS169 a **Website**

Cllr Mrs Turpin reported that when trying to access the website, the old website which had not been updated since the new website went live was at the top of the list. The Assistant Clerk would try to resolve the issue.

EF

170 b **Magazine**

Nothing to report.

GE

171 c **Social Media**

The Assistant Clerk reported the Facebook page is up and running.

EF

23 CONSULTATION172 a **Code of conduct Review**

The Clerk reported that a review of the Code of Conduct had been out to consultation. It was agreed we wait for the monitoring officer to come up with a new code for Medway Council in due course.

24 CORRESPONDENCE

173 None.

25 DATE OF DECEMBER MEETING-SUGGESTED DATE WEDNESDAY 16 DECEMBER

174 This date was agreed. Cllr Etheridge said that Medway Council Meetings sometimes clashed with Parish Council Meetings and asked that consideration be given to changing the meeting day in future. This would be put on the Agenda for the next meeting.

26 REPORTS AND CIRCULARS

175 The reports and circulars as listed on the agenda were received.

The Chairman suspended the meeting for the Medway Councillors' report and public session.

MEDWAY COUNCILLORS' REPORT

Cllr Etheridge reported that he was monitoring social media keeping an eye out for issues, also that himself Cllr Williams & Cllr Turpin have been doing weekly tours of the area keeping an eye out for fly tipping and general issues. He, Cllr Williams and Cllr Mrs Turpin had been doing weekly tours of the Parish. Cllr Turpin reported she was taking part in the Great British Spring Clean, but also had a volunteer who wanted to litter pick regularly but independently.

PUBLIC SESSION

No issues were raised.

CONFIDENTIAL SECTION

27 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

176 It was proposed by Cllr Sparks, seconded by Cllr Martin and agreed the press and public be excluded from the following item on the grounds it was a legal matter.

28 LAND ACQUISITION

177 Cllr Sparks reported all hid calld and emails were being ignored by Taylor Wimpey.

The Chairman thanked everyone for attending and closed the meeting at 10:08 pm

Signed Chairman

On the ... day of2020