

FRINDSBURY EXTRA PARISH COUNCIL
MINUTES OF THE MEETING HELD ON THURSDAY 27 SEPTEMBER 2018 AT THE MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 pm

PRESENT: Cllr David Coomber Chairman
 Cllr Trevor Archer
 Cllr Mrs Val Archer
 Cllr Gary Etheridge
 Cllr Peter Martin
 Cllr Mrs Fatima Mitchell Items 1 - 21
 Cllr Ope Onimole
 Cllr John Williams

Mrs Roxana Brammer Clerk

In attendance Mrs Anne Roscow Footpaths Officer
 1 member of the public

Item *Action point*
 Minute number 2018/19/

1 APOLOGIES

217 Apologies for absence were received from

Cllr Chris Buckwell	At work
Cllr Peter Hicks	No transport
Cllr Geoff Moore	On holiday

It was proposed by the Chairman, seconded by Cllr Martin and agreed these apologies be accepted. An apology for early departure was received from Cllr Mrs Mitchell.

2 DECLARATIONS OF INTEREST

218 Cllr Etheridge declared a possible conflict of interest in item 7a, planning applications, as a member of Medway Council's Planning Committee.

3 ANY OTHER BUSINESS OF AN URGENT NATURE

219 None.

4 MINUTES OF THE MEETING HELD ON 26 JULY 2018

220 It was proposed by Cllr Martin, seconded by Cllr Mrs Archer and agreed the minutes of the meeting held on 26th July 2018 be signed as a true record.

5 MATTERS ARISING

221 No matters were raised.

6 FOOTPATHS

222 a Representative's Report

The Chairman suspended the meeting to allow Mrs Roscow give her report.

Mrs Roscow said that she had reported that RS126 was blocked between Upper and Lower Upnor. All the other paths she had walked were clear. She had attended the Rights of Way Improvement Plan workshop, as had Cllr Etheridge. They had pointed out access problems in the current network within the parish and suggested some aspirational improvements. There was an online survey for all interested parties. There would be a 12 week consultation the following year and the plan was expected to be finalised by the end of 2019. Presentations were also given at the workshop on the Improvement Plan and on the Medway section of the national coastal path.

The Chairman thanked Mrs Roscow and reconvened the meeting.

7 PLANNING

a Applications

- 223 i **MC/18/2285:** 69 Galleon Way, Lower Upnor: Lawful Development Certificate (proposed) for the construction of a single storey rear extension with roof lantern

No objection.

- 224 ii **MC/18/2275:** 5 Sholden Road, Wainscott: An application for Lawful Development Certificate (proposed) for the construction of dormer to rear and roof lights to front to facilitate loft conversion

It was reported this application had now been approved.

- 225 iii **MC/18/2630:** 65 Jarrett Avenue, Wainscott: Construction of a two storey extension to side; single storey extension to front and rear and retaining wall to form parking area and vehicle crossover

No objection.

- 226 iv **MC/18/2648:** Land rear of 6 Margetts Place and 12 Brissenden Close, Lower Upnor: Details pursuant to conditions 6,7 and 8 on planning permission MC/17/2305 for construction of single storey detached building for residential parking and storage (incidental to 15 Albion Place, Upnor): condition 6 – details of living roof; 7 – details of biodiversity protection and enhancement; 8 – tree protection measures

Noted.

- 227 v **MC/18/2657:** 15 Castle Street, Upnor: Construction of single storey rear extension (demolition of existing)

No objection

- 228 vi **MC/18/2710:** Unit 2, Magazine B, Ordnance Yard, Upnor Road, Lower Upnor: Details

pursuant to conditions 7b, 8, 9 and 10 of Listed building consent application MC/17/0624 Variation of conditions 6 and 7 on listed building consent MC/14/3685 to amend description of conditions. Condition 7b – schedule and specification of repair/refurbishment works; 8 – method and detail of fixing new party walls; 9 – details of routes of all services; 10 – details of rooftop plant if required

Noted.

- 229 **vii MC/18/2744:** 4 Grant Road, Wainscott: Raising of roof height over existing garage and insertion of front and rear dormers to facilitate conversion of roof space into habitable space together with single storey rear extension; construction of new suntube within existing main roof and internal alterations

No objection

- 230 **viii MC/18/2771:** Hanson Aggregates, Royal Eagle Close, Medway City Estate: Details pursuant to condition 6 of planning consent MC/16/4873

Noted.

231 **b Decisions**

The decisions listed on Appendix A were received.

c Appeals and Other Matters

- 232 **i MC/17/2324:** Chattenden Lane, Chattenden: Outline application with some matters reserved (appearance, landscaping, layout, scale) for construction of up to 530 dwellings with public open space; new primary school and community use; A1 retail unit (up to 200m²; public house; landscaping; attenuation pond and vehicular access from Chattenden Lane and the existing roundabout off Peninsula Way

It was noted that this application had gone to appeal but no date had been given,

8 FINANCE

233 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

234 **b Bank Charges**

The Clerk reported that she had been notified that the Council held over the limit for free banking and charges would now apply.

235 **b Payments Made Since the Last Meeting**

It was proposed by Cllr Mrs Mitchell, seconded by Cllr Archer and agreed the payments made since the last meeting as listed on Appendix B be ratified.

236 c **Accounts for Payment**

It was proposed by Cllr Martin, seconded by Cllr Mrs Archer and agreed the accounts for payment as listed on Appendix A be approved (cheques 102011- 1020018 and DD), with the addition of £27, BNPPRE (S & P) Client re CC Trading (cheque 102019)

9 **GRANT APPLICATIONS**

237 a **Royal British Legion Poppy Appeal**

It was proposed by Cllr Etheridge, seconded by Cllr Mrs Archer and agreed a grant of £250 be made under S137 of the LGA 1972 (cheque 102020). It was agreed the wreath laying ceremony would take place at 6.30 pm on Thursday 8th November and regular hall users would be invited.

VA

10 **MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**

238 a **Recreation Ground/Hall Garden**

The Clerk reported on a meeting with the greenspaces contractor. The hebes in the hall garden had died due to cold in March and the subsequent drought and would have to be replaced. The planting of a small tree in the garden had been discussed and was agreed.

b **Wainscott Fields Open Space**

239 i General Matters. The new hedge along one side of Chancel Drive had not survived and would be replaced.

240 ii Rubbish in Alley rear of Wainscott Road. Complaints had been received from residents about rubbish being dumped relating to building works. The alley was owned communally by the residents and it would be down to them to take action. However it had been reported recently that asbestos was on the pile and that children were playing in it. This had been reported to enforcement by Cllr Etheridge.

241 iii Lockable Bollards. Cllr Etheridge reported he had been made aware of a better solution to the protection of the area from incursion by unauthorised people. He suggested forming a "Friends of" group who could progress this.

242 iv Planting. At the meeting between the Clerk and contractor planting of more trees had been discussed and this was agreed.

243 c **Fordwich Drive Open Space**

At the meeting between the Clerk and contractor planting of daffodils had been discussed and this was agreed.

d **Playparks**

244 i. Recreation Ground. Nothing to report.

245 ii. Wainscott Fields. Nothing to report.

246 iii. Fordwich Drive. Nothing to report.

247 e **Allotments**

Nothing to report.

248 **f Lower Upnor Village Green**

Nothing to report.

249 **g Woodland**

Laverock Tree Care had considered the tree report and said they would be unable to quote as they did not have the staff to carry out the works identified. Quotations from other tree surgeons would be sought.

250 **h Notice Boards**

In Cllr Moore's absence, there was no update.

11 UPNOR

251 **a General Matters**

In the absence of Cllrs Moore, Hicks and Sparks, there was no report.

252 **b Parking**

The Clerk said she had contacted Cllr Filmer about the lack of promised action.

253 **c Lower Upnor Riverside Project**

The Clerk reported that the cheque for the planning application for the fencing had not been cashed. She understood that the planners had asked for more detail but she had not been able to contact Cllr Sparks for an update. Cllr Etheridge said he thought the project was unlikely to happen and wanted to divert the project reserve to other activities. He was asked to submit a formal resolution to be discussed at the November meeting, as he would not be able to attend the October meeting. GE

12 HIGHWAYS AND TRANSPORT

254 **a Miller Way**

Cllr Williams said he had received complaints about potholes in Miller Way and had spoken to the Portfolio Holder about this.

13 LIGHTING

255 Nothing to report.

14 RURAL LIAISON COMMITTEE

256 **a Representative's Report**

In the absence of Cllrs Hicks and Moore, there was no report. Cllr Williams thanked Cllr Coomber for his years of service as the Parish Council's representative. He also reported that the meeting had been held at Halling and that one of the Halling parish councillors had been elected Vice-chairman.

15 KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE

257 The next meeting was in October.

16 HALL MANAGEMENT COMMITTEE**258 a Representative's Report**

Cllr Mrs Mitchell said that no meeting had been held.

17 POLICE MATTERS**259 a Police Liaison Committee Representative's Report**

Cllr Williams had circulated the crime figures prior to the meeting. He said that there had been reports of drug dealing off Leigh Road and he and Cllr Etheridge had a meeting with the police.

260 b Neighbourhood Watch

Cllr Onimole had nothing to report.

18 COMMUNICATIONS**261 a Website**

Nothing to report

262 b Magazine

Cllr Etheridge reported that the next issue should be coming out shortly.

19 CONSULTATION

263 No documents received.

20 CORRESPONDENCE

264 None

21 REPORTS AND CIRCULARS

265 He reports and circulars as listed on the agenda were received.

SUSPENSION OF MEETING FOR MEDWAY COUNCILLORS' REPORT

The Chairman suspended the meeting to allow Cllrs Etheridge and Williams to speak.

Cllr Etheridge said that a proposal would shortly be made to build a free school on land next to Wainscott Primary School. The free school would be a secondary school and was a Government initiative. He said that Medway Council would be objecting.

The Chairman thanked Cllrs Etheridge and Williams and reconvened the meeting.

CONFIDENTIAL SECTION

22 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

266 It was proposed by the Chairman, seconded by Cllr Martin and agreed to exclude the press and public on the grounds that the items concerned legal matters.

23 LAND ACQUISITIONS

267 The Clerk reported that the Council’s solicitor was still attempting to obtain a map showing the right of access requested by Taylor Wimpey. She had been unable to contact Cllr Sparks to ask him to pursue this with his contact at Taylor Wimpey. She had looked at the access currently used by Taylor Wimpey’s contractors and it did not impinge in any way upon the land under discussion. A draft transfer document had been drawn up.

24 DISPOSAL OF LAND

268 The Clerk read recent correspondence from the other party’s solicitors. After discussion it was agreed to commission a land survey report and seek advice on the trees.

25 OTHER LEGAL MATTERS

269 Following supply of certain written material on the instruction of the Information Commissioner, nothing further had been heard.

The Chairman thanked everyone for attending and closed the meeting at 9.15 pm

SignedChairman

On theday of2018