

FRINDSBURY EXTRA PARISH COUNCIL**MINUTES OF THE MEETING HELD ON THURSDAY 28 NOVEMBER 2019 AT THE MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 pm**

PRESENT:	Cllr Chris Sparks	Chairman
	Cllr David Coomber	
	Cllr Peter Martin	
	Cllr Andrew Millsom	
	Cllr Geoff Moore	
	Cllr Mrs Sheila Noise	
	Cllr Imran Rahim	
	Cllr Mrs Elizabeth Turpin	
	Mrs Roxana Brammer	Clerk
	Ms Emma Flewin	Assistant Clerk

Item

Minute number 2019/20/

1 APOLOGIES

316 Apologies for absence were received from

Cllr Gary Etheridge	On holiday
Cllr Ope Onimole	At work
Cllr Mrs Rebecca Ryan	At work
Cllr John Williams	At a meeting of Medway Council

It was proposed by Cllr Sparks, seconded by Cllr Moore and agreed these apologies be accepted. An apology for absence was also received from Mrs Anne Roscow, Footpaths Officer.

2 DECLARATIONS OF INTEREST

317 None

3 ANY OTHER BUSINESS OF AN URGENT NATURE

318 None.

4 MINUTES OF THE MEETING HELD ON 24 OCTOBER 2019319 It was proposed by Cllr Martin, seconded by Cllr Mrs Noise and agreed the minutes of the meeting held on 24th October 2019 be signed as a true record.**5 MATTERS ARISING**

320 No matters were raised.

6 FOOTPATHS

321 a Representative's Report

Mrs Roscow's report was read:

"I was informed by a local resident that a tree had fallen on RS120 near the Cooling Road end. I investigated and sent photos to Adam Taylor. He said that as the tree had fallen away from the tarmac path it would be left for a while. The uprooting caused a small amount of damage to the tarmac, which he said would be repaired at a later date. Due to lack of funds, only the more serious problems would be worked on. I also informed him this month that RS125 from Wainscott Road to Frog Island was difficult to walk along due to the high hedge which needs trimming. People are walking at the edge of the field as the overgrown hedge is making it difficult to to walk on the tarmac path."

7 PLANNING

a Applications

- 322 i **MC/19/2381 48** Holly Road, Wainscott: Construction of conservatory to side; infill of existing rear entrance and relocation of door

No objection

- 323 ii **MC/19/2697** 100 Jarrett Avenue Wainscott : A part retrospective application for the amended construction of a dormer window to rear to facilitate additional living accommodation in the roof space

No objection.

- 324 iii **MC/19/2744** Units 1-4 Sheldon Business Centre, Maritime Close, Medway City Estate: Installation of 2.4 metre high palisade fence and gates to form a secure enclosure /compound to part of rear of the site

No objection.

- 325 iv **MC/19/2790** 133 Hollywood Lane, Wainscott : Construction of a part two storey/part single storey side/rear extension together with a rear dormer; roof light to front and further extension to roof to facilitate further living accommodation within the roof space - demolition of the garage to side and conservatory to rear

No objection.

- 326 v **MC/19/2830** 13 Iden Road, Wainscott: Application for a Lawful Development Certificate (proposed) for construction of a dormer window to rear and installation of roof lights to front to provide additional living accommodation within roof space

No objection.

- 327 vi **MC/19/2963** 9 Cooling Road, Frindsbury Extra: Lawful development application (proposed) for construction of a single storey rear extension together with dormer to

rear and roof lights to front to facilitate a loft conversion

No objection.

- 328 **vii MC/19/2963** Land At Manor Farm Parsonage Lane Frindsbury : Town and Country Planning Act (Environmental Impact Assessment) Regulations 2017 - request for a scoping opinion for the proposed development of a secondary school, up to 200 dwellings and restoration of a Grade I listed building to form a wedding and conference facility
No comments made.

- 329 **viii MC/19/3026** Appledore, Higham Road, Wainscott: Construction of a single storey extension to rear together with associated works - demolition of existing garage

No objection

- 330 **b Decisions**

The decisions as listed on Appendix A were received.

- 331 **c Appeals and Other Matters**

None.

8 FINANCE

- 332 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

- 333 **b Payments Made Since Last Meeting**

The payments made since the last meeting as listed on Appendix B were ratified.

- 334 **c Accounts for Payment**

It was proposed by Cllr Martin, seconded by Cllr Coomber and agreed the accounts for payment as listed on Appendix B be approved (cheques 102120-102125 and 2 direct debits) with the addition of £450. Martin Tolhurst Partnership (cheque 102126).

- 335 **d Finance Committee Meeting**

Cllr Sparks gave a verbal report on the meeting of the finance Committee held on Wednesday 27th November. The Committee recommended no increase in the allotment rents and this was agreed.

- 336 **e Budget 2020/21**

The Finance Committee had considered the draft budget and had made alterations, which were tabled. After discussion it was proposed by Cllr Millsom, seconded by Cllr Mrs Noise and agreed the budget for the year to 31 March 2021 be adopted.

337 **f Precept 2020/21**

It was proposed by Cllr Millsom, seconded by Cllr Mrs Turpin and agreed the precept for the year 2020/21 be set at £70,620.

9 GRANT APPLICATIONS

338 None.

10 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY

339 **a Recreation Ground/Hall Garden**

A complaint had been received about evidence of alcohol and drugs being used on the Recreation Ground. This had been reported to Cllr Williams who was taking it up with the police. Cllr Mrs Turpin said she would speak to him about it.

b Wainscott Fields Open Space

340 **i General Matters**

Nothing to report.

341 **ii Wainscott Fields Working Group**

A meeting had been held with Dave Smith and Sean Manley of Environmental Research and Planning. Mr Smith had stated that his company were interested in seeing the project move forward and would carry out some work pro bono. Other members of the Group would be Cllrs Sparks, Etheridge and Mrs Noise and the Area Manager of the Council's landscape contractors. A resident of Spire Way who had shown interest in the past would be invited as would the leader of the volunteers. had asked for a meeting with the Chairman and Clerk and this would be held before

342 **c Coomber Green**

It was thought Nuture Landscapes had not yet planted the spring bulbs. The Clerk to check.

Playparks

343 **i** Recreation Ground. Nothing to report.

344 **ii** Wainscott Fields. Nothing to report

345 **iii** Coomber Green. Nothing to report.

345 **e Allotments**

Nothing to report.

347 **f Lower Upnor Village Green**

Nothing to report.

RB

- 348 **g Woodland**
- Cllrs Sparks and Millsom to visit site in Brissenden Close where a retaining wall needed to be built.
- 349 **h Notice Boards**
- Nothing to report
- 350 **i Defibrillators**
- The Clerk reported that the defibrillators would be delivered once payment had been received.
- 11 UPNOR**
- 351 **a General Matters**
- Nothing to report.
- 352 **b Parking and Traffic Management**
- Cllr Sparks said he was still trying to speak to Cllr Filmer about matters in Lower Upnor. Cllrs Millsom and Mrs Turpin would check the ownership of Upchat Road between the cross roads and Admiralty Road before pursuing the speeding issue. CS
- 12 HIGHWAYS AND TRANSPORT**
- 353 No matters were raised.
- 13 LIGHTING**
- 354 Nothing to report.
- 14 RURAL LIAISON COMMITTEE**
- 355 **a Representative's Report**
- The Clerk reported that the Chairman had accepted the Council's offer to host the next meeting which would be held on Tuesday 14th January 2020 at 6 pm. Cllr Sparks and the Assistant Clerk would arrange light refreshments. CS
EF
- 15 KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE**
- 356 Nothing to report.
- 16 HALL MANAGEMENT COMMITTEE**
- 357 **a Representative's Report**
- Nothing to report.

17 POLICE MATTERS**358 a Police Liaison Committee Representative's Report**

In Cllr Williams's absence, there was no report.

359 b Neighbourhood Watch

In Cllr Onimole's absence, there was no report.

18 COMMUNICATIONS**360 a Website**

The Clerk reported that in the New Year the Webmaster would be migrating the website to another platform and would then train the Assistant Clerk so that she could take over on his retirement.

361 b Magazine

Cllr Sparks would write an article explaining the necessity to increase the precept.

CS

19 CONSULTATION

362 No documents received.

20 CORRESPONDENCE

363 None.

21 REPORTS AND CIRCULARS

364 The reports and circulars as listed on the agenda were received.

The Chairman suspended the meeting for the Medway Councillor's report.

MEDWAY COUNCILLORS' REPORT

Cllr Mrs Turpin said that consultation would be undertaken on the closure of a children's home.

The Chairman thanked Cllr Mrs Turpin and reconvened the meeting.

CONFIDENTIAL SECTION**22 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC**

364 It was proposed by Cllr Sparks, seconded by Cllr Moore and agreed the press and public be excluded from the following items on the grounds they were legal matters.

23 LAND ACQUISITION

365 Ongoing. No progress had been made since the last meeting. It was agreed the Chairman and Clerk seek a meeting with Taylor Wimpey.

24 DISPOSAL OF LAND

366 The Clerk reported that the matter was now closed and that no land had been disposed of..

Before closing the meeting, Cllr Sparks reported on the death on 23rd November of former councillor Peter Hicks. Flowers would be sent to the funeral and possibly a charitable donation made at a later date.

The Chairman thanked everyone for attending and closed the meeting at 9.00 pm

SignedChairman

On theday of2019