

**FRINDSBURY EXTRA PARISH COUNCIL****MINUTES OF THE VIRTUAL MEETING HELD ON THURSDAY 22 OCTOBER 2020**

**PRESENT:** Cllr Peter Martin  
 Cllr Andrew Millsom  
 Cllr Geoff Moore  
 Cllr Ope Onimole  
 Cllr Vanessa Roach  
 Cllr Paul Thorpe  
 Cllr Mrs Elizabeth Turpin

Mrs Roxana Brammer  
 Miss Emma Flewin

Clerk  
 Assistant Clerk

In Attendance 1 member of the public

**Item**

Minute 2020/21/

*Action point*

**1 APOLOGIES**

178 Apologies for absence were received from

Cllr David Coomber	Lack of suitable IT facilities – with dispensation
Cllr Mrs Sheila Noise	Lack of IT facilities – with dispensation
Cllr Chris Sparks	On holiday
Cllr John Williams	Medway Council meeting
Cllr Gary Etheridge	Out of the country

It was proposed by Cllr Moore, seconded by Cllr Millsom and agreed these apologies be accepted.

**2 DECLARATIONS OF INTERESTS**

179 None.

**3 ANY OTHER BUSINESS OF AN URGENT NATURE**

180 Cllr Martin reported that Cllr Coomber was seriously ill in hospital. The Council wishes him well.

**4 MINUTES OF MEETING HELD ON 24 SEPTEMBER 2020**

181 It was proposed by Cllr Martin, seconded by Cllr Thorpe and agreed the minutes of the meeting held on 24<sup>th</sup> September 2020 be signed as true record.

**5 MATTERS ARISING NOT OTHERWISE ON THE AGENDA**

182 None.

**6 FOOTPATHS****183 a Representative's Report**

Mrs Roscow was not present at the meeting and did not send a report.

**7 PLANNING****a Applications**

- 184 i MC/20/2503** Plot 1 Anthony's Way, Medway City Estate: Application for a non-material amendment to planning permission MC/19/1748 – alteration to the internal layout of the individual units (3A-3C) within the terrace of warehouse 3 with subsequent re-location of the three roller doors, three fire escape doors and one glazed entrance screen, louvred feature and glazed door and alterations to the roof plain and car parking layout to suit the new door and internal wall locations.

No Objection.

**b Decisions**

- 185** The decisions as listed on Appendix A were noted.

**c Appeals and Other Matters**

- 186** The Clerk reported she had received an email from a resident regarding a tree which had been causing an issue but its on the Arethusa site. The Clerk called Dave Harris at Medway Council to see if there was any update on the land and Shaftesbury Homes have met with Medway Council. It was agreed to defer the discussion regarding this until the Planning Meeting.

**187 d Neighbourhood Plan**

The council agreed that they need to start the process to begin the Neighbourhood Plan. Cllr Millsom suggested we try to get this completed before the Planning White Paper is complete but the Clerk reported this could be a long process. It was agreed to defer this until the Planning Committee meeting for further discussions.

**8 FINANCE****188 a Bank Balances**

The bank balances as listed on Appendix B were noted.

**189 b Payments Made Since Last Meeting**

The payments made since the last meeting as listed on Appendix B were ratified.

**190 c Accounts for Payment**

It was proposed by Cllr Martin, seconded by Cllr Mrs Turpin and agreed the accounts for payment as listed on Appendix B be approved

191 **d Set date for Finance Committee budget meeting**

It was discussed and agreed to have the Finance Committee meeting on Wednesday 18<sup>th</sup> of November at 19:30 hours.

**9 GRANT APPLICATIONS**

192 **a Royal British Legion Poppy Appeal**

The Assistant Clerk reported she had bought the poppy wreath and a few members of the Council would take this down to the Memorial Hall, adhering to social distancing.

*EF*

**10 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**

**a Recreation Ground/Hall Garden**

193 **i General Matters**

Nothing to report.

194 **ii Urban Tree Project**

It was reported that there had been no update from Medway Council yet.

**b Wainscott Fields**

195 **i General Matters**

Nothing to report.

196 **ii Litter and Anti-social Behaviour**

The Clerk reported that the litter picking equipment was now stored at the Memorial Hall ready for the new litter pick co-ordinators to start.

197 **c Wainscott Fields Working Group**

The Assistant Clerk reported that she was arranging a date to hold a virtual meeting.

*EF*

198 **d Coomber Green**

Nothing to report.

**e Playparks**

199 **i Recreation Ground**

Nothing to report.

200 **ii Wainscott Fields.**

Nothing to report.

- 201 **iii Coomber Green.**  
Nothing to report
- 202 **f Allotments**  
The Clerk reported that the Police were not taking any action to the criminal damage that happened at the allotments and had instructed Nuture Landscapes to fix the path. *RB*
- 203 **g Lower Upnor Village Green**  
Nothing to report.
- h Woodland**
- 204 **i General Matters**  
Nothing to report.
- 205 **ii Retaining Wall**  
Cllr Millsom reported that the drawing were complete and was preparing them to go out to tender. *AM*
- 206 **l Notice Boards**  
Nothing to report
- 11 UPNOR**
- 207 **a General Matters**  
The Clerk reported she had received a call from a resident who owns one of the garages in Buckland Place. The letter was from a solicitor asking what action he was taking with regards to fixing the retaining wall behind the garage and if he did not respond action would be taken. The Clerk informed the resident that the wall was communally owned by all the owners of the garages and the metre behind the wall.
- b Parking and Signage**
- 208 Nothing to report.
- 12 COCKHAM WOOD COMMUNITY PARK**
- 209 Cllr Millsom reported that Cllr Sparks was trying to get in contact with Medway Yacht Club regarding access to the park. *CS*
- 13 HIGHWAYS AND TRANSPORT**
- 210 **a Speed Warning Signs in Wainscott**  
As Cllr Etheridge and Cllr Williams were not present this item was deferred until the next meeting for update. *GE  
JW*

**14 LIGHTING**

211 Nothing to report.

**15 RURAL LIAISON COMMITTEE****212 a Representative's Report**

Cllr Millsom reported that he believed meetings would happen in November or December.

**16 KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE****213 a Representative's Report**

Cllr Moore reported a meeting had taken place and only five parish's had been involved. The Parishes mainly discussed building proposals that were happening locally.

**17 HALL MANAGEMENT COMMITTEE****214 a Representative's Report**

Cllr Mrs Noise had sent in her report:

On 3<sup>rd</sup> October I attended the Hall Management Coimmittee meeting. There were 5 of us present in the main hall. The Treasurer reported that despite a healthy amount in the kitty a second request for £10,000 was refused. The current lettings are, even so, just covering immediate outgoings, so a request is being made to Medway Council for a possible reduction in rates.

There is still no action to report on bookings. It was also thought the Committee might, in the future, look to increasing fees which are considered to be very fair at present.

A problem has arisen with the current key holder/cleaner which will be looked at in the future, but meantime the £200 per month will be reduced and looked at again, perhaps when the pandemic is no longer problematic. The Secretary indicated that she would be writing to the key holder/cleaner stating the new rate.

**18 POLICE MATTERS****215 a Police Liaison Committee Representative's Report**

Nothing to report.

**216 b Neighbourhood Watch**

Cllr Onimole reported meeting were still not taking place but would investigate if they could restart virtually. OO

**19 COMMUNICATIONS****217 a Website**

The Assistant clerk reported she had updated the website to make sure it was complying with accessibility.

**218 b Magazine**

Nothing to report.

**219 c Social Media**

Nothing to report.

**20 CONSULTATION****21 CORRESPONDENCE**

220 None.

**22 TO CONSIDER CHANGING THE DAY OF COUNCIL MEETINGS**

221 Cllr Etheridge suggested at the last meeting changing the day of the week that the Parish Council meetings happen as they clash a lot with Medway Council meetings. It was agreed to defer this to the next meeting when other members of the Council are in attendance.

**23 REPORTS AND CIRCULARS**

222 The reports and circulars as listed on the agenda were received.

The Chairman suspended the meeting for the Medway Councillors' report and public session.

**MEDWAY COUNCILLORS' REPORT**

Cllr Mrs Turpin reported that Manor Farm Barn had gone out to consultation. It was agreed that we ask the developers and Medway Council if they can give a presentation on this at the Planning Committee meeting.

**PUBLIC SESSION**

No issues were raised.

**CONFIDENTIAL SECTION****24 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC**

223 It was proposed by Cllr Moore, seconded by Cllr Millsom and agreed the press and public be excluded from the following item on the grounds it was a legal matter.

**25 LAND ACQUISITION**

224 The clerk reported that Taylor Wimpey were still ignoring all calls and emails.

The Chairman thanked everyone for attending and closed the meeting at 8:57 pm

Signed ..... Chairman

On the ... day of .....2020