

FRINDSBURY EXTRA PARISH COUNCIL

**MINUTES OF THE MEETING HELD ON WEDNESDAY 15 DECEMBER 2010 AT THE
MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 pm**

PRESENT: Cllr David Coomber Chairman
Cllr Trevor Archer
Cllr Mrs Valerie Archer
Cllr Peter Hicks
Cllr Tom Mason
Cllr David Miller
Cllr Mrs Georgina Revell

Mrs Roxana Brammer Clerk

In attendance Mr David Levy Footpaths Officer
Mrs Wendy Williams Assistant Footpaths Officer

Item *Action point*
Minute number 2010/11

1 APOLOGIES

292 Apologies for absence were received from

Cllr Geoff Moore	Prior engagement
Cllr Gary Etheridge	Family commitment
Cllr Mrs Jane Etheridge	Family commitment
Cllr Mrs Brenda Hoskin	Family commitment
Cllr Mrs Pam Coomber	Family commitment

It was proposed by the Chairman, seconded by Cllr Hicks and carried unanimously that these apologies be accepted by the Council.

2 CODE OF CONDUCT

293 **a Declarations of Interest and Alterations to the Register**

Cllr Hicks and Mrs Revell declared personal and prejudicial interests in item 8a(iii), planning application for 12 High Street, Upnor, as next-door neighbours.

294 **b Standards Committee**

The Chairman had not been able to attend the last meeting.

**3 ANY OTHER BUSINESS OF AN URGENT NATURE TO BE TAKEN AT THE
END OF THE MEETING**

295 None.

4 MINUTES OF THE MEETING HELD ON 28 OCTOBER 2010

296 It was proposed by Cllr Mrs Archer, seconded by Cllr Archer and agreed that the minutes of the meeting held on 28 October 2010 be signed as a true record.

5 MATTERS ARISING**297 a C/10/10/17a(285): Speed Indicator Device, Brompton Farm Road**

It was not known who was currently the Medway officer concerned. Cllr Mason said he would take the matter up and request statistics. *TM*

6 FOOTPATHS**298 a Footpath Officers' Report**

The Chairman suspended the meeting to enable the Footpath Officers to give their report.

Mr Levy said that the snow had gone. The grass was not growing but there was a good crop of dog mess. He had ensured more signs had been put up on the footpath along the bypass on the Hollywood Lane side. He had asked Medway Council to thank the operatives who had repaired the stiles and dog gates.

The Chairman thanked Mr Levy and Mrs Williams and presented them with a W H Smith voucher in recognition of the work they had done over the year and asked that they pass the Council's thanks on to their new colleague. He then reconvened the meeting.

7 UPNOR**299 a Upnor Residents Association**

Nothing to report.

300 b Lower Upnor Riverside Project

Cllr Hicks reported that the tender documents had still not been received from McComb Partnership. The next meeting would concentrate on grant funding.

301 c Frog Island Pond

The Dickens Country Protection Society report on the work the group had done to the pond was received. Cllr Mrs Revell said they had done a good job. They had been helped by a couple of volunteers from Upnor. A small amount of money was available for future maintenance. The Clerk was asked to thank the DCPS. *RB*

302 d Upnor Community Project

Neither Cllr Mrs Revell nor the Clerk had heard any more about this.

8 PLANNING**a Applications****303 i MC/10/3521: 25 Schooner Walk, Lower Upnor: Construction of single storey rear extension, external staircase, increase in roof height and insertion of dormers to front of garage to facilitate living accommodation in roofspace**

No objection, subject to no objections from neighbours.

- 304 **ii MC/10/4090:** 1 Grasmere Grove, Frindsbury: Construction of a part two storey part single storey side and rear extension

No objection, subject to no objections from neighbours.

- 305 **iii MC/10/4174:** 12 High Street, Upnor: Listed Building Consent for renovation of original fabric including insulation, secondary glazing, new bathroom, new plumbing and wiring. Demolition of existing dining room extension and building of new kitchen. Re-roofing existing laundry building and installation of new WC room and utility room. Installation of rooflight with solar thermal panel. Structural works to base plate and posts to front of building. Renovation of existing outside WCs. New insulation and cladding to existing dormer. New window to second floor.

Having declared personal and prejudicial interests as next-door neighbours, Cllrs Hicks and Mrs Revell left the meeting.

Agreed no objection, subject to no objections from neighbours.

Cllr Hicks and Mrs Revell returned to the meeting.

306 **Out of Time**

The response sent to the out of time application as listed on Appendix A was ratified.

307 **b Decisions**

The decisions as listed on Appendix A were noted.

c Appeals and Other Matters

308 **i Lower Upnor Development Brief and MoD Development Site, Lower Upnor**

Nothing to report.

309 **ii Appeal against Enforcement**

Enforcement ref: COMP/07/1476; Appeals Ref: APP/A2280/C/10/2139836: 37 Wainscott Road

Agreed no comment on the appeal.

310 **iii Local Development Framework Pre-Publication Draft Core Strategy**

The Chairman went through the consultation document and several points were discussed. The response to the consultation was agreed. Cllr Mason proposed a vote of thanks to the Chairman for putting in the work and leading the discussion.

311 **d Licensing Applications**

None.

9 FINANCE

312 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

313 **b Cheques Signed Since the Last Meeting**

None.

314 **c Accounts for Payment**

It was proposed by the Cllr Hicks, seconded by Cllr Mrs Revell and agreed the accounts for payment (cheques 101338 – 101340) as listed in Appendix B be approved, together with £75.00, D Coomber, reimbursement under Chairman's allowance (cheque 101341).

315 **d Budget 2011/12**

The draft budget as recommended by the Finance Committee had been circulated prior to the meeting. It was proposed by Cllr Mrs Revell, seconded by Cllr Coomber and agreed the budget for 2011/12 be adopted.

316 **e Precept 2011/12**

It was proposed by Cllr Mrs Revell, seconded by Cllr Coomber and agreed the precept for the year 2011/12 be £34,650.

10 GRANT APPLICATIONS

317 No applications received.

11 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY

318 **a Recreation Ground**

i General Matters. Nothing to report

319 **b Allotments**

Nothing to report.

320 **c Woodland**

Nothing to report.

321 **d Hedges**

Nothing to report.

12 HIGHWAYS AND TRANSPORT

322 Nothing to report.

13 LIGHTING

323 Nothing to report.

14 RURAL LIAISON COMMITTEE

324 **a Representative's Report**

The Chairman reported on the meeting held on 23 November, which had been hosted by

the Parish Council. Presentations and updates were made by Land Securities on the Chattenden proposals, Brian McCutcheon on the LDF, Jason Cates on emergency planning and Catherine Smith on Regeneration Ambassadors and the E-on Community Fund. There was no police representation. The Chairman had spoken about the Parish Council's activities and current projects. Cllr Hicks said that Dave Harris would be attending the next meeting and questions for him on planning issues should be submitted through the Committee Secretary in advance.

b Projects

- 325 i Outdoor Gym. A budget for a scheme was discussed and it was agreed this should be £12,000. The Clerk would meet suppliers on site and seek quotations to this amount. A bid would be made from the Rural Liaison Grant special fund. Cllr Mason would contribute £1,000 from his ward improvement fund. Cllr Hicks said he would contribute £1,000 from his ward improvement fund to this project or to the Lower Upnor Project, depending on success with the bid from the special fund. *RB*
- 326 ii Induction loop for hall. The Chairman reported that Cllr Mrs Coomber had had a meeting with Royal National Institute for the Deaf who had advised the cost would be in the region of £1,600. The Clerk would ask Action with Communities in Rural Kent to help with sourcing a grant. *RB*

15 KALC/MAC

327 **a Representatives' Report**

Cllr Miller reported on the last meeting. The speaker had been Chris Fribbins, who had spoken about the London Mayor's ideas for an airport in the Thames Estuary and a Lower Thames crossing. There had been a report on the KALC AGM.

16 HALL MANAGEMENT COMMITTEE

328 **a Representative's Report**

Cllr Archer reported that no meeting had been held. A fire alarm check had been carried out.

329 **b Hall Extension**

The Chairman reported that four tenders had been received and the surveyor was going through them.

17 POLICE MATTERS

330 **a Police Liaison Committee Representatives' Report**

Cllr Miller reported the scheduled meeting had been cancelled.

331 **b Neighbourhood Watch**

Cllr Miller said that he had received copies of "Watchword" and had distributed them. Two bicycles had been stolen in Rolvenden Road and there had been a garage break-in in Povey Avenue. A house in Brompton Farm Road had been entered from the back and items stolen and there had been a burglary in Higham Road.

18 WEBSITE

- 332 The Clerk said she was constantly getting e-mails asking about booking the Memorial.

Hall and the Webmaster would give added prominence to the Booking Clerk's details
Photographs of the Wainscott sign were now on the site.

19 CONSULTATION

333 a Kent Fire and Rescue Service – Towards 2020

Noted.

20 CORRESPONDENCE

334 a Rubbish Collection in Lower Upnor

It was noted the problems experienced by Mr Bishop had been resolved by Medway Council, whose remit it was. It was reported that when tendering his apologies for the meeting, Cllr Moore had commented that Mr Bishop had never discussed the problem with him, his next-door neighbour. Cllr Hicks said that new vehicles were being used. They had separate compartments for the different types of rubbish. Cllr Miller commented on the difficulties the snow had made and he did not think the call centre had known what was going on.

21 REPORTS AND CIRCULARS

335 The reports and circulars as listed on the agenda were received.

CONFIDENTIAL SECTION

22 EXCLUSION OF PRESS AND PUBLIC

336 It was proposed by the Chairman, seconded by Cllr Archer and resolved to exclude the press and public from the following item on the grounds that the item was a legal matter.

23 MANOR FARM

337 The Clerk reported that the Council's solicitor had received notes of the meeting held in July with Frindsbury & Wainscott Community Association. He would now be drafting restrictive covenants.

The Chairman closed the meeting at 9.35 pm

SignedChairman

On theday of2011