

FRINDSBURY EXTRA PARISH COUNCIL

MINUTES OF THE MEETING HELD ON THURSDAY 25 MARCH 2010 AT THE MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 pm

PRESENT: Cllr Peter Hicks In the chair
 Cllr Trevor Archer
 Cllr Mrs Valerie Archer
 Cllr Tom Mason
 Cllr David Miller
 Cllr Mrs Georgina Revell

 Mrs Roxana Brammer Clerk

 Mrs Wendy Williams Assistant Footpaths Officer

Item *Action point*
Minute number 2009/10

1 APOLOGIES

498 Apologies for absence were received from

 Cllr David Coomber indisposed
 Cllr Mrs Pam Coomber indisposed
 Cllr Mrs Brenda Hoskin indisposed
 Cllr Geoff Moore indisposed

In the absence of the Chairman and Vice-chairman, it was proposed by Cllr Mason, seconded by Cllr Mrs Revell and agreed Cllr Hicks take the chair.

It was proposed by Cllr Archer, seconded by Cllr Mrs Archer and carried unanimously that these apologies be accepted by the Council. Apologies for absence were also received from Mr David Levy.

2 CODE OF CONDUCT

499 **a Declarations of Interest and Alterations to the Register**

 None.

500 **b Standards Committee**

 In Cllr Coomber's absence, there was no report.

3 ANY OTHER BUSINESS OF AN URGENT NATURE

501 None.

4 MINUTES OF THE MEETING HELD ON 25 FEBRUARY 2010

502 It was proposed by Cllr Mason seconded by Cllr Mrs Archer and agreed that the minutes of the meeting held on 25 February 2010 be signed as a true record.

5 MATTERS ARISING

503 No matters were raised.

6 FOOTPATHS

504 **a Footpath Officer's Report**

The Chairman suspended the meeting to allow Mrs Williams to give her report.

Mrs Williams said that all paths were open and passable. She referred to Mr Levy's conversation with the police over dog fouling and said that so far there had been no feedback. She would speak to Mr Levy about annual service of the strimmers.

The Chairman thanked Mrs Williams and reconvened the meeting.

7 UPNOR

505 **a Upnor Residents Association**

In Cllr Moore's absence, there was no report.

506 **b Lower Upnor Riverside Project**

The landscape architect had responded to the Clerk by means of a text message. Cllr Hicks and the Clerk had discussed the situation and would be meeting to prepare the application themselves. They would then seek a meeting to discuss the proposed submission with the planning case officer. A meeting of the Partnership would be held on 11 May. Cllr Mason was donating £400 from his ward improvement fund.

507 **c Frog Island Pond**

Cllr Mrs Revell reported that a report was being commissioned from the Kent Wildlife Trust. No work would be undertaken until the report had been received, but in any case would not be until September or October. Cllr Hicks had given £750 from his ward improvement fund to the project.

508 **d Vegetation by Car Park**

A complaint had been received about the overgrown hedge and vegetation by the car park. Highways would be informed.

8 PLANNING

509 **a Applications**

None received.

510 **b Decisions**

The decisions as listed on Appendix A were noted.

c Appeals and Other Matters

511 **i Manor Farm**

Nothing to report.

512 **ii Plot 1, Anthony's Way**

Nothing to report

513 **d Licensing Applications**

No applications had been received.

9 FINANCE

514 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

515 **b Cheques Signed Since the Last Meeting**

The cheque signed since the last meeting as listed on Appendix B was ratified.

516 **c Accounts for Payment**

It was proposed by Cllr Archer, seconded by Cllr Mrs Revell and agreed the accounts for payment (cheques 101293 – 101295) as listed in Appendix B be approved, together with £825, D Godden (cheque 101296).

517 **d Internal Auditor**

The Clerk reported that the internal auditor was ill and the Clerk to Ash-cum-Ridley Parish Council had agreed to do the internal audit. This was agreed.

10 GRANT APPLICATIONS

517 **a All Saints Church**

Deferred to next meeting.

11 POWER OF WELLBEING

518 Cllr Hicks reported on the training course that he and Cllr Mrs Revell had attended. He recommended that councillors consider undergoing training and that the Council should work towards obtaining the power.

12 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY

519 **a Recreation Ground and Hedges**

The Clerk reported that Medway Council's contractors had damaged the playpark fence when mowing. After discussion it was agreed that Medway Council be informed that in future the Parish Council's contractor would mow the playpark and that their contractor should only mow the rest of the field. The fence had been made safe and would be repaired. Green Acre landscapes had hedging plants left from another job and had suggested they could be used to fill in the gaps in the

Frittenden Road hedge. Plants and labour would be £150 and there would also be the cost of guards. It was proposed by Cllr Mrs Archer, seconded by Cllr Hicks and agreed this be accepted.

520 **b Allotments**

Nothing to report.

521 **c Woodland**

The woodland work was scheduled to be done on 30 March.

13 HIGHWAYS AND TRANSPORT

522 **a Road Surfaces**

Medway Council had responded that repairs to Jarrett Avenue should be completed by the end of April. The eroding surface was unsightly but not a safety defect.

14 LIGHTING

523 Cllr Miller had reported that the light in the alley from Hughes Drive was out and had now been repaired. Cllr Mrs Archer said that the light in Grant Road had also been repaired.

15 POLICE MATTERS

524 **a Police Liaison Committee representative's report**

Cllr Miller said the next meeting was on 30 March.

525 **b Neighbourhood Watch**

Cllr Miller reported on a message, where a car had been stolen from Admiralty Terrace and people were being asked to look out for a Peugeot car with "57" in the number plates.

16 HALL MANAGEMENT COMMITTEE

526 **a Representative's Report**

Cllr Archer reported that lead had been stolen from the roof again. The fire officer had said that the front door was a fire exit and should not be kept locked when people were in the building. Hirers were being informed. He was arranging a fire risk assessment.

527 **b Hall Extension**

In Cllr Coomber's absence, there was no report.

17 RURAL LIAISON COMMITTEE

528 **a Representative's Report**

Cllr Hicks reported on the open meeting. Three presentations had been given – on the Power of Wellbeing, the code of conduct and on Leader development grants.

b Projects

- 529 i Wainscott Village sign. Ongoing.
- 530 ii Noticeboards. Ongoing

18 KALC/MAC

531 a Representatives' Report

No meeting.

19 WEBSITE

532 Nothing to report.

20 CONSULTATION

533 No documents received.

21 CORRESPONDENCE

534 None received.

22 REPORTS AND CIRCULARS

535 The reports and circulars as listed on the agenda were received.

The Chairman closed the meeting at 8.27 pm

SignedChairman

On theday of2010