

**FRINDSBURY EXTRA PARISH COUNCIL**

**MINUTES OF THE MEETING HELD ON THURSDAY 22 APRIL 2010 AT THE MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 pm**

*Draft minutes – to be approved at next meeting*

<b>PRESENT:</b>	Cllr David Coomber	Chairman	From item 16 and in the chair items 8, 2b, 17-22
	Cllr Geoff Moore	Vice-chairman	In the chair items 1, 2a, 3-7, 9-16
	Cllr Trevor Archer		
	Cllr Mrs Valerie Archer		
	Cllr Gary Etheridge		
	Cllr Peter Hicks		From item 3
	Cllr Tom Mason		
	Cllr David Miller		
	Cllr Mrs Georgina Revell		
	Mrs Roxana Brammer	Clerk	
In attendance	Mrs Wendy Williams	Assistant Footpaths Officer	
	Mr Walter Roberts	The Heritage Design & Development Team Ltd	
	Mr Richard Smith	The Heritage Design & Development Team Ltd	
	Mrs Anne Wade	Frindsbury & Waincott Community Association	
	6 members of the public		

**Item**

*Action point*

*Minute number 2010/11*

**1 APOLOGIES**

1 Apologies for absence were received from

Cllr Mrs Pam Coomber	Family commitment
Cllr Mrs Jane Etheridge	At a meeting of Medway Council
Cllr Mrs Brenda Hoskin	Indisposed

It was proposed by Cllr Moore, seconded by Cllr Mrs Archer and carried unanimously that these apologies be accepted by the Council. An apology for absence was also received from Mr David Levy, Footpaths Officer. Apologies for late arrival were received from Cllrs David Coomber and Peter Hicks.

**2 CODE OF CONDUCT**

**2 a Declarations of Interest and Alterations to the Register**

None.

**3 b Standards Committee**

Deferred in Cllr Coomber's absence.

**3 ANY OTHER BUSINESS OF AN URGENT NATURE**

4 None.

**4 MINUTES OF THE MEETING HELD ON 25 MARCH 2010**

5 It was proposed by Cllr Mason seconded by Cllr Miller and agreed that the minutes of

the meeting held on 25 March 2010 be signed as a true record.

**5 MATTERS ARISING**

6 No matters were raised.

**6 FOOTPATHS**

**7 a Footpath Officer's Report**

The Vice-chairman suspended the meeting to allow Mrs Williams to give her report.

Mrs Williams said that all paths were open and passable. The strimmers were being serviced. The dog fouling in Ashcroft Road appeared to have stopped.

The Vice-chairman thanked Mrs Williams and reconvened the meeting.

**7 UPNOR**

**8 a Upnor Residents Association**

Cllr Moore reported that the AGM was being held at the same time as the parish council meeting and that he was unable to attend.

**9 b Lower Upnor Riverside Project**

Cllr Hicks reported that the next partnership meeting was to be held on 11 May.

**10 c Frog Island Pond**

Cllr Mrs Revell reported that Kent Wildlife Trust had started work on their management report.

**8 PLANNING**

11 It was agreed to defer this item until the Chairman had arrived.

**9 FINANCE**

**12 a Bank Balances**

The bank balances as listed on Appendix B were noted. The opening of another savings account to hold grants for the Lower Upnor Riverside Project was ratified.

**13 b Cheques Signed Since the Last Meeting**

None

**14 c Accounts for Payment**

It was proposed by Cllr Mason, seconded by Cllr Miller and agreed the accounts for payment (cheques 101299 – 101302) as listed in Appendix B be approved.

**10 GRANT APPLICATIONS**

**15 a All Saints Church**

It was proposed by Cllr Mrs Revell, seconded by Cllr Mason and agreed a grant of £100

be made towards the provision of a toilet for the disabled. The grant to be made under S 137 of the LGA 1972 (cheque 101303).

**16 b Kent County Agricultural Society “Living Land”**

No grant made.

**11 MANAGEMENT OF THE COUNCIL’S LAND AND PROPERTY**

**a Recreation Ground and Hedges**

**17 i** General Matters. The fence had been made safe and the contractor was having to order special bolts.

**18 ii** Football Festival. Nick Hunt proposed to run a football festival in the summer. He had not advised the Clerk of the exact date, which depended on the availability of the hall. He was in touch with Rochester Rangers over arrangements. He had offered to restore the goal mouths at no cost to the Parish Council, once the football season had ended.

**19 b Allotments**

Nothing to report.

**20 c Woodland**

The woodland work had been completed, apart from the removal of some ivy on one tree because there was a pigeon’s nest in it. The ivy had been cut at ground level and would die back.

**12 HIGHWAYS AND TRANSPORT**

**21 a Road Surfaces**

Cllr Mason said he had been speaking to Highways about surface dressing and asked for support from the Parish Council.

**13 LIGHTING**

**22** Cllr Miller had reported that the light in the alley from Hughes Drive had been repaired but was out again and that he had reported it.

**14 POLICE MATTERS**

**23 a Police Liaison Committee Representatives’ Report**

Cllr Archer reported on the last meeting. The Isle of Grain would be getting a police station, with a Sergeant and two police constables. Charity clothing bags were being stolen from doorsteps.

**24 b Neighbourhood Watch**

Cllr Miller reported on thefts from cars in the “Hollywood Heights” area and also on 2 burglaries, when the front doors had been broken.

**15 HALL MANAGEMENT COMMITTEE**

**25 a Representative’s Report**

Cllr Archer reported on problems with the roof. Cllr Etheridge asked if there was an alternative to lead. The Chairman said that once it was repaired it would be painted with anti-vandal black paint, which would disguise the lead. Cllr Etheridge advised the Hall Committee to investigate the cost of fitting spikes. Cllr Archer said he had a meeting with the Fire and Rescue Service over a fire risk assessment, which could be done by amateurs and a manual was available, which he would obtain.

26 **b Hall Extension**

The Chairman said he had spoken with the surveyor about the roof repairs and had been informed that the repairs should not be held up for the extension. The surveyor was still in discussions over the building regulations.

The Chairman thanked the Vice-chairman for chairing the meeting to this point and took the chair.

8 **PLANNING**

**a Applications**

27 **i MC/10/1310: Lower Upnor Village Green: Landscape design**

As this was the Parish Council's own application, no comments would be made.

28 **b Decisions**

The decisions as listed on Appendix A were noted.

**c Appeals and Other Matters**

29 **i Manor Farm**

The Chairman suspended the meeting to allow Mr Roberts to speak.

Mr Roberts said he would be in a position to submit a planning application shortly. He had made his proposal to the Parish Council in line with a statement he had made at a pre-application presentation to the Parish Council, but he had made this earlier than he might have done when he had discovered that the Frindsbury & Wainscott Community Association was intending to register the land as common land. This had implications for unwelcome access. He had taken advice and had decided to make a formal proposal to the Parish Council, to enter into an assignment on a portion of land that could be agreed to become and remain a village green. He felt that the Parish Council was the most appropriate organisation to look after it and the Church Commissioners, with whom he had a contract, were aware of his proposals. They were in agreement that this portion of land could be assigned in advance of the completion of the restoration of the barn.

The Chairman thanked Mr Roberts and invited Mrs Wade, representing the Frindsbury & Wainscott Community Association to speak. Mrs Wade explained the position of her Association and that they had been pursuing the matter for some time. Local residents wanted a green open space. Ownership was unimportant to them; they wanted the land registered.

The Chairman thanked Mrs Wade and opened the discussion to members of the public. A member of the public sought clarification from Mr Roberts on his general proposals for the site. Mr Roberts replied that in his contract with the Church Commissioners, the trigger point for the handing over of the land was the restoration of the barn. They would release the land for the village green when a planning solution had been reached, but the release of the remainder of the land depended on the completion of the barn

restoration. He was under contract with a landfill contractor to fill in the quarry within 5 years, once the land had been assigned.

The Chairman thanked those in attendance and reconvened the meeting.

Cllr Mrs Revell asked what the difference was between the registration of land for common land or for a village green and commented that both parties appeared to want the preservation of the land. Cllr Hicks said he thought the Church Commissioners would require covenants to go with the land. Cllr Hicks then proposed that the Parish Council entered into negotiations to accept the land. This was seconded by Cllr Mrs Revell. Cllr Mason proposed an amendment that wording to safeguard the land from illegal occupation be added. This was seconded by Cllr Hicks and the wording of the resolution altered to read that

The Parish Council enters into negotiations with The Heritage Design & Development Team Ltd to accept the assignment of land at Manor Farm to the Parish Council for a Village Green, subject to suitable terms and the agreement of the Church Commissioners. The land to be properly safeguarded and protected to prevent illegal occupation of the land.

On a vote being taken, the resolution was carried unanimously.

30 **ii Plot 1, Anthony's Way**

Nothing to report

31 **iii MoD Depot Site, Lower Upnor**

Nothing to report.

32 **d Licensing Applications**

No applications had been received.

**2 CODE OF CONDUCT**

33 **b Standards Committee**

The Chairman reported that a new Code of Conduct was delayed due to the General Election. 2 of the longest serving independent members had retired. There had been complaints about parish councillors.

**16 RURAL LIAISON COMMITTEE**

34 **a Representative's Report**

No meeting.

**b Projects**

35 i Wainscott Village sign. The Clerk reported this was going for galvanising, powder coating and sign writing.

36 ii Noticeboards. These were due to be delivered shortly.

**17 KALC/MAC**

37 **a Representatives' Report**

Cllr Moore reported that a meeting of the KALC Executive was scheduled for the following Saturday. The Vice-chairman of the Medway Area Committee had resigned as she was about to move out of the area. 6 parishes had attended the last meeting. Their reports had included the provision of a police station at the Isle of Grain, progress of the Fenn Corner roundabout, plans for a bridge over Stoke level crossing and a planning application for change of use of the old bank premises in Hoo to a café. The next meeting will be on 23 June.

**18 WEBSITE**

38 Nothing to report.

**19 CONSULTATION**

39 No documents received.

**20 CORRESPONDENCE**

40 None received.

**21 REPORTS AND CIRCULARS**

41 The reports and circulars as listed on the agenda were received.

The Chairman closed the meeting at 9.27 pm

Signed .....Chairman

On the .....day of .....2010