

FRINDSBURY EXTRA PARISH COUNCIL

MINUTES OF THE MEETING HELD ON THURSDAY 24 MARCH 2011 AT THE MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 pm

PRESENT:	Cllr David Coomber	Chairman
	Cllr Trevor Archer	
	Cllr Mrs Valerie Archer	
	Cllr Mrs Jane Etheridge	
	Cllr Gary Etheridge	
	Cllr Peter Hicks	Items 16, 7c, 17-26
	Cllr Tom Mason	
	Cllr David Miller	
	Cllr Geoff Moore	
	Cllr Georgina Revell	Except item 8a(i)
	Mrs Roxana Brammer	Clerk
	Mrs Wendy Williams	Assistant Footpaths Officer

Item *Action point*
Minute number 2010/11

1 APOLOGIES

430 Apologies for absence were received from

Cllr Mrs Pam Coomber	Family commitment
Cllr Mrs Brenda Hoskin	indisposed

It was proposed by the Chairman, seconded by Cllr Moore and carried unanimously that these apologies be accepted by the Council. An apology for late arrival was received from Cllr Hicks.

2 CODE OF CONDUCT

431 **a Declarations of Interest and Alterations to the Register**

Cllr Mrs Revell declared a personal and prejudicial interest in item 8a(i), planning application for 14 High Street, Upnor, as the applicant. All other councillors present declared personal interests, as the applicants were fellow parish councillors.

432 **b Standards Committee**

The Chairman reported on the last meeting, which had been attended by members of the press and public. The work programme had been discussed and updates given on outstanding complaints. The Monitoring Officer had given her annual report. 7 cases had gone to her with 2 sent for resolution, costing almost £30,000. A governance review was being done about one parish. It was stated that there were politically restricted posts - those earning over a certain level were debarred from standing for district, county and unitary councils but this did not apply to parish councils.

3 ANY OTHER BUSINESS OF AN URGENT NATURE TO BE TAKEN AT THE END OF THE MEETING

433 None.

4 MINUTES OF THE MEETING HELD ON 24 FEBRUARY 2011

434 It was proposed by Cllr Archer, seconded by Cllr Miller and agreed that the minutes of the meeting held on 24 February 2011 be signed as a true record.

5 MATTERS ARISING

435 **a C/02/11/8c(iii)(480): 1 Benenden Road**

Cllr Miller said he had recently observed 3 vehicles parked within the boundary.

6 FOOTPATHS

436 **a Footpath Officers' Report**

The Chairman suspended the meeting to allow Mrs Williams to speak.

Mrs Williams said that she and her colleagues had started work again. They were continuing to collect litter. The weeds were beginning to grow. The footpath along the by-pass that had been slippery had resolved itself.

The Chairman thanked Mrs Williams and reconvened the meeting.

7 UPNOR

437 **a Land Slippage**

The Clerk reported that Medway Council did not employ an officer with the expertise to inspect the land and in cases where they needed to, they would call in specialists. The land was privately owned and they would not be able to assist. The Beacon Hill Association representative was again not present and it was agreed to close the matter.

438 **b Upnor Residents Association**

Cllr Moore reported that the Residents' Association had not held a meeting. Adrian Dixon, who had been organising the street party, had resigned.

439 **c Lower Upnor Riverside Project**

It was agreed to defer this item until Cllr Hicks had arrived.

440 **d Upnor Events**

Robyn Goldsmith was arranging an event at the castle on 14 April and would be holding a Time and Tides Project meeting following this event. Cllr Mrs Revell said she would not be able to attend.

441 **e Frog Island Pond**

Cllr Mrs Revell reported that there had been a complaint from the Cricket Club about flooding onto the pitch and car park, as the pipe was blocked. This had been cleared and the problem resolved.

8 PLANNING**a Applications**

- 442 **i MC/11/0215 & MC/11/0218:** 14 High Street, Upnor: Construction of a single storey rear extension and listed building consent

Having declared a personal and prejudicial interest, Cllr Mrs Revell left the room.

After discussion, it was agreed there was no objection, subject to no objections from neighbours.

Cllr Mrs Revell returned to the meeting.

- 443 **ii MC/11/0673:** Land adjacent to 61 Cooling Road, Frindsbury: Application for a minor material amendment to MC/10/0091 (Construction of one 2 storey block comprising four 2 bedroomed flats with four associated car parking spaces, bike storage, bin store and communal gardens) to remove the set back to the entrance with new roof design; additional disabled parking bay and change in stairs to create visibility to entrance doors

No objection

- 444 **iii MC/11/0070:** 2-8 Cooling Road, Frindsbury: Variation of condition 1 of non-material application MC/10/4101 to allow for minor material amendments to MC/09/2664 (demolition of existing brick 2 storey garage building and change of use from garage to residential with construction of 3 blocks containing 15 residential units)

The plans for this had not been received and councillors felt they did not have enough information to give a response. This would be communicated to Medway Council.

445 **Out of Time**

None

446 **b Decisions**

The decisions as listed on Appendix A were noted.

447 **c Appeals and Other Matters**

None.

448 **d Licensing Applications**

None.

9 FINANCE**449 a Bank Balances**

The bank balances as listed on Appendix B were noted. The Chairman reported he had contacted Medway Council over the second (outstanding) tranche of S 106 monies for the Memorial Hall (£50,000), and expected the money would be paid over by the end of the month.

450 **b Cheques Signed Since the Last Meeting**

None

451 **c Accounts for Payment**

It was proposed by Cllr Mrs Revell, seconded by Cllr Etheridge and agreed the accounts for payment (cheques 101351-101354) as listed in Appendix B be approved, together with £1,418, D Godden (101355); £815.36 (Lower Upnor Project), D Godden (101356) and £147.61, Southern Water (101357).

10 GRANT APPLICATIONS

452 None.

11 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY

453 **a Recreation Ground**

Nothing to report.

454 **b Allotments**

Nothing to report.

455 **c Woodland**

Nothing to report.

456 **d Hedges**

Nothing to report.

12 HIGHWAYS AND TRANSPORT

457 **a Brompton Farm Road Speed Indicator Device**

Cllr Mason said he would try to obtain statistics.

TM

458 **b Wainscott Road**

It was agreed the display of daffodils in Wainscott Road was superb. Cllr Miller said the display at Wayne Court was a real picture.

13 LIGHTING

459 Nothing to report.

14 RURAL LIAISON COMMITTEE

460 **a Representative's Report**

No meeting.

b Projects

461 i Outdoor Gym. The Clerk said that although the ward improvement fund money

from Cllrs Mason and Hicks had been received, she had not heard about the Rural Liaison Project Extra Fund bid. The Chairman said his understanding was that the £10,000 for 2010/11 and the £10,000 for 2011/12 would be amalgamated so that all bids could be granted, leaving less for 2011/12. It was proposed by Cllr Etheridge, seconded by Cllr Mrs Revell and agreed the equipment be ordered.

15 KALC/MAC

462 a Representatives' Report

Cllr Miller reported on the meeting held on 16th March. The speaker had been Jackie Corbyn on the census.

16 HALL MANAGEMENT COMMITTEE

463 a Representative's Report

Cllr Archer said there is still a piano at the Conservative Association offices, but its removal to the Memorial Hall is uncertain.

464 b Hall Extension

The Chairman referred to his comments about the S 106 money under item 9 and said there were 82 properties on the "Liberty Park" development on the electoral register but he had noticed new roads with occupied houses and was attempting to obtain the current figure. The surveyor had not come back about starting with the toilets.

As Cllr Hicks had arrived, it was agreed to revert to item 7c

7 UPNOR

465 c Lower Upnor Riverside Project

Cllr Hicks reported on the meeting with Nigel Turley and Noleen Skudder of ACRK "Funding Buddies" initiative and the subsequent site meeting with Mr Turley and Tessa. Hilder, who had agreed to be the project's Funding Buddy. The Chairman would be attending the Kent Funding Fair and would arrange to meet Ms Hilder to progress the matter further.

17 POLICE MATTERS

466 a Police Liaison Committee Representatives' Report

Cllr Miller reported the next meeting was on 29 March.

467 b Neighbourhood Watch

Cllr Miller that at the AGM it had been reported that crime was down, with 2 crimes per day in Medway. It was now 2 crimes per day in Wainscott. There had been thefts of or from motor vehicles in Lingley Drive, Larkin Close, Leigh Road and Grant Road. Cllr Hicks said he had attended a new PACT meeting and a "Maritime PACT" had been set up, covering boatyards and marinas. The police wanted riverside communities to be "eyes and ears".

18 WEBSITE**468 a Facebook**

The Clerk to Stone Parish Council had sent her apologies through a colleague. From the message left it appeared there had been some misunderstanding as to what has been requested. It was agreed not to continue with the investigations.

469 b Renewal of Arrangement with Webmaster

It was proposed by the Chairman, seconded by Cllr Moore and agreed to continue the arrangement with Clive Stanley Associates to continue as Webmaster until 31st March 2013.

19 ROYAL WEDDING

470 The Chairman reported that although commemorative coins were available, these were no longer to the value of a crown (25p) but £5 and with the case cost £9.95 each. Following further research by Cllr Mrs Coomber, engraved medals at a cost of approximately £1 each had been ordered. Hilltop School had asked the Chairman to present them at a special assembly on 5th April. The Clerk would contact Temple Mill and Wainscott Schools about presentations by the Vice-chairman and Cllr Miller respectively. *RB*

20 ANNUAL PARISH MEETING (ANNUAL ASSEMBLY)

471 It was agreed the Annual Assembly would be held on Monday 23rd May at 8pm.

21 CONSULTATION

472 No documents received.

22 CORRESPONDENCE

473 None

23 REPORTS AND CIRCULARS

474 The reports and circulars as listed on the agenda were received.

CONFIDENTIAL SECTION**24 EXCLUSION OF PRESS AND PUBLIC**

475 It was proposed by the Chairman, seconded by Cllr Mrs Etheridge and resolved to exclude the press and public from the following items on the grounds that the first was a legal matter and the second was a personnel issue.

25 MANOR FARM

476 The Clerk reported that she had received a telephone call from the Heritage Design and Development Team, who had advised the situation remained as reported at the last meeting.

26 HMRC RULING ON EMPLOYMENT STATUS OF PARISH CLERKS

477 The Clerk reported that HMRC had now ruled that all parish clerks must be directly

employed staff of parish councils. They had cancelled all previous arrangements. This meant that the Clerk's contract with the Council would be null and void from April. The impact would mean that in addition to the extra time needed to administer PAYE, the Council would now be bound by employment law and would have to give paid holidays etc. The Clerk had registered the Council with HMRC. Cllr Mrs Revell offered to help the Clerk with the PAYE in due course

The Chairman closed the meeting at 9.25 pm

SignedChairman

On theday of2011