

FRINDSBURY EXTRA PARISH COUNCIL

**MINUTES OF THE MEETING HELD ON THURSDAY 24 JUNE 2010 AT THE MEMORIAL HALL,
HOLLY ROAD, WAINSCOTT AT 7.30 pm**

PRESENT: Cllr David Coomber Chairman
Cllr Geoff Moore Vice-chairman
Cllr Trevor Archer
Cllr Mrs Valerie Archer
Cllr Mrs Jane Etheridge
Cllr Peter Hicks
Cllr David Miller
Cllr Tom Mason

Mrs Roxana Brammer Clerk

In attendance Mrs Wendy Williams Assistant Footpaths Officer
PCSO Mandip Clare & 2
colleagues
1 member of the public

Item *Action point*
Minute number 2010/11

1 APOLOGIES

106 Apologies for absence were received from

Cllr Mrs Pam Coomber	Family commitment
Cllr Mrs Brenda Hoskin	indisposed
Cllr Gary Etheridge	indisposed
Cllr Mrs Georgina Revell	At another meeting

It was proposed by the Chairman, seconded by Cllr Archer and carried unanimously that these apologies be accepted by the Council. An apology for absence was also received from Mr David Levy, Footpaths Officer.

2 CODE OF CONDUCT

107 **a Declarations of Interest and Alterations to the Register**

None.

108 **b Standards Committee**

Cllr Coomber said the next meeting was on 7 July and prior to that there would be a referral meeting concerning a councillor from another parish.

3 ANY OTHER BUSINESS OF AN URGENT NATURE

109 None.

4 MINUTES OF THE MEETING HELD ON 27 MAY 2010

110 It was proposed by Cllr Archer, seconded by Cllr Moore and agreed that the minutes of the meeting held on 27 May 2010 be signed as a true record.

5 MATTERS ARISING

No matters were raised.

111 C/05/10/18a(iv) minute 102: Fencing at rear of 22 Holly Road

Cllr Mason had spoken to the resident, who was complaining about balls going into her garden from the children's playpark and her fence being broken down for the balls to be retrieved. The Chairman reiterated that the Parish Council had fenced its boundary, but the boundary of the rear of 22 Holly Road was onto Medway Council land in the form of the alley from Hughes Drive. PCSO Clare was asked to call on the resident and to monitor the playpark for misuse by older children.

As PCSO Mandip Clare and two colleagues were present, it was agreed to vary the order of the agenda.

17 POLICE MATTERS

112 a PCSO Report

The Chairman suspended the meeting to enable the police representatives to speak.

PCSO Clare introduced his colleagues, who worked in Strood North and Strood South wards. Cllr Moore informed them of vandalism to the telephone kiosk in Lower Upnor, where two of the glass panels had been broken. The police were aware of it and it was not related to the children's home close by. Cllr Mason reported that he had seen vodka bottles and cans in the alley between Cypress Court and Frindsbury Hill. The PCSO for Strood North would investigate. Cllr Mrs Etheridge said she thought it was in the area generally, not just in the alley. PCSO Clare was asked about his surgeries and was assured that if he supplied the Clerk with the relevant information, it would be placed on the noticeboards and website.

The Chairman thanked the PCSOs and reconvened the meeting.

113 b Police Liaison Committee Representatives' Report

Cllr Miller said there had been no meeting and he had not received confirmation of the next meeting.

114 b Neighbourhood Watch

Cllr Miller said the only message was about an attempted burglary in Benenden Road, where entry had been tried through the front door, but this had not succeeded.

6 FOOTPATHS

115 a Footpath Officer's Report

The Chairman suspended the meeting to allow Mrs Williams to give her report.

Mrs Williams said that the paths were clear and passable. She reported that Mr Levy had been in touch with the Public Rights of Way Officer about the new volunteer. He would be kitted out but they were supposed to have somebody with them who had also done the strimming course. They were also supposed to wear boots with steel toe caps but these would not be supplied.

The Chairman thanked Mrs Williams and reconvened the meeting.

The question of working with another person who had done the course was discussed. Both Mrs Williams and Mr Levy did not work alone, but their companions had not done the course. The strimmers they used were not the industrial ones that had been supplied on the course. The Clerk would check with Medway Council. It was agreed that if they bought the recommended boots, the Parish Council would reimburse them. It was also agreed that Mrs Williams should ask Mr Levy to check that the new volunteer was not supplied with an industrial machine and that if necessary the Parish Council would purchase the same model of strimmer as those used by Mr Levy and Mrs Williams.

7 UPNOR

116 a Upnor Residents Association

Cllr Moore reported that he understood that Adrian Dixon was the acting Chairman, Derek Evans dealt with planning matters and Jane Higgs was the Treasurer. They were having a meeting with a presentation by Dr Derek Clarke on forensic science and they had challenged the Cricket Club to a match on 5 August.

117 b Lower Upnor Riverside Project

Cllr Hicks said there had been no meeting of the Partners. He and the Clerk had had a meeting with Medway Council's Landscape Architect and the planning officer on the way forward and Derek Evans had agreed to produce revised drawings which had been submitted. The final Project Profile was still awaited from Catherine Smith. He would be attending a grant finding seminar. The Clerk was obtaining fresh quotes for the work to the green.

118 c Frog Island Pond

In Cllr Mrs Revell's absence, there was no report.

119 d Village of the Year

Cllr Hicks said that the Village of the Year competition had changed emphasis and was now project based. He felt that Upnor was better qualified to enter and volunteered to complete and submit the form. This was agreed.

PH

8 PLANNING

a Applications

120 i MC/10/2070: Manor Farm Barn, Parsonage Lane, Frindsbury: Restoration of the barn and MC/10/2065: Listed building consent

The plans had been sent by Medway Council. The application had not yet been validated on a technicality and the Parish Council had been assured that the drawings would not change. After discussion, it was proposed by Cllr Miller, seconded by Cllr Archer and agreed unanimously that the Parish Council respond as follows, when the application had been validated:

“Frindsbury Extra Parish Council supports this application. The Parish Council would like it noted by the Planning Authority that it has accepted in principle the assignment of some land on the wider Manor Farm site to maintain in perpetuity as public open space and is in negotiation with the Church Commissioners and The Heritage Design & Development Team Ltd.”

- 121 ii **MC/10/2125:** Plot 1, Anthony's Way, Medway City Estate: Construction of Sainsbury's store and park and ride

After discussion it was proposed by the Chairman, seconded by Cllr Archer and agreed by 7 votes in favour and 1 against, that the Parish Council supports this application as long as the proposed transport and traffic measures are adhered to, especially the sequenced traffic lights to be installed at the Berwick Way/Anthony's Way roundabout and at the Sans Pareil roundabout.

The Parish Council would like Section 106 monies to be made available for the environmental enhancement scheme known as the Lower Upnor Riverside Project. A project profile can be obtained in electronic form from Medway Council's Rural Strategy Manager. The Parish Council is mindful of the probable increase in traffic which will impact on the ease of road access in and out of the village of Upnor.

122 **Out of Time**

The response to the out of time application as listed on Appendix A was ratified.

123 b **Decisions**

The decision as listed on Appendix A was received.

c **Appeals and Other Matters**

124 i **Lower Upnor Development Brief and MoD Development Site, Lower Upnor**

The Chairman reported on the meeting with Nick Harrison and Laura Smith of GVA Grimley. They had offered to arrange a site visit before holding a public exhibition and submitting a planning application.

125 d **Licensing Applications**

None.

9 **FINANCE**

126 a **Bank Balances**

The bank balances as listed on Appendix B were noted.

127 b **Cheques Signed Since the Last Meeting**

None

128 c **Accounts for Payment**

It was proposed by Cllr Moore, seconded by Cllr Mrs Archer and agreed the accounts for payment (cheques 101309 – 101310) as listed in Appendix B be approved.

129 d **Audit Annual Return 2009/10**

The form had been returned for the alteration of one cipher and the correction was signed by the Chairman and Responsible Financial Officer.

9 GRANT APPLICATIONS**130 a The Samaritans**

It was proposed by Cllr Mason, seconded by Cllr Hicks that a grant of £100 be made under S 137 of the LGA 1972 (cheque 101311).

10 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**a Recreation Ground**

131 i General Matters. Nothing to report

132 ii Football Festival. This would be held on Saturday 3 July.

133 b Allotments

All allotments were now taken.

134 c Woodland

Nothing to report.

135 d Hedges

The reply from the Principal of the Strood Academy about their Brompton Farm Road boundary was noted.

12 HIGHWAYS AND TRANSPORT

136 Nothing to report.

13 LIGHTING

137 Nothing to report.

14 RURAL LIAISON COMMITTEE**138 a Representative's Report**

The Chairman reported on the last meeting, held at Allhallows. Cllr Hicks had been re-elected Chairman and he had been re-elected Vice-chairman. There had been presentations by Action with Communities in Rural Kent on funding buddies, on the bid for City status, the local transport plan update, Medway agricultural research project, the 4 parishes green plan and Lodge Hill and strategic issues update. There was a new police team and the new PC was WPC Laura Emerson..

b Projects

139 i Wainscott Village sign. This was finished and awaiting installation.

140 ii Noticeboards. These had been delivered and were awaiting installation.

141 iii Christmas Tree. In Cllr Etheridge's absence there was no update.

142 iv Play Equipment. A roundabout for the playpark and something for older children on the recreation ground had been suggested. The Clerk would ask for an updated price for the roundabout.

RB

15 KALC/MAC

143 a Representatives' Report

No meeting

16 HALL MANAGEMENT COMMITTEE

144 a Representative's Report

Cllr Archer had nothing to report.

145 b Hall Extension

The Chairman had nothing to report.

18 WEBSITE

146 Nothing to report.

19 CONSULTATION

147 No documents received.

20 CORRESPONDENCE

148 None received.

21 REPORTS AND CIRCULARS

149 The reports and circulars as listed on the agenda were received.

The Chairman suspended the meeting for the public session.

No matters were raised.

The Chairman thanked the parishioner for her attendance and reconvened the meeting.

CONFIDENTIAL SECTION

22 EXCLUSION OF PRESS AND PUBLIC

150 It was proposed by the Chairman, seconded by Cllr Moore and resolved to exclude the press and public from the following item on the grounds that the item was a legal matter.

23 MANOR FARM

151 A meeting arranged by the Church Commissioners would be held on 5 July.

The Chairman closed the meeting at 9.40 pm

SignedChairman

On theday of2010