

FRINDSBURY EXTRA PARISH COUNCIL

**MINUTES OF THE MEETING HELD ON THURSDAY 28 APRIL AT THE MEMORIAL HALL,
HOLLY ROAD, WAINSCOTT AT 7.30 pm**

PRESENT: Cllr David Coomber Chairman
Cllr Trevor Archer
Cllr Mrs Valerie Archer
Cllr Mrs Pam Coomber
Cllr Mrs Jane Etheridge Items 22-24
Cllr Gary Etheridge
Cllr Peter Hicks Items 8b - 24
Cllr Tom Mason
Cllr David Miller
Cllr Mrs Georgina Revell

In attendance: Mrs Wendy Williams Assistant Footpaths Officer
Peter Martin

Item *Action point*
Minute number 2011/12

1 APOLOGIES

1 Apologies for absence were received from

Cllr Mrs Brenda Hoskin indisposed
Cllr Geoff Moore transport problems

It was proposed by the Chairman, seconded by Cllr Mrs. Coomber and carried unanimously that these apologies be accepted by the Council. Apologies for late arrival were received from Cllr Mrs Etheridge and Cllr Hicks. An apology for absence due to illness was also received from the Clerk

2 CODE OF CONDUCT

2 a Declarations of Interest and Alterations to the Register

None.

3 b Standards Committee

The Chairman reported that there had been no meeting.

**3 ANY OTHER BUSINESS OF AN URGENT NATURE TO BE TAKEN AT THE
END OF THE MEETING**

4 The Chairman advised that he wished to raise a matter.

4 MINUTES OF THE MEETING HELD ON 24 MARCH 2011

5 It was proposed by Cllr Archer, seconded by Cllr Etheridge and agreed that the minutes of the meeting held on 24 March 2011 be signed as a true record. However, in the absence of the Clerk, this would be held over until the next meeting.

5 **MATTERS ARISING**

6 There were none.

6 **FOOTPATHS**

7 **a Footpath Officers' Report**

The Chairman suspended the meeting to allow Mrs Williams to speak.

Mrs Williams said that new growth was now appearing, and that the dog stiles had been vandalised. This has been reported to Medway Council. Black plastic bags were needed to take away the weeds being removed.

The Chairman thanked Mrs Williams and reconvened the meeting.

7 **UPNOR**

8 **a Upnor Residents Association Report**

In the absence of Cllr Moore, there was no report.

9 **b Lower Upnor Riverside Project**

The Chairman and Cllr Archer reported on the Kent Funding Fair held at Folkestone on 13th April. They had both attended a number of presentations, which on the whole were useful. Nigel Turley, Tessa Hilder and Noleen Skudder have all been involved to date as "Funding Buddies" for the project. It is clear that the large Lower Upnor project will need to be broken down into a number of "bite sized" projects within the whole.

The main emphasis of the presentations was importance of need for a project, and that there is ongoing involvement/consultation with local residents.

10 **c Upnor Events**

Cllr Moore had reported verbally to the Chairman that the event at the castle on 14 April arranged by Robyn Goldsmith had been an informal affair.

8 **PLANNING**

11 **a Applications**

Following an email message from the Clerk, the Chairman had downloaded the details of 3 new applications from the Medway Council website:

12 **i MC/10/3377: 21 Cagney Close, Wainscott: Change of use of amenity land to residential use including re-siting of boundary fence to side.**

Concern was expressed by members over the proposed change of use of amenity land. Consultation end date: 12/05/2011.

13 **ii MC/11/0983: 10 Hollywood Lane, Wainscott: Insertion of window to side elevation of proposed garage and alterations of roof to single storey rear projection (amendment to MC/09/2219). There has been 1 objection to this application. Consultation end date:09/05/2011.**

As the plans for the above 2 applications had not been received, Councillors felt they did not have sufficient information to give responses. It was proposed by the Chairman,

seconded by Cllr. Etheridge and agreed that the Clerk should be asked to obtain a copy of each of the plans, and request an extension of the consultation end date in this respect so that these 2 applications be reconsidered at the Annual Council Meeting on 12 May. This was agreed

- 14 **iii MC/11/0989:** Channel Commercials Plc, Whitewall Road, Medway City Estate Advertisement Consent for installation of 1 internally illuminated fascia sign, 1 internally illuminated wall sign, 1 internally illuminated post mounted pylon sign and 1 non-illuminated double sided post mounted banner sign.

Although the plans for this had not been received, it was agreed that there were no objections.

- 15 **iv MC/11/1029:** Retrospective application for construction of new canopy to protect original figurehead of the H.M.S. Arethusa, at the Arethusa Venture Centre, Lower Upnor, Rochester.

It was unanimously agreed that there were no objections to this application.

16 **Out of Time**

None

17 **b Decisions**

The decisions as listed on Appendix A were noted.

18 **c Appeals and Other Matters**

None.

19 **d Licensing Applications**

None.

9 FINANCE

20 **a Bank Balances**

The bank balances as listed on Appendix B were noted. The Chairman reported that the second £50,000 tranche for the Memorial Hall had now been received.

21 **b Cheques Signed Since the Last Meeting**

Cllr Etheridge proposed, and Cllr Mrs G Revell seconded that the cheques for Running Imp International Sports (cheque no: 101358) for £1,128.48, and the British Telecom DD for £109.08 be ratified. This was unanimously agreed.

22 **c Accounts for payment**

In the Clerk's absence, and without the Council's chequebook, it was agreed that cheques nos: 101359/101362 totalling £1,833.56 be deferred until the cheque book is available.

23 **d Subscriptions**

Deferred to next meeting

24 e **Clerks' Conference**

Deferred to next meeting.

25 f **Accounts 2010/11**

Whilst these were agreed by members, in the absence of the Clerk, it was agreed that the signature thereof be deferred until the next meeting.

26 g **Audit Annual Return**

The figures were noted by members. Signature by the Chairman and Responsible Financial Officer deferred until the next meeting.

10 **GRANT APPLICATIONS**

27 None.

11 **MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**28 a **Recreation Ground**

Cllr Miller reported that a section of fence to the children's play area which has previously been made removable has been secured by padlocks. This is presumably to make it easier for mowers to be used in the play area.

Cllr Mason reported that Mrs Waghorne in Hollywood Lane has been complaining about youths kicking footballs into her garden. Our PCSO will visit Mrs Waghorne.

29 b **Allotments**

Nothing to report.

30 c **Woodland**

Nothing to report.

31 d **Hedges**

The Chairman reported that the hedges in Frittenden and Brompton Farm Roads are currently in good shape.

12 **HIGHWAYS AND TRANSPORT**32 a **Brompton Farm Road Speed Indicator Device**

The Chairman advised that he had received a call from an officer of Medway Council regarding the speed indicator device in Brompton Farm Road. He had requested a print out of speeds, as we have requested and received in the past. However, nothing had been received from Medway Council in this respect. Cllr Mason agreed to speak again to Ian Wilson at Medway Council on this matter.

TM

13 **LIGHTING**

33 Nothing to report.

14 RURAL LIAISON COMMITTEE**34 a Representative's Report**

No meeting.

b Projects

- 35 i Outdoor Gym. The Chairman confirmed that the “unallocated floating sums” for 2010/11 and for 2011/12 would be amalgamated so that all bids could be granted for 2010/2011, leaving less unallocated monies for 2011/12.

15 KALC/MAC**36 a Representatives' Report**

There had been no meeting.

16 HALL MANAGEMENT COMMITTEE**37 a Representative's Report**

Cllr Mrs Coomber reported that a hearing loop had recently been installed in the Hall. Also, the “industrial” hinges on one of the swinging doors had recently been damaged, and had to be replaced at a cost in excess of £300. She had spoken to the chief Guider in this respect, but had not received a response.

38 b Hall Extension

The Chairman reported that there were now 91 houses occupied according to the electoral register. However, he and Cllr Hicks had recently undertaken a walk around the site, and in their estimation, there are probably around 120 properties occupied.

The Chairman read a letter from the Surveyor, outlining a revised proposal that there be only one (slightly larger) new hall, rather than the two separate halls originally envisaged. The extension of the kitchen would then not proceed. There may then be surplus money that could be used to recover the roof of the existing hall.

Cllr Etheridge suggested that the cost of roofing both the existing hall and new extension with glass fibre rather than felt be investigated, as this has a longer life than felt. Cllr Etheridge formally proposed that the plans for the hall extension be amended as outlined by the Chairman above. This was seconded by Cllr Hicks, and unanimously agreed.

17 POLICE MATTERS**39 a Police Liaison Committee Representatives' Report**

Cllr Miller had attended the meeting on 29th March. Sgt. Sharp was indisposed. Graham Smith will be replacing Mick O'Meara and gave the talk. There is a new PCSO, Graham Downs. WPC Laura Emmerson will still be with us. There will be a new, fully manned, police station at Grain. There will be one combined rapid response unit covering Sittingbourne, Maidstone and North Kent. Cliffe and Cliffe Woods Parish Council have been using “speedwatch”. PCSOs will be given new powers, although these were not specified. They will also receive new equipment and training. It is unclear how this will be financed. People had been paying Medway Council to take away metal, but this is being stolen from outside of properties before the Council come to collect it.

The next meeting will be on May 24th. There is a new telephone number for the West team, 01634 792344. This goes to the Medway Police Station and not Maidstone
The Chairman reported that he had seen a “speedwatch” operation being set up in Cooling Road recently. It had also been operated in Wainscott that day. He had stopped and asked if Brompton Farm Road was being included, and was advised that it was. This was an initiative from our PCSO

40 **b Neighbourhood Watch**

Cllr Miller reported that there had been thefts from cars in the Parish.
He had received an email message regarding the revised Bank Holiday refuse/recycling arrangements.
There had been anti-social problems around the arch leading from Hollywood Lane into Gill Avenue, particularly in the evenings. Gates have been erected there, which are locked each evening.

18 **WEBSITE**

41 Nothing to report.

19 **ROYAL WEDDING**

42 The Chairman had presented commemorative medals at Hilltop School before Easter. Cllr Moore had presented them at Temple Mill and Cllr Miller to Wainscott School after Easter.

20 **CONSULTATION**

43 No documents had been received.

21 **CORRESPONDENCE**

44 None

22 **REPORTS AND CIRCULARS**

45 In the Clerk’s absence, there were none.

3 **ANY OTHER BUSINESS**

46 **a Retiring Councillors**

The Chairman paid tribute for the contribution over 20 years from Cllr Mrs Brenda Hoskin, which had been much appreciated. She had now decided to retire from the Council. During her time on the Council, she had been our Public Footpath officer for a number of years, and had always walked our various Footpaths.

He also thanked Cllr Mrs Jane Etheridge for her valuable contribution to the Parish Council over the past 12 years. This was also much appreciated.

CONFIDENTIAL SECTION

23 **EXCLUSION OF PRESS AND PUBLIC**

47 It was proposed by the Chairman, seconded by Cllr Mrs Coomber and resolved to exclude the press and public from the following items on the grounds that it was a legal matter

24 MANOR FARM

48 Cllr Hicks reported that a reptile survey was currently being undertaken on the site, which is unlikely to be concluded until September. The plans for the site are still ongoing and have not yet come to Development Control Committee

The Chairman closed the meeting at 9.40 pm

SignedChairman

On theday of2011