

FRINDSBURY EXTRA PARISH COUNCIL

53 Capelands - New Ash Green - LONGFIELD - Kent DA3 8LQ
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C/05/11/1-31

TO THE MEMBERS OF THE COUNCIL

NOTICE is hereby given that the Annual Parish Council Meeting will be held at the Memorial Hall, Holly Road, Wainscott on Thursday 12 May 2011 at 7.30 pm, which meeting Members are hereby summoned to attend.

Before the commencement of the Meeting, members will be required to sign their Declarations of Acceptance of Office before the Proper Officer of the Council

AGENDA

- 1 Election of Chairman
- 2 To receive the Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 3 Election of Vice-Chairman
- 4 To receive the Vice-Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 5 Apologies
- 6 Code of Conduct
 - a Declarations of Interest and Members' Registers of Interest
 - b Standards Committee *DC*
- 7 To appoint Committees
 - a Planning Committee
 - b Finance & General Purposes Committee
- 8 To appoint representatives to outside bodies:
 - a Rural Liaison Sub-Committee
 - b KALC Medway Area Committee
 - c Police Liaison Committee
 - d Memorial Hall Management Committee
 - e Upnor Residents Association
 - f Dickens Country Protection Association Frog Island Pond Group
- 9 To appoint to other posts
 - a Footpaths Officers – currently Mr David Levy and assistants Mrs Wendy Williams and Mr Dave O'Meara
 - b Tree Wardens - currently Mrs Marilyn Campbell, Mrs Lindsay Hargreaves and Mrs Karen Seymour
- 10 Any other business of an urgent nature to be taken at the end of the meeting
- 11 Minutes of the Meeting of the Council held on 28 April 2011 – attached
- 12 Matters arising from the Minutes not otherwise on the Agenda
- 13 Footpaths
 - a Representative's report *DL/WW*

Clerk to the Council: Mrs Roxana Brammer

14	Upnor	
	a Upnor Residents Association report	<i>GM</i>
	b Lower Upnor Riverside project	<i>DC</i>
15	Planning – Appendix A	
	a Applications	
	b Decisions	
	c Appeals and Other Matters	
	d Licensing Applications	
16	Finance – Appendix B	
	a Bank Balances	
	b Cheques signed since last meeting	
	c Accounts for payment	
	d Subscriptions	
	i KALC - £1,040	
	ii ACRK - £35	
	iii Kent County Playing Fields Association - £20	
	e KALC Clerks' Conference £60 + 12 VAT (£72)	
	f To adopt accounts 2010/11	
	g Internal audit	
	h Audit Annual Return 2010/11	
	i Chairman's Allowance	
17	Grant Applications	
18	Management of the Council's land and property	
	a Recreation Ground	
	b Allotments	
	c Hedges	
	d Lower Upnor Green	
	e Woodland, Lower Upnor	
19	Highways & Transport	
	a Brompton Farm Road speed indicator device	<i>TM</i>
20	Lighting	
21	Rural Liaison Committee	
	a Representative's report	
	b Projects	
	i Outdoor Gym	
	ii Projects for 2011/12	
22	KALC/MAC	
	a Representatives' report	
23	Hall Management	
	a Representative's report	
	b Hall extension	<i>DC</i>
24	Police Matters	
	a Police Liaison Committee representative's report	<i>DM</i>
	b Neighbourhood Watch	<i>DM</i>
25	Web site	
26	Consultation documents	
27	Correspondence	

- 28 Reports and Circulars
 - a Fieldwork
 - b Clerks & Councils Direct

CONFIDENTIAL SECTION

- 29 To resolve that the press and public be excluded from the following items on the grounds that one is a legal matter and the other concerns a contract
- 30 Manor Farm

The next meeting will be held on Thursday 23 June 2011 at 7.30 pm

Roxana Brammer
Parish Clerk

6 May 2011