

FRINDSBURY EXTRA PARISH COUNCIL

53 Capelands - New Ash Green - LONGFIELD - Kent DA3 8LQ
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C/06/11/1-25

TO THE MEMBERS OF THE COUNCIL

NOTICE is hereby given that a Meeting of the Council will be held at the Memorial Hall, Holly Road, Wainscott on Thursday 28 July 2011 at 7.30 pm, which meeting Members are hereby summoned to attend.

Cllr Tom Mason will launch the outdoor gym at 6.45 pm and members are asked to arrive for this event prior to the Parish Council meeting

AGENDA

- 1 Apologies for absence
- 2 Code of Conduct
 - a Declarations of Interest and alterations to the Register
 - b Standards Committee *DC*
- 3 Any other business of an urgent nature
- 4 Minutes of the Meeting of the Council held on 23 June 2011 – attached
- 5 Matters arising from the Minutes not otherwise on the Agenda
- 6 Management of the Council's land and property
 - a Recreation Ground – talk on playpark funding by Bradley Walton, Park Leisure
 - b Allotments
 - c Woodland, Lower Upnor
 - d Hedges
 - e Noticeboards – complaint about siting of Leigh Road noticeboard
 - f Football
- 7 Footpaths
 - a Footpath Officers' report *DL/WW*
 - b Proposed closure of footpath at Hilltop School *DC*
- 8 Planning – Appendix A
 - a Applications
 - b Decisions
 - c Appeals and Other Matters
 - d Licensing Applications
- 9 Finance – Appendix B
 - a Bank Balances
 - b Cheques signed since last meeting
 - c Accounts for payment
- 10 Grant Applications
- 11 Personnel Committee
 - a To adopt KALC model disciplinary procedure - attached
 - b To adopt KALC model grievance procedure - attached

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| 12 | Complaints against the Council (procedures and administration) | |
| | a Complaints procedure – KALC model attached | |
| | b To set up a complaints and appeals panel | |
| 13 | Upnor | |
| | a Upnor Residents Association report | <i>GM</i> |
| | b Lower Upnor Riverside project | <i>PH</i> |
| 14 | Highways & Transport | |
| | a Brompton Farm Road speed indicator device | <i>DC</i> |
| 15 | Lighting | |
| 16 | Rural Liaison Committee | |
| | a Representative's report | <i>DC</i> |
| | b Projects | |
| | i Outdoor Gym | |
| | ii Projects 2011/12 | |
| 17 | KALC/MAC | |
| | a Representatives' report | <i>GM, GR</i> |
| 18 | Hall Management | |
| | a Representative's report | <i>PC</i> |
| | b Hall extension | <i>DC</i> |
| 19 | Police Matters | |
| | a Police Liaison Committee representative's report | <i>AM</i> |
| | b Neighbourhood Watch | <i>DM</i> |
| 20 | Website | |
| 21 | Consultation documents | |
| 22 | Correspondence | |
| 23 | Reports and Circulars | |
| | a Clerks & Councils Direct | |
| | b Kent Voice | |
| | c Oast to Coast | |

CONFIDENTIAL SECTION

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| 24 | To resolve that the press and public be excluded from the following item on the grounds that it is a legal matter | |
| 25 | Manor Farm | |

The next meeting will be held on Thursday 29 September 2011 at 7.30 pm

Roxana Brammer
Parish Clerk

21 July 2011

Clerk to the Council: Mrs Roxana Brammer