

**FRINDSBURY EXTRA PARISH COUNCIL****MINUTES OF THE MEETING HELD ON WEDNESDAY 16<sup>TH</sup> DECEMBER 2009 AT THE  
MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 pm**

<b>PRESENT:</b>	Cllr David Coomber	Chairman
	Cllr Trevor Archer	
	Cllr Mrs Valerie Archer	
	Cllr Mrs Pam Coomber	
	Cllr Gary Etheridge	
	Cllr Tom Mason	
	Cllr David Miller	
	Cllr Mrs Georgina Revell	
	Mrs Roxana Brammer	Clerk
In attendance	Mr David Levy	
	Mrs Wendy Williams	Assistant Footpaths Officer
	PC John Fallon	

**Item** *Action point*  
*Minute number 2009/10*

**1 APOLOGIES**

357 Apologies for absence were received from

Cllr Mrs Jane Etheridge	At another meeting
Cllr Peter Hicks	At another meeting
Cllr Mrs Brenda Hoskin	Family commitment
Cllr Geoff Moore	At another meeting

It was proposed by Cllr Coomber, seconded by Cllr Etheridge and carried unanimously that these apologies be accepted by the Council.

**2 CODE OF CONDUCT**358 **a Declarations of Interest and Alterations to the Register**

None.

359 **b Standards Committee**

The Chairman reported on the meeting held on 1 December. There had been the appointment of a member of the independent group, feedback from a meeting of the political group leaders with the independent members of the Committee and a Standards Board DVD had been shown.

**3 ANY OTHER BUSINESS OF AN URGENT NATURE**

360 None.

**4 MINUTES OF THE MEETING HELD ON 26 NOVEMBER 2009**

361 It was proposed by Cllr Mrs Revell, seconded by Cllr Etheridge and agreed that the minutes of the meeting held on 26 November 2009 be signed as a true record.

**5 MATTERS ARISING**

362 No matters were raised.

**6 FOOTPATHS**

363 The Chairman suspended the meeting to enable Mr Levy and Mrs Williams to give their report.

There were no problems with the footpaths at the moment; however there was no improvement on the problem with dog fouling. There had been vandalism of the dog gates on FP 118 and Mr Levy would arrange for repair.

The Chairman thanked Mr Levy and Mrs Williams and reconvened the meeting.

As PC John Fallon was present, it was agreed to vary the order of the agenda.

**15 POLICE MATTERS**

364 **a Beat Officer's Report**

The Chairman suspended the meeting to enable PC Fallon to speak.

PC Fallon said there had been an increase in burglaries in the area. A shopkeeper in Wainscott was experiencing a problem with youth. A problem with parents' parking at Hilltop Primary School was being given priority.

The Chairman thanked PC Fallon and reconvened the meeting.

365 **b Police Liaison Committee representative's report**

Cllr Miller said no meeting had been held.

366 **c Neighbourhood Watch**

Cllr Miller circulated copies of the quarterly magazine "Watchword". He said that copies of telephone and other directories were being left on doorsteps and the advice was that these should be brought in.

**7 UPNOR**

369 **a Upnor Residents Association**

In the absence of Cllrs Moore and Hicks, there was no report.

370 **b Lower Upnor Riverside Project**

Nothing to report. The Clerk had left a message for the landscape architect but he had not responded in time for the meeting.

380 **c Frog Island Pond**

Cllr Mrs Revell was waiting to hear from Cllr Chris Fribbins.

**8 PLANNING**

381 **a Applications**

None received.

382 **b Decisions**

None notified.

**c Appeals and Other Matters**

383 **i Manor Farm**

Nothing to report.

384 **ii Plot 1, Anthony's Way**

Cllr Miller had attended the exhibition. He reported that Sainsbury's had stated they would honour the park and ride and road traffic management schemes.

385 **d Licensing Applications**

None.

**9 FINANCE**

386 **a Bank Balances**

The bank balances as listed on appendix B were noted. The Clerk reported that £3,800 Rural Liaison Grant had been received for the Memorial Hall works.

387 **b Cheques Signed Since the Last Meeting**

None.

388 **c Accounts for Payment**

It was proposed by Cllr Archer, seconded by Cllr Mrs Archer and agreed the accounts for payment (cheques 101279 – 101283) as listed in Appendix B be approved.

389 **d Budget 2010/11**

The draft budget as recommended by the Finance Committee had been circulated. It was proposed by the Chairman, seconded by Cllr Etheridge and agreed the budget be adopted.

390 **e Precept 2010/11**

It was proposed by the Chairman, seconded by Cllr Etheridge and agreed the precept for 2010/11 be £34,650.

391 **f Minutes of the Finance Committee Meeting held on 30 November 2009**

Received.

**10 GRANT APPLICATIONS**

392 No applications had been received. The Chairman said that the church would be contacting him about a contribution towards a new cooker for the Church Hall.

**11 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**

393 **a Recreation Ground and Hedges**

i General Maintenance. The Clerk reported that she had asked the contractor to tidy the pyracantha bed in front of the Memorial Hall. The Chairman had spoken to the medical practice about the locked gate and they were obtaining a common padlock and key from Medway Council.

394 **b Allotments**

Nothing to report

395 **c Woodland**

The woodland work had not yet been carried out.

**12 YOUTH**

396 The Youth Club had ceased and the Hall Secretary had asked for the keys to be returned.

**13 HIGHWAYS AND TRANSPORT**

397 **a Parking, Wainscott Road**

Cllr Mason raised the matter of parking on Wainscott Road and suggested consideration could be given to a one-way traffic system. After discussion it was agreed to write to the Highways Manager to ask if consideration could be given to some form of traffic management and to invite him to a future meeting to discuss the matter.

**14 LIGHTING**

398 A light was out in Brompton Farm Road and a light remained on during the day in Grant Road. Cllr Etheridge asked if Medway Council had any plans to turn the light out at night and Cllr Mason said he had no knowledge of any such plans.

**16 HALL MANAGEMENT COMMITTEE**

399 **a Representative's Report**

Cllr Mrs Coomber reported on the last meeting. The complaint received following the lack of access to the hall experienced by the Parish Council on 26 November had been discussed. The Guiding leader, who was present at the meeting, had been asked not to leave the key in the lock. She had telephoned the following day saying she had spoken to the Fire & Rescue Service and an alternative lock was available, which allowed locking from within the hall but allowed keyholders access from outside.

400      **b      Complaint from Mr & Mrs O’Sullivan**

The Chairman had drafted a letter in reply, which had been circulated to members. It was agreed to send the letter, with a minor amendment.

401      **c      Hall Improvements/Extension**

Nothing to report.

**17                      RURAL LIAISON COMMITTEE**

402      **a      Representative’s Report**

The Chairman reported no meeting had been held.

**b      Projects**

403              i              Wainscott Village sign. Ongoing.

404              ii             Hall. £3,800 received as reported under item 9a.

405              iii            Noticeboards. The Clerk would arrange a meeting with Cllr Mrs Hoskin in the New Year.

**18                      KALC/MAC**

406      **a      Representatives’ Report**

Cllr Miller reported on the last meeting. A presentation had been made by the Medway Waste Forum.

407      **b      KALC Training Survey**

The section relating to councillors was discussed and the Clerk was instructed to complete the survey for the Clerk accordingly.

**19                      WEBSITE**

408              Nothing to report.

**20                      CONSULTATION**

409      **a      KCC: Community Infrastructure Provision Service Strategies in Kent 2009**

Received.

**21                      CORRESPONDENCE**

410              .  
None received.

**22                      REPORTS AND CIRCULARS**

411              The reports and circulars as listed on the agenda were received.

The Chairman closed the meeting at 9.25 pm

Signed .....Chairman

On the .....day of .....2010